

BOARD OF DEPARTMENTAL EXAMINATION, HIMACHAL PRADESH
DEPARTMENTAL EXAMINATION FOR OTHER GAZETTED (NON-TECHNICAL) OFFICERS
APRIL, 2014

PAPER -5: Case relating to service/Financial Rules for S.A.D.

Time Allowed: 3 hours

Maximum Marks: 100

Notes:

1. Attempt any five questions.
2. Marks are indicated against each question.
3. All questions carry equal marks.
4. Attempt all parts of a question in consecutive order.
5. Only Bare Acts/Rules/Approved reference books allowed.

Q.No.1 Discuss the general principles that should be observed while entering into contracts or agreements involving public expenditure.

(20 Marks)

Q.No. 2 Distinguish between "Open Tender System" and "Limited Tender System" of procurement indicating associated advantages and dis-advantages of each system and situations where each of them need to be adopted.

(20 Marks)

Q.No.3 List out the steps in a chronological order that you would take to conduct physical verification of store, stock articles? On physical verification, if it is found that the loss has occurred due to the negligence of the officer responsible for the custody of the store, what action would you propose?

(20 Marks)

Q.No.4 Comment on the following:

- a. Amount due on court attachment was made good from the subsistence allowance of an employee under suspension.
- b. An officer was sanctioned Extra-ordinary leave for 14 month on the strength of a medical certificate of the concerned employee and the period of Extra-ordinary leave was counted as qualifying service though the officer was not paid leave salary for the period in question.
- c. The disciplinary action was contemplated against a government servant for imposition of minor penalty. At the same time, the charged officer was placed under suspension. On conclusion of the enquiry, only minor penalty of "Censure" was imposed and the period of suspension was treated as duty period.
- d. Pension to a government servant was denied on the ground that vigilance enquiry is pending against him.

(5*4=20 Marks)

P.T.O

- Q.No.5 (i) Discuss the provision of the rules for contemplating disciplinary proceedings against the officer who has retired from the service.
- (ii) What is "leave salary"? What "leave salary" is admissible to a Government servant when he happens to be on the following kinds of leave?
- Earned leave
 - Leave not due
 - Study leave
 - Extra-ordinary Leave

(12+8=20 Marks)

Q.No.6 Attempt the following:

- Write down formula for computation of Pension Equivalent to Gratuity.
- What purpose is served by "Earnest Money" and "Performance Security" in public procurement and also indicate the instruments through which each can be obtained.
- Discuss the provisions of the rules for calculation of daily allowance for enforced halts?
- Under which situation a request for change of date of birth by a government servant can be acceded to?

(4*5=20 Marks)

Q.No.7 A physical verification committee was constituted by the Department of Horticulture for conducting annual physical verification of stocks of fungicides etc. handled by the field functionaries of the Department. The Committee reported shortages amounting to Rs. 2 lacs in respect of a store handled by Mr.X Store Keeper of the Department. A show cause notice was issued to Mr. X Store Keeper wherein he was asked to explain his position regarding the shortages detected. In response, it was stated by Mr. X that the quantities of fungicides reported short were sent by him for sale to the various cooperative societies and now the sale proceeds thereof aggregating Rs. 1,50,000/- has been received and deposited into the Govt. Treasury. The balance unsold stocks have also been taken back now. On receipt of the reply, the Department ordered a preliminary enquiry into the matter. The Officer conducting preliminary enquiry reported that the fungicides received back have been found in bad condition and it is likely that the same may not find sale. Further, it was reported that the details of distribution of fungicides amounting of Rs. 1,50,000/- on subsidised rates, has not been maintained properly.

You are required to frame a charge sheet against Mr. X under the relevant Rules.

(20 Marks)