

H.P BOARD OF DEPARTMENTAL EXAMINATION
DEPARTMENTAL EXAMINATION FOR SAD

Paper 4 (SAD)

Session October, 2014

Maximum Marks: 100

Time Allowed: 3 Hours

Note:

- (i) Attempt all questions.
- (ii) You may attempt answers in either Hindi or English.
- (iii) Books are not allowed.
- (iv) Marks are shown in brackets.

Q.No.1

Prepare a Draft Cabinet note for approval of the competent authority based on the following facts:-

Himachal Road Transport Corporation faces a problem of ageing fleet and there is a pressing demand from various quarter to replace the old fleet of buses. The new buses are essential because of consideration of safety and comfort of passengers. In a note, the examinee may make necessary assumptions in preparing the detailed note which may include the following:-

- a) Total HRTC fleet strength.
- b) Its operating income.
- c) Its accumulated losses.
- d) The routes on which the new fleet would be required.
- e) Explain the reasons for replacing old fleet.
- f) Type of buses.
- g) Procurement process proposed to be followed.
- h) Funding for the proposal; would it be a grant or loan or will state/central Government funding be required.
- i) Mention approvals required of different authorities such as BOD, Minister Incharge, advisory Departments etc.
- j) Time frame for the purchase.
- k) Any other assumption in order to prepare a cogent proposal.

The examinee is free to make necessary assumptions. Due credit would be given to a logical and reasoned note, even if the examinee is not fully aware of operational/financial details of HRTC.

(50 Marks)

Q.No.2

An official of Revenue Department, who has never served in a tribal area is posted to Keylong on promotion. He, however, has been evading joining the new posting on various pretext including his medical condition. The concerned administrative authority feels that this official is deliberately avoiding joining the new posting and has been concealing the actual state of his health.

After giving him considerable time, it is decided to issue him Show Cause Notice as to why administrative action under various Rules including Fundamental Rules and Central Civil Services, Classification, Control & (Appeals) Rules etc. should not be taken against him.

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Prepare a Show Cause Notice. Make necessary assumptions relating to official; period of absence, present place of posting, designation, the leave application etc given by him.

(30 Marks)

Q.No.3

There have been unprecedented rain damages in certain parts of the state especially in some of the difficult/hard areas. There has been a large scale loss of property and human lives and live stock.

The State Government has decided to prepare a Memorandum of Damages detailing the rain damages which would be sent to the Government of India. In the memorandum, it would be impressed upon the Union Government to immediately sanction Rs.100 crore from the National Calamity Fund.

You may make necessary assumptions relating to;

- 1) People, Livestock, areas affected.
- 2) Nature of loss to individuals.
- 3) Damage to public infrastructure.
- 4) Funds needed for restoration.
- 5) Maintenance costs.
- 6) Weather Data.
- 7) Visuals/Newspaper/Electronic Media reports.
- 8) Efforts made by State Government.
- 9) Any other assumptions may be made to draft a self contained Memorandum/Note.

(20 Marks)
