No. Fin(Pen)A(3)-1/96-IV  
Government of Himachal Pradesh  
Finance (Pension) Department  

From  
The Principal Secretary (Finance) to the  
Government of Himachal Pradesh.  

To  
All the Administrative Secretaries  
Government of Himachal Pradesh.  

Dated; Shimla-171002  

Subject:  
Revision of Pension / Family Pension w.e.f 1.1.1996  
Guidelines / Instructions thereof.  

Sir,  
I am directed to refer to this department letter of even  
number dated 13.11.2006 and 10.1.2007 on the subject cited above and  
to say that vide para-3 of the aforementioned letters it was made clear  
that where the pensioner / family pensioner is already drawing pension /  
family pension equal to or more than the 50% (in the case of pension)  
and 30% (in the case of family pension) of the minimum pay in the  
revised scale of pay introduced w.e.f 1.1.96 of the post last held by the  
retired / deceased Government Servant at the time of retirement/death,  
the pension / family pension is not to be revised and the individual  
may be informed about the same within a month from the date of  
receipt of his application.  

It has been brought to the notice of the Govt. by the  
Deputy Accountant General, Himachal Pradesh that Drawing and  
Disbursing Officers are not examining the pension cases properly and  
large number of pension / family pension cases have been received in  
his office which are not required to be sent as the pensioners / family  
pensioners are already drawing consolidated pension / family pension  
more than the 50% and 30% of the minimum pay in the revised scale of
pay introduced w.e.f 1.1.1996 respectively. In order to ensure that only those cases are sent to the Senior Deputy Accountant General (A&E), H.P in which the revision of pension/family pension is actually required, a proforma (Annexure-'A') has been devised in consultation with the Deputy Accountant General (A&E) which will be filled in and forwarded by the Head of Office to the office of the Senior Deputy Accountant General (A&E), H.P along with pension revision case.

It is, therefore, requested that all the Heads of Department may kindly be asked to examine the cases in terms of directions issued vide para 7 of this department O.M. dated 17.10.2006 & 21.12.2006 and direct all concerned to forward only those cases to the Senior Deputy Accountant General (A&E), H.P in which revision of pension/family pension is actually required along with proforma annexed as 'A' above duly filled in after inserting necessary entry of revised pay scale of the post admissible w.e.f 1.1.96 in the service Book of the retiree/deceased Government Servant.

Yours faithfully,

(Dr. R.N. Batta)
Additional Secretary (Fin-Pen) to the Government of Himachal Pradesh.

Endst. No. As above
Copy forwarded to all the Heads of Departments in Himachal Pradesh, for similar necessary action.

Dated: 7th March, 2007

Additional Secretary (Fin-Pen) to the Government of Himachal Pradesh.

1. Name of the Department
2. Name of the Pensioner/Family Pensioner
3. Designation of post last held
4. Date of Birth
5. Class of Pension
6. Date of Retirement/Death
7. Qualifying service Admitted for Pension
8. Scale of the pay of the post held by the retiree/ deceased at the time of retirement/death
9. Revised Pay scale of the same post w.e.f. 1.1.1996/1.1.1996
10. Consolidated Pension/Family Pension w.e.f 1.1.1996
11. Pension and Family Pension admissible in terms of Finance Deptt. OM No. Fin (Pen) A (3)-1/1996 Part IV dated 17.10.2006 and 21.12.2006 i.e. 50% and 30% respectively of minimum of the revised pay scale introduced w.e.f. 1.1.1996 of the post last held by the retiree/ deceased.
12. Whether revision of pension/family pension is required or not?

Certified that the above information is correct as per Service Book and record maintained in the office.

Signature of the Head of the Department/Head of Office