

BOARD OF DEPARTMENTAL EXAMINATION, HIMACHAL PRADESH
DEPARTMENTAL EXAMINATION OCTOBER, 2015.
(FOR THE EMPLOYEES OF HP BOARD OF SCHOOL EDUCATION)

Paper No.2: (ADMINISTRATION AND GENERAL)

Time Allowed : 3 hours

Maximum Marks: 100

Notes:i) Attempt any five questions. All questions carry equal marks .

ii) Only Bare Acts, Rules and Notifications are allowed.

iii) Use of Calculator is permitted

iv) Attempt all parts(where given) of the question consecutively.

Q.No.1. Discuss the procedure for imposition of Major Penalties to a Govt. Servant under CCS(CCA) Rules, 1965.

(20)

Q.No.2. Differentiate between:-

a) Censure and Warning;

b) Stoppage of 'One Increment' and 'Next Increment'.

c) Dies-non & break in service.

d) Reduction to a 'lower stage' in the time scale of pay & reduction to a 'lower time scale' of pay.

(4x5=20)

Q.No.3. What pay and allowances are admissible to a Govt. Servant placed under suspension Also discuss the compulsory and optional recoveries permissible from the payment admissible to the Govt. Servant under suspension.

(20)

Q.No.4: Particulars of a State Govt. Employee, retired on superannuation on attaining the age of 58 years, as per service record are as under:-

1) Qualifying Service= 25 Years

2) Last pay drawn= Rs.32500/-+Rs.7600/-GP

3) Date of retirement= 30/06/2015

4) Earned leave as per leave account in Service Book= 250 days.

5) Half Pay Leave= = 600 days.

5) Leave encashed while availing Leave Travel Concession during service=20days

Work out the following retirement benefits of the said Govt. Servant:

a) Pension

b) Family pension:

c) Commuted value of pension;

d) Retirement Gratuity;

e) Leave encashment.

(20)

Q.No.5:- React on the following situations:-

1) A Govt. Servant submitted resignation from service immediately on completion of Study Leave ;

2) A Govt. Servant did not join the higher post after promotion orders on the plea that he is becoming eligible for getting the benefit under Assured Career Progression Scheme

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after one Month and will join higher post thereafter only.

- 3) A female candidate on selection to a civil post under State Govt. was found under family way at the time of medical examination conducted for 1st entry to Govt. service;
- 4) A Govt. servant who retired on 31st March 2015 submitted an application for conversion of 20 days Earned Leave availed by him during 2nd half of 2014 to half pay leave without medical certificate.

(5x4=20)

Q.No.6: Discuss briefly, quoting relevant Rules:-

- 1) What procedure, under what rule, is required to be followed; for initiation of Disciplinary Proceedings against a retired Government Servant for acts of misconduct committed while in service;
- 2) A Govt. Servant charge sheeted for Major Penalties retired without conclusion of Departmental proceedings against him. How and when his retirement benefits including the benefit of leave encashment will be settled?
- 3) A Controlling Authority refused to credit the unavailed portion of Joining Time of a Govt. Servant to Earned Leave Account saying that he already has 300 days of earned leave at his credit at the close of relevant half year.
- 4) Family of a Govt. Servant who died in harness applied for advance of Travelling Allowance to proceed to the declared Home Town, but the Controlling Officer refused to sanction the same on the plea that same is not admissible to the family of the deceased Govt. Servant.

(5x4=20)

Q.No.7: Write briefly about;

- a) The Conditions under which service counts for increments in a time scale.
- b) How and when family of a missing Govt. Servant became entitled for family pension?
- c) A Govt. Servant applied for Advance from GPF for higher education of his Son who is undergoing a recognised professional course of Studies in a Private University, but the Department of the Govt. Servant refused to sanction the same that it is not admissible for a course of study in a Private University.
- d) A Govt. Servant was too ill to apply for an advance for his medical treatment and a Controlling Officer refused to sanction the advance in his favour on the plea that the application for the same was Signed & submitted by the wife of the Govt. Servant.

(5x4=20)

Q.No.8:- A Govt. Servant in the PB of Rs.15600-39100 with GP of Rs6600/ and drawing the BP of Rs.29800+GP of Rs.6600 w.e.f.1/12/2013 was promoted to a higher post in the PB of Rs.15600-39100 with GP of Rs.7600 w.e.f.1/10/2014: Fix his pay with and Without option under FR 22. Also indicate Date of Next Increment (DNI) in both the situations. (20)

- Q.No.9:-** 1) Discuss in brief the various kinds leave earned by Service by a Govt. Servant; (10)
2) Discuss in brief the entitlements of a Govt. Servant on a Transfer ordered in Public Interest. (10)