

BOARD OF DEPARTMENTAL EXAMINATION, HIMACHAL PRADESH
DEPARTMENTAL EXAMINATION
OCTOBER, 2014
PAPER -2: FINANCIAL RULES, REGULATIONS AND OFFICE PROCEDURES
(FOR ENGINEERS OF HPSEB)
(WITH BOOKS)

Time Allowed: 3 hours

Maximum Marks: 200

Notes:

1. All questions are compulsory.
2. Marks are indicated against each question.
3. Attempt all parts of a question in a consecutive order.
4. Only Bare Acts/Rules/Approved reference books allowed.

Q.No.1 Discuss the relevance and benefits of the following:

- a. Outsourcing of non-core activities by HPSEB.
- b. Introduction of Outcome Budgeting in HPSEB.

OR

Enumerate the checks you would apply in respect of the following:

- a. To keep control over proliferation of advances.
- b. Obtaining of "Bank Guarantee" towards Performance Security?

(20+20=40 Marks)

Q.No.2 Distinguish between "Open Tender System" and "Limited Tender System" of procurement indicating associated advantages and dis-advantages of each system and situations where each of them needs to be adopted.

OR

"Reconciliation ensures reliability of accounts". In the light of this statement, discuss the system of reconciliation of accounts in HPSEB and suggest measures to improve the same.

(40 Marks)

Q.No.3 Bring out clearly the distinction between "Extra-ordinary leave" and "Leave not Due". Also discuss the circumstances under which "Extra-ordinary leave" counts for increment and service.

OR

Distinguish between the following:

- a. Officiating appointment and ad hoc appointment
- b. Revision and Appeal
- c. Dismissal and Removal
- d. Major Penalty and Minor Penalties

(40 Marks)

Q.No.4 Distinguish between contract and agreement. Do you agree or dis-agree with the statement that "All agreements are Contracts"? Give reasons to justify your answer.

OR

What conditions are required to be satisfied for determining whether an accident arose out of employment for assessing liability for compensation under the Workmen's Compensation Act, 1923? Also discuss the provisions of the Workmen's Compensation Act, 1923 regarding determining the amount of compensation.

(40 Marks)

Q.No.5 Comment on the following:

- a. Maternity leave to a female Government servant was granted on the basis of a Medical Certificate confirming threatened abortion.
- b. An official under suspension represents that he may be allowed to change his headquarter.
- c. Holidays were allowed to be prefixed and suffixed to Joining time.
- d. The disciplinary action was contemplated against a government servant for imposition of minor penalty. At the same time, the charged officer was placed under suspension. On conclusion of the enquiry, only minor penalty of "Censure" was imposed and the period of suspension was treated as duty period.
- e. A government servant who came late by two hours was marked "Dies-non".

Or

- (a) List out declarations/statements that are required to be kept in the Service Book of a Government servant and entries thereof must be attested by the Authorised Officer.
- (b) What specific orders are required to be issued by the competent authority while reinstating a suspended employee?

(40 Marks)