

BOARD OF DEPARTMENTAL EXAMINATION, HIMACHAL PRADESH
DEPARTMENTAL EXAMINATION
OCTOBER, 2013
PAPER-2: FINANCIAL RULES, REGULATIONS AND OFFICE PROCEDURE
(FOR ENGINEERS OF H.P.S.E.B.)
(WITH BOOKS)

TIME ALLOWED: 3 HOURS

MAXIMUM MARKS:200

Notes:

1. All questions are compulsory.
2. Marks are indicated against each question.
3. Only Bare Acts/Rules/Approved Reference books are allowed.

Q.No.1 Discuss the general principles for enforcement of responsibilities for defalcation and losses sustained through negligence in HPSEB.

OR

What are the initial records on which the accounts of works are based? What are the checks required to be applied while processing Contractor's bill?

(40)

Q. No. 2 Comment on any four of the following:

- a. An officer who came late was marked "Dies-non"
- b. An officer was sanctioned Extra-ordinary leave for 14 month on the strength of a medical certificate of the concerned employee and the period of Extra-ordinary leave was counted as Qualifying service though the officer was not paid leave salary for the said period.
- c. The disciplinary action was contemplated against a government servant for imposition of minor penalty. At the same time, the charged officer was placed under suspension. On conclusion of the enquiry, only minor penalty of "censure" was imposed and the period of suspension was treated as duty period.
- d. Pension to a government servant was denied on the ground that vigilance enquiry is pending against him.
- e. A government servant due for retirement within next five years on superannuation made a request for change in his date of birth in support of which he submitted concrete proof to establish that a bonafide mistake has occurred at the time of his entry into service.

(40)

Q.No.3 (i) What is Commutation of Pension? How it is calculated and when Pension is restored, if commuted?

OR

What do you understand by "Dies-non"? How is this different from Break in service? Is this a penalty or not? Under what circumstances, it can be invoked and how does it affect a government servant?

(15)

- (ii) Distinguish between the following:
- Dismissal & Removal
 - Salary & Leave salary
 - Stoppage of increment(s) with or without cumulative effect.
 - Censure & Warning
 - Subsistence allowance & Compensatory allowance.

(25)

Q.No.4 (i) Discuss the Employer's liability for compensation under the Workmen's Compensation Act, 1923.

OR

Enumerate the essentials of a Valid Contract. Also distinguish between Contract and Agreement.

(25)

- (ii) Discuss any two of the following:
- Relevance of outcome budgeting in HPSEB
 - Budget as a tool of control mechanism.
 - General principles of classification of expenditure as "Revenue" or "Capital" in H.P.S.E.Board?

(15)

Q..No.5 Distinguish between any five of the following:

- Internal check & Internal audit
- Work expenditure & Work outlay
- Earnest money & Security
- Time barred claim & Forfeited claim
- Bill & Voucher
- Appropriation & Re-appropriation
- Imprest & Advance
- Secured Advance & Mobilisation Advance

(40)

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