

BOARD OF DEPARTMENTAL EXAMINATION
DEPARTMENTAL EXAMINATION OF GAZETTED OFFICERS/OFFICIALS OF HIMACHAL PRADESH

OCTOBER, 2012 (Evening)

PAPER: I FINANCIAL ADMINISTRATION

TIME ALLOWED: 3 HOURS

MAXIMUM MARKS: 100

Notes:

- i) Attempt any two questions from Part-I and any three questions from Part-II.
- ii) All questions carry equal marks.
- iii) Only approved reference books are allowed.
- iv) Quote rule(s) in support of your answer where necessary.
- v) Use of calculator is allowed.
- vi) Attempt all parts of question consecutively.

Part-I

- Q. No.1. Describe the functions of Planning Commission of India. How does its role differ from Finance Commission. (20)
- Q.No.2. Briefly describe the duties & responsibilities of HOD, controlling officers & Disbursing Officers with regard to control over Departmental Expenditure. (20)
- Q.No.3. Describe the general conditions of sanctioning & utilization of Grant-in-aid. (20)
- Q.No.4. Write short notes on any four of the following:-
- 1. Last Pay Certificate.
 - 2. Personal Deposits,
 - 3. Contingency Grant
 - 4. Letter of Credit
 - 5. Appropriation Bill. (5+5+5+5) =(20)

Part-II

- Q.No.5. Explain the difference between withholding of 'one increment' & 'next increment'. Can an increment already accrued be withheld by an order of penalty? (20)
- Q.No.6. Describe the procedure for condemnation & disposal of unserviceable or surplus stores in Govt. Departments/Organizations. (20)

Q.No.7. Write short notes on any four of the following:-

1. Invalidation Pension.
2. Leave Travel Concession to H.P. Govt. employees.
3. Qualifying Service.
4. Joining time.
5. Mileage Allowance & Daily Allowance.

(5+5+5+5) = (20)

Q.No.8. Mr. Siddiqui, a H.P. Govt. employee in the PB of Rs.10300-34800+GP Rs.3800, drawing BP of Rs.16,450/- p.m. (BP Rs.12650+GP Rs.3800) since 01.08.2011 was promoted in the PB of Rs.10300-34800⁹+GP Rs.4200 w.e.f. 04.02.2012. He opted to get his pay Fixed under saving clause of FR 22(I) (a)(1) after accrual of next increment in the scale of the lower post/grade. Fix his pay & also indicate Next Date of Increment.

Q.No.9. Differentiate between:-

1. Compensation Pension & Compassionate Allowance
2. Superannuation Pension and Retiring Pension
3. Permanent Travelling Allowance and Conveyance Allowance
4. Maternity Leave and Paternity Leave.

(5+5+5+5)=(20)