

**H.P.BOARD OF DEPARTMENTAL EXAMINATION
DEPARTMENTAL EXAMINATION OF TEHSILDARS/ NAIB- TEHSILDARS
OF HIMACHAL PRADESH SESSION NOVEMBER, 2009**

PAPER-8 (LOCAL FUND, TREASURY AND FINANCIAL RULES)

Time Allowed: 3 Hours.

Maximum Marks: 100

Note:- 1. Attempt any Five questions.

2. All questions carry equal marks.

**3. Only bare Act, bare Rules and Notifications/ reference books as approved
By the H.P. Govt. are allowed.**

4. Help books, guides, made easy editions/ books are not allowed.

**5. Link the answer with reference to the rules and orders relating to the H.P.
Govt.**

- Q.No.1 What is meant by Budget Estimates of State Government? How is it prepared,
Presented and passed in the State Legislature. **(20 Marks)**
- Q.No.2 Under what circumstances a Government Servant can be placed under
Suspension and by whom? What principles have been laid down as guidance
To an officer suspending an employee? **(20 Marks)**
- Q.No.3 What are the conditions governing the appointment of Inquiry Officer? State
The action to be taken when a delinquent official moves an application against
The Inquiry Officer on grounds of bias. **(20 Marks)**
- Q.No.4 What is the procedure prescribed for the sanction of Family Pension and Death
Gratuity in respect of a Government servant who died while in service?
(20 Marks)
- Q.No.5 What are the different kinds of leave not earned by duty which can be granted
To a Government Servant? In what circumstances can such leave be given?
(20 Marks)
- Q.No.6 Specify the conditions on which service count for increment in a time- scale.
Also state the rules governing the counting of foreign service and joining time
For increments. **(20 Marks)**
- Q.No.7 What are the duties of a Controlling officer in regard to a Travelling
Allowance claim? Can a Controlling Officer delegate his duty of counter-
Signature to a subordinate? **(20 Marks)**
- Q.No.8 What are common of Financial Property? Explain the duties and responsibilities
Of a DDO which have been defined in H.P. Financial Rules. **(20 Marks)**
- Q.No.9 Distinguish between;-
- (i) Probationer and one on Probation
 - (ii) Special Pay and Compensatory Allowance
 - (iii) Subsistence Allowance and Sumptuary Allowance
 - (iv) A Letter of registration and a notice of termination of service
 - (v) Retiring Pension and Compulsory Retirement Pension.

(5 x 4 = 20 Marks)
