

BOARD OF DEPARTMENTAL EXAMINATION, HIMACHAL PRADESH

DEPARTMENTAL EXAMINATION

Time : 3 Hrs.

OCTOBER, 2013

Maximum marks : 100.

Paper No.9: Civil Services, Treasury and Financial Rules for IAS/HAS

Notes:-

- i) Attempt any Five questions.
- ii) All questions carry equal marks.
- iii) Attempt all parts of a question in consecutive order.
- iv) Only Bare Acts/Rules/Approved reference books are allowed.
- v) Quote Rule(s) in support of your answer where necessary.

Q.No.I. (a) "Annual Financial Statement is reflection of policies and programmes of Government for a financial year expressed in monetary terms" Explain in the light of this statement various objectives Government seeks to achieve.
(b) What steps should a Controlling Officer take if he finds that the budget allotment against a particular service/unit is likely to be exceeded

(10+10)

Q.No.II. (a) What measures should be taken by a Government Officer to ensure transparency, competition, fairness and elimination of arbitrariness in procurement process to secure best value for money?
(b) What procedure should be followed for disposal of unserviceable items by a Drawing and Disbursing Officer ?

(10+10)

Q.No.III. (a) "Cases of trivial nature should be eliminated from cases proposed for taking disciplinary action against Government servant". In the light of this statement highlight the offences/misconducts attracting disciplinary action.
(b) What purpose is served by preliminary inquiry before framing a charge sheet on disciplinary proceedings?

(15+5)

Q.No.IV. Critically analyse the process involved in the pre-budget and post-budget scrutiny by the State Legislature. What useful purposes are served by legislative financial control mechanism?

(20)

Q.No.V. Define and distinguish between the following:-

- (a) Licence fee and honorarium
- (b) Dies-non and break in service
- (c) Suspension and Deemed suspension
- (d) Review and Revision of penalties

(4x5=20)

Q.No.VI. Discuss the terms and conditions regulating grant of following kinds of leave to a Government servant:-

- (a) Study Leave
- (b) Maternity leave
- (c) Leave not due
- (d) Extra-ordinary Leave

(4X5=20)

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- Q.No.VII.** (a) What are the guidelines for preparing the Annual Action Plan and what items are included in this? What objectives are achieved by Annual Action Plan at Directorate/Collectorate and Secretariat level?
(b) Define and distinguish between Banking Treasury and Non-Banking Treasury

(10+5)

- Q.No.VIII.** (a) A Government servant resigns his post to take up another post in some other department. How will his pay be fixed in the new posts? (i) If the application having been made through proper channel (ii) If the application has not been routed through proper channel.
(b) What conditions must be fulfilled for removal of anomaly by stepping up of pay of senior on promotion drawing less pay than his junior?

(10+10)
