

Government of Himachal Pradesh
Department of Labour and Employment

No. L&E(Lab)Simplifying Lab.Laws/2014-II Dated, Shimla 171001 July, 2017

From

Labour Commissioner,
Department of Labour
Himachal Pradesh.

To

- 1) President,
BBN Industries Association,
Single Window Clearance Agency,
Industrial Area, Near Fire Office,
Jharmajri, Baddi, District Solan, H.P.
- 2) President,
Parwanoo Industries Association,
C/O HPCED Building, Department
Of Industries Complex, Sector-1
Parwanoo, District Solan, H.P.
- 3) President,
Drug & Pharma Association,
C/O M/S Integrated Laboratories Pvt. Ltd.
Moginand, Kala Amb, District Sirmour, H.P.
- 4) President
Laghu Bharti Udyog Association,
Biologics & Csotropics India Pvt Ltd.
Nahan Road, Kala Amb, District Sirmour, H.P
- 5) President,
Industries Association, Kala Amb
C/O Ruchira Papers Mills Pvt Ltd.
Trilokpur Road, Kala Amb, District Sirmour, H.P
- 6) President,
Chamber of Commerce & Industries,
Himachal Chamber of Commerce and Industries,
Industrial Area Chamber House, Gondpur,
Poanta Sahib, District Sirmour, H.P.
- 7) President,
BBT Industries Association ,
Roshan Nagar, VPO Bathu Tehsil Haroli,
Distt. Una, H.P. 174301.
- 8) President,
Haroli Block Industries,
C/o Kaushal Roller Flour Mills Pvt. Ltd.
3-Industrial Area Tahliwala, Una, H.P.
- 9) President,
Mehatpur Industries Association,
Spatia Chemicals, Block No. 76-77
Industrial Area, Mehatpur, Distt. Una, HP
- 10) President,
Gagret Industries Association,
The Amb Sub Division Industries Association,
CO JK Gases 1A Gagret, District Una, H.P.
- 11) President,
Hotel Association, Shimla C/o Hotel Shivalik, Jakhu,
Shimla, H.P.
- 12) President,
Hotel Association, the Mall Manali
Distt. Kullu, H.P.

13) President,
Hotel Association, Kangra at Dharamshala, H.P.

14) All the Beopar Mandals,
in the State.

Subject: Mandating online submission of Registration & Renewal under various Labour Laws.

Sir,

On the above cited subject, it is to inform you that under various labour laws Registration & Renewal is a mandatory requirement. At present, the said processes are being done manually which results in considerable wastage of time & paper both at level of applicant as well as Government level. Applicant has to visit the Department of Labour in order to ascertain the status of their application. In order to computerize the entire process, the Department of Information Technology, HP has developed software for registration and renewal of licenses (under the Contract Labour(R&A) Act, The Shops and Establishments Act, The Building & Other Construction Worker Act, The Inter State Migrant Workmen (RE&CS) Act etc). The salient features of the new software are as under:-

- To offer an automated & transparent interface by streamlining the functioning of the whole process and at the same time to ensure legal compliances.
- Online payment of registration and renewal fee through Net Banking thus doing away the visit of applicant to Bank, Treasury and officers of department for verification of Challans.
- To reduce the time span in the registration process,
- To facilitate department and entrepreneurs to ascertain the status of application Submitted and action being taken at every stage of the process.
- Offer an online interface for uploading of documents and have online Correspondence/messages with the department.
- Doing away the needs to visit the Office of Labour & Employment not only during the process of registration but also at the time of renewals.
- Fair, transparent and in time processing of various approvals to the satisfaction of all.
- Streamline and standardized the internal functioning of the department.

In order to implement the software, it has been decided by the department to commence online application to registration and renewal of licenses. Your cooperation will be helpful to the department regarding implementation of new software. It is again reiterated that the department will only receive online application w.e.f. 10.07.2017 under various labour laws mentioned above.

You are, therefore, requested to advise your member industries and Shops & Commercial Establishment to apply for online renewal and registration w.e.f.10.07.2017 under labour laws mentioned above. The said software can be accessed on <http://labour.hp.go.in/>. Detailed guidelines regarding application process can be assessed at [http://labour.hp.go.in/files/Service Delivery process. PDF](http://labour.hp.go.in/files/Service_Delivery_process.PDF). For any clarification/guidance you may contact Labour Officers of your jurisdictions.

Yours faithfully

4.7.17
Labour Commissioner,
Department of Labour,
Jhimachal Pradesh, Shimla.

Endstt. No. As above

Dated, Shimla 171001 July, 2017

Copy to:

1. The Principal Secretary (Labour & Employment) to the Government of Himachal Pradesh, Shimla-171002.
2. The Director, Department of Industries, Udyog Bhawan, Shimla-1.
3. All the Labour Officers with the direction to aware the establishments in his area to apply online for registration and renewal of license.
4. All the Labour Inspectors with the direction to aware the establishments in his area to apply online for registration and renewal of license.
5. Computer Operator, Directorate of Labour & Employment for information and compliance with the direction to upload this circular on website of Department.
6. ~~Mr.~~ Amita Thakur, System Analyst (contract basis) Directorate of Labour & Employment to get this circular up loaded in website of Department in coordination with Computer Operator.

Yours faithfully

He 06.7.17
Labour Commissioner,
Department of Labour,
Himachal Pradesh, Shimla.

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