

BOARD OF DEPARTMENTAL EXAMINATION , HIMACHAL PRADESH
DEPARTMENTAL EXAMINATION , APRIL 2014

PAPER:- I (FINANCIAL ADMINISTRATION)
(FOR H.P. BOARD OF SCHOOL EDUCATION)

TIME ALLOWED : 3 HOURS

MAXIMUM MARKS : 100

- Notes:** (i) Attempt any five questions.
(ii) All questions carry equal marks.
(iii) Only bare Acts, Rules and Notifications are allowed inside the examination hall.
(iv) Quote relevant provisions of rule(s), instructions etc.in support of your answer.
(v) Attempt all parts of question consecutively.

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- Q. No. I** What are the Powers of the Head of Departments or Subordinate Officers, to appropriate sums to meet expenditure and what are the restrictions on such powers ?
(20)
- Q. No. II** (a) What is the responsibility of Departmental authorities in regard to watching the progress of revenue ?
(b) Briefly mention regarding regulations for the conduct of Check /Audit of Receipts.
(10+10)
- Q. No. III** (a) A Govt. Servant who has been placed under suspension is subsequently reinstated. How his pay & allowances as well as suspension period is to be regulated on his reinstatement ?
(b) What are the Certificates required to be furnished by a Govt. Servant before claiming Subsistence Allowance ?
(15+5)
- Q.No .IV** (a) Distinguish between Permanent Travelling Allowance and Conveyance or Horse Allowance.
(b) Define ' Mileage Allowance' and state the general principles governing its regulation.
(10+10)
- Q.No. V** Write short Notes on the following :
a) Home Town L.T.C.
b) Technical Sanction.
c) Death Gratuity.
d) Charged Expenditure.
e) Extra Ordinary Leave.
(5x4)

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Q. No. VI What constitutes "Interruption in Service" and how does it affect Pension ? What are interruptions which do not entail forfeiture of past service ?

(20)

Q. No. VII What are general rules of the Government regarding acquisition and purchase of Stores ? What are the precautions to be adopted for upkeep and maintenance of store and stock articles ?

(10+10)

Q. No. VIII Comment on the following:

(i) A Government Servant is under suspension for some period during the last 10 months of his service and that period is not counted as duty for the purpose of pension.

(ii) An Officer did not submit his tour T.A. claim for which he had taken advance within one year of its becoming due on the plea that his pay is yet to be fixed in the revised scale of pay. The authority directed that the tour advance should be recovered from his pay in one installment as his right T.A. claim stood forfeited.

(iii) An Officer after 38 months leave of absence applies for 3 years Extraordinary leave. Is he eligible to take this leave.

(iv) A clerk of Education Department is transferred from Station 'X' to Station 'Y'. His wife who is also a clerk in the same department & office is also transferred from Station 'X' to 'Y' at the same time. Both claim Transfer T.A. as independent Govt. Servant.

(v) A Head of Department proposes not to recover leave salary and pension contribution in respect of temporary employees sent on foreign service in India on the plea that the concerned Govt. Servant may not qualify for pension eventually.

(5 x4)

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