

BOARD OF DEPARTMENTAL EXAMINATION
DEPARTMENTAL EXAMINATION APRIL – 2013

Paper No: 2 (HP Board of School Education)
(ADMINISTRATIVE AND GENERAL)

Time allowed: 3 hours

Maximum Marks=100

Notes:

- 1) Attempt any five questions. All questions carry equal marks.
- 2) Only bare acts, rules and notifications are allowed.
- 3) Use of calculator is permitted.

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Q. No. 1: (a) What are the administrative actions that do not amount to penalty within the meaning of CCS (CCA) Rules, 1965?

(b) Under what circumstances a Government servant shall be deemed to have been placed under suspension by the appointing authority.

(10+10)

Q.No. 2: What are the different kinds of leave earned by duty under CCS (Leave) Rules, 1972? Explain the general conditions governing the grant of leave under CCS (Leave) Rules 1972.

(20)

Q.No. 3: Mention the minor and major penalties that may be imposed on a Government servant under CCS (CCA) Rules? Also discuss the various stages in the procedure for imposing minor penalty.

(20)

Q.No. 4: (a) Calculate Daily Allowance of an officer drawing basic Pay of Rs.29140/- +GP 7800/- for journey on tour from Station "X" to Station "Y" from the following data:

Departure from station "x" on 6-12-20-12 at 1800 hours

Arrival at station "Y" on 6-12-2012 at 2100 hours

Departure from station "y" on 7-12-2012 at 1000 hours

Arrival at station "x" on 7-12-2012 at 1200 hours

(b) What is the general rule regarding the acceptance of resignation from the Government servants? What are the exceptions to his rule? When does a resignation become effective? In what circumstances and by whom can a resignation be allowed to be withdrawn.

(10+10)

Q. No. 5: (a) Define joining time. Under what circumstances is joining time admissible to a Govt. servant.

(b) What are the effects of dismissal, removal and resignation on the leave at credit of a Government servant?

(10 +10)

P.T.O

Q. No.6: A Govt. Servant drawing a Pay of Rs. 22830 (Rs. 18630 + 4200 Grade Pay) in the Pay Band and Grade Pay of Rs. 10300-34800 +4200 with date of next increment on 1st August 2012 was promoted on 20- 4- 2012 to the higher post in the Pay Band plus Grade Pay of Rs. 10300-34800+ 4800. Fix his pay on promotion on 20-4-2012. How would you fix his pay if he opts to fix his pay in the higher post from the date of his next increment in the Lower post? Also indicate his date of next increment.

(20)

Q. No. 7: Write short notes in the following :

- i) Dies-non
- ii) Residuary gratuity
- iii) Adhoc Disciplinary Authority
- iv) Compassionate Allowance

(5x4=20)

Q.No. 8: Comment on the following :

- (a) A Government servant on leave reports his return to duty 10 days after the expiry of the period of earned leave granted to him.
- (b) A Govt. Servant under suspension requested Head of Office that the Income Tax Deductions and General Provident Fund Subscription may not be deducted from his subsistent allowance, as these deductions would cause financial hardship to him.
- (c) An official under suspension applies for an advance from the General Provident Fund.
- (d) A Government servant returned to headquarter on the same day from tour to an expensive locality and claimed D.A. at expensive locality rates. The same was allowed.
- (e) A Govt. servant whose date of birth was 1-7-1954 was retired on 31-7-2012.

(5x4=20)