

BOARD OF DEPARTMENTAL EXAMINATION, HIMACHAL PRADESH
DEPARTMENTAL EXAMINATION
OCTOBER, 2014

PAPER-9:CIVIL SERVICES, TREASURY AND FINANCIAL RULES FOR IAS/HAS

TIME ALLOWED: 3 HOURS

MAXIMUM MARKS: 100

Notes:

1. Attempt any five questions.
2. All questions carry equal marks.
3. Attempt all parts of a question in consecutive order.
4. Only Bare Acts/Rules/Approved Reference Books allowed.
5. Quote rule(s) in support of your answer where necessary.

Q.No. 1.(a) Budget is a Master Plan of Government activities for a Financial Year reflected in monetary terms, discuss? Explain objectives that budget seeks to achieve ?

(b) What steps should a Controlling Officer take if he finds that the budget allotment against a particular service/unit of appropriation is likely to be exceeded ?

(10+10=20)

Q.No. 2. Describe the following terms used in Financial Administration.

- (i) Treasury Bills
- (ii) Ways and Means Advance
- (iii) Appropriation Account
- (iv) Rule of lapse
- (v) Plan Expenditure

(5x4=20)

Q.No.3. What are fundamental principles of public buying ? Explain in brief the measures as provided in the H.P. Financial Rules for achieving transparency, fair competition and elimination of arbitrariness in the procurement process.

(20 Marks)

Q.No.4. Support your comments with rules to answer the following:-

(i) On the dismissal of a permanent employee the post held by him is proposed to be filled up permanently by promoting the next eligible junior person with immediate effect.

(ii) A Group A officer who gave three months notice for voluntary retirement after completing 30 years of service has decided to retire before the expiry of three months and was agreed to by the appropriate authority.

(iii) A Government servant subject to CCS (Conduct) Rules, 1964 suspected of misappropriation of Government stores was placed under suspension with effect from 1.3.2011. The enquiry against him was concluded on 31.3.2012, on which date the competent punishing authority passed orders removing him from service with immediate effect and that as the enquiry had been prolonged for reasons directly attributable to the suspended Government servant he should not be paid any subsistence allowance from 1.9.2011. It was proposed that a compassionate allowance equal to what would be admissible to him if he had retired on medical certificate should be paid to him.

(5+5+10)

Q.No. 5.(a) Elaborate the conditions which must be satisfied before a Government servant on tour can claim daily allowance. Discuss briefly the manner how daily allowance is drawn under different circumstances ?

(b) State three instances of journeys, other than journeys on tour or transfer for which a Government servant can draw travelling allowance. How is the claim regulated in these cases ?

(10+10)

Q.No. 6. How will you deal with the following?

(a) An employee applies for permission to receive a reward of Rs.10,000 offered by the Police authorities for his help in the arrest of a criminal who committed a bank robbery.

(b) A Government servant applied for extra-ordinary leave for 30 days. The leave sanctioning authority refused to sanction extraordinary leave as the Government servant had earned leave for 300 days at his credit.

(c) A temporary Government servant applies for "Leave Not Due" on the ground that he has to appear at a University examination, and no other leave is due to him.

(d) A Government servant on commuted leave for 90 days applied for extension of the same for another 90 days on medical certificate. The sanctioning authority directed him to appear before the Medical Board which declared him unfit for further service. The Government servant was accordingly retired from service on the expiry of leave already sanctioned to him. It is proposed to treat the commuted leave as half pay and recover the excess leave salary paid on the ground that the Government servant did not return to duty on the expiry of leave.

(4x5=20)

Q.No. 7. "Annual Administration Report is a document for performance appraisal" ,elucidate the statement and highlight the objectives this Report seeks to achieve ?

(20 Marks)

Q.No.8. Explain the guidelines for regulating pay of a Government Servant who has been ordered by the competent authority to hold additional charge of the current duties of statutory and non-statutory nature of another post ?

(20 Marks)
