No.Fin(C)A(2)-1/2004  
Government of Himachal Pradesh  
Finance(Regulations) Department

From

The Principal Secretary(Finance) to the  
Govt. of Himachal Pradesh.

1. All Administrative Secretaries to the  
   Govt. of Himachal Pradesh.
2. All the Heads of Department in H.P.
3. Accountant General, H.P. Shimla-171004.

Dated Shimla-171002, the 18th November, 2010

Subject  
Delegation of powers to HODS under SOE- 
Travel Expenses

In continuation of Finance Department letter  
No.Fin-I(C)(14)-1/83, dated 6.9.95, on the subject cited above, I  
am directed to re-iterate that the existing provision against SOE-3  
Travel Expenses(ii) provides for tours outside the State but within  
the country and the Administrative Departments have full powers  
delegated to them against above SOE. Besides, the aforesaid  
delegation, the HODs shall henceforth be competent to approve  
the tour programmes of the staff under them with respect to  
trainings which fall outside the State but within the country, as per  
approved training schedule(s) of their Departments at their own  
level subject to the condition that boarding/lodging, to and fro  
expenses, are borne by the Institutes concerned. The HODs may,  
however, ensure that there is no extra burden on the State  
Exchequer with regard to such trainings/tours. The cases which  
are not covered under this delegation shall continue to be  
regulated as per existing delegation made vide Instructions under  
reference.

Yours faithfully,

Deputy Secretary(Finance) to the  
Government of Himachal Pradesh