

Check list and Procedure for registration of establishment under the Building and Other Construction Workers (RE&CS) Act, 1996 and Himachal Pradesh rules, 2008:

Applicability:

The Building and Other Construction Workers (RE&CS) Act applies to every establishment which employs or had employed 10 or more Building and Other Construction Workers on any day of the preceding 12 months in any building or other construction work.

Check List:

- A. Form-I Application for Registration of Establishments Employing Building and Other Construction Workers.
- B. In case it is partnership concern a resolution to be passed authenticated copy is to be attached to the effect one of the partner will make application for registration of establishment under Building and Other Construction Workers.
- C. In case of company resolution to the effect is to be passed and authenticated copy is to be attached to the effect that one of the Director will make application for registration of establishment as the case may be.
- D. In case of society or Government undertaking the head of the establishment/department will make application.
- E. For the purpose of registration of establishment of employer Labour Officer is appointed as Registering Officer.

Procedure:-

1. The employer seeking registration under the provisions of the Building & Other Construction Workers (RE & CS) Act, 1996 has to apply for the registration of his establishment in Form-I along with supporting documents such as copy of tender/ agreement / MOU, award letter etc. before the Registering Officer (Labour Officer) of the area concerned.
2. The employer is also required to deposit fee for granting certificate of registration through e-Challan under Rule-24 read with Rule-27 of Himachal Pradesh Building and other Constructions Workers (RE & CS) Rules, 2008 in the following manner:-

If the number of workers proposed to be employed as workers for a building or/ and other construction work on any day:-

(a) Is between 10 to 20	Rs. 100.00
(b) exceeds 50 up to 100	Rs. 500.00
(c) exceeds 100 but does not exceed 250	Rs. 1000.00
(d) exceeds 250 but does not exceed 500	Rs. 2500.00
(e) exceeds 500	Rs. 5000.00

3. After the completion of codal formalities and verification of documents, the Registering Officer shall register the establishment/ employer under the provisions of the ibid Act.
4. The License or a Registration Certificate (as the case may be) could be issued to the applicant within 45 days of receipt of application (complete in all respect) failing which the License or Registration Certificate deemed to be generated automatically and will be issued to the applicant electronically through portal.