

BOARD OF DEPARTMENTAL EXAMINATION, HIMACHAL PRADESH  
DEPARTMENTAL EXAMINATION

October, 2015

PAPER-5: Case Relating to Service/Financial Rules for SAD

TIME ALLOWED: 3 HOURS

MAXIMUM MARKS: 100

Notes:

1. Attempt any five questions.
2. Marks are indicated against each question.
3. Only Bare Acts/Rules/Approved Reference books are allowed.
4. Quote rule(s) in support of your answer where necessary.

Q. No.1

Mr. X Junior Engineer in the Public Works Department recorded entries in the Measurement Book in respect of items of work which were practically not executed, as reported by the concerned Assistant Engineer while carrying out test checks of the work done.

It was decided to contemplate disciplinary action against the delinquent officer under Central Civil Services (Classification Control & Appeal) Rules. Draft a suitable charge sheet, assuming that you are working as an Administrative Officer in the office of Engineer in Chief, Public Works Department.

(20 Marks)

Q.No.2

The substantive pay of Mr.X in the pay band of Rs. 10,300-34,800+ grade Pay of Rs. 4400/- is Rs. 16240/-P.M. with increment on 1st November every year. He is appointed to officiate in a post in the pay band of Rs. 10,300-34,800+ Grade pay of Rs. 5,000/- on 1.05.2015 for a period of two months and then reverted back to his position, He was again promoted to the same higher post w.e.f. 1.10.2015 on regular basis. Fix his pay from time to time.

(20 Marks)

Q.No.3

How would you regulate T.A. in the following cases:

- a. T.A. claim of a Government servant who is treated as "State Guest".
- b. T.A. claim of a Govt. servant under suspension who performed journey to attend departmental enquiry.
- c. A Government servant recalled to duty before the expiry of period of leave granted to him.
- d. Travelling Allowance of a Govt. servant in respect of "Local Journeys".

(5\*4=20 Marks)

Q.No.4

Attempt the following:

- a. How is the amount of " Pension equivalent to Retirement Gratuity" calculated?
- b. By whom and under which conditions Retirement Gratuity and Family Pension can be granted to the family of Government servant whose whereabouts are known?

(10\*2=20 Marks)

P.T.O.

- Q.No.5      a.      To what extent and subject to what conditions, leave of one kind can be converted into another kind?  
b.      Differentiate between Extra-ordinary leave & Dies non.  
(10\*2=20 Marks)

- Q.No.6      a.      What are the administrative action that do not amount to penalty within the meaning of CCS(CCA) Rules,1965?  
b.      List out the documents which are required to be submitted along with Enquiry Report?  
(10\*2=20 Marks)

- Q.No.7.      How would you deal with the following:
- a.      A request made by an employee that the period of extra-ordinary leave taken by him on medical grounds, be counted for the purpose of increment.
  - b.      One of the subordinate made a request for combining casual leave with joining time.
  - c.      An application made by a female employee for the grant of Maternity Leave duly supported with Medical Certificate issued by the competent authority confirming threatened abortion.
  - d.      A Government servant who came late by two hours was marked "Dies non".
- (4\*5=20 Marks)