

FAQs Regarding Registration, Renewal & Applicability of Contract Labour(R&A) Act, 1970	
Question	Whether I have to register under the Contract Labour (R&A) Act, 1970 to employ contract Labour in my establishment?
Answer	Any establishment wherein 20 or more contract workers are employed during preceding 12 months has to be registered.
Question	Whether License under the Act is mandatory for all contractors?
Answer	License under the Contract Labour (R&A) Act, 1970 is mandatory if 20 or more contract workers are employed by the contractor.
Question	How one can get himself registered under the Act?
Answer	Application for registration can be obtained from the Zonal Offices of the Department or the same is now available On-Line by accessing http://edistrict.hp.gov.in/
Question	What are the necessary enclosures to be enclosed with the application form to obtain the Registration Certificate under the Act?
Answer	Articles of Association, Authorization regarding the Authorized Signatory duly resolved in the meeting of the Board of Directors, Identity proof in case of individual, all the documents should be submitted in triplicate.
Question	How one can get himself Licensed under the Act to employ contract labour?
Answer	Application has to make to the Registering/Licensing Officer of the concerned Zone along with Form-V, work award letter from the Principal Employer and identity proof in case of individual In case of company the article of association, resolution regarding authorized signatory.
Question	Can the license be applied On-Line?
Answer	Yes, Licensing & Renewal can be done On-Line by accessing http://edistrict.hp.gov.in/
Question	How can one know the registration & renewal fee under the Act?
Answer	Payment of the fee is specified in the Schedule which is also at the website of the Department and can be accessed
Question	Is there any cutoff date for the submission of renewal application?
Answer	Yes, every license is required to submit one month prior the date of renewal.
Question	What is the penalty for submitting renewal application after cutoff date?
Answer	If the application for renewal is not received within the time, the license shall be renewed only on payment of late fee @ 25% in excess of the fee ordinarily payable for the license.

Question	For how many years, license can be granted or renewed?
Answer	License shall be granted for a period of one year.
Question	Can one deposit the registration/renewal fee On-Line?
Question	Can one submit amendment application On-Line?
Answer	Yes, applicant can online for amendment.
Question	Is there any fee for the amendment in Registration Certificate/License?
Answer	Foe any amendment of Registration Certificate/License, Rs. 50/- per amendment will be charged.
Question	Is there any document required to be submitted for the amendment of Registration Certificate/License?
Answer	Yes, certain documents are required to be submitted for the amendments.
Question	How can one get registration certificate/license faster?
Answer	One will get registration certificate/License f aster, if he submits the documents complete in all respect in one go.