

No. Fin(Pen)A(3)-1/96-IV  
Government of Himachal Pradesh  
Finance (Pension) Department

From

The Principal Secretary (Finance) to the  
Government of Himachal Pradesh.

To

All the Administrative Secretaries  
Government of Himachal Pradesh.

Dated; Shimla-171002

7<sup>th</sup> March, 2007.

Subject: Revision of Pension / Family Pension w.e.f 1.1.1996  
Guidelines / Instructions thereof.

Sir,

I am directed to refer to this department letter of even number dated 13.11.2006 and 10.1.2007 on the subject cited above and to say that vide para-3 of the aforementioned letters it was made clear that where the pensioner / family pensioner is already drawing pension / family pension equal to or more than the 50% (in the case of pension) and 30% (in the case of family pension) of the minimum pay in the revised scale of pay introduced w.e.f 1.1.96 of the post last held by the retired / deceased Government Servant at the time of retirement/death, the pension / family pension is not to be revised and the individual may be informed about the same within a month from the date of receipt of his application.

It has been brought to the notice of the Govt. by the Deputy Accountant General, Himachal Pradesh that Drawing and Disbursing Officers are not examining the pension cases properly and large number of pension / family pension cases have been received in his office which are not required to be sent as the pensioners / family pensioners are already drawing consolidated pension / family pension more than the 50% and 30% of the minimum pay in the revised scale of

PZ.



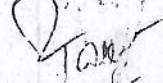
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pay introduced w.e.f 1.1.1996 respectively. In order to ensure that only those cases are sent to the Senior Deputy Accountant General (A&E), H.P in which the revision of pension/family pension is actually required, a proforma (Annexure-'A') has been devised in consultation with the Deputy Accountant General (A&E) which will be filled in and forwarded by the Head of Office to the office of the Senior Deputy Accountant General (A&E), H.P alongwith pension revision case

It is, therefore, requested that all the Heads of Department/ Heads of Offices may kindly be asked to examine the cases in term of directions issued vide para 7 of this department O.M. dated 17.10.2006 & 21.12.2006 and direct all concerned to forward only those cases to the Senior Deputy Accountant General (A&E), H.P in which revision of pension/family pension is actually required alongwith proforma annexed as 'A' above dully filled in after inserting necessary entry of revised pay scale of the post admissible w.e.f 1.1.96 in the service Book of the retiree/deceased Government Servant

Yours faithfully,

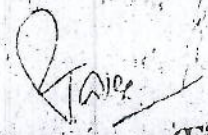


(Dr. R.N. Batta)  
Additional Secretary (Fin-Pen) to the  
Government of Himachal Pradesh.

Endst. No. As above

Dated: 7<sup>th</sup> March, 2007

Copy forwarded to all the Heads of Departments in  
Himachal Pradesh, for similar necessary action.



Additional Secretary (Fin-Pen) to the  
Government of Himachal Pradesh.



**Proforma for revision of pension/family pension in terms of Finance (pension) Department Office Memorandum No. Fin. (Pen) A(3) 1/96 Part IV dated 17.10.2006 and 21.12.2006.**

1. Name of the Department
2. Name of the Pensioner/Family Pensioner
3. Designation of post last held
4. Date of Birth
5. Class of Pension
6. Date of Retirement/Death
7. Qualifying service Admitted for Pension
8. Scale of the Pay of the post held by the retiree/ deceased at the time of retirement/death
9. Revised Pay scale of the same post w.e.f. 1.1.1986/1.1.1996
10. Consolidated Pension/Family Pension Rs.  
w.e.f 1.1.1996
11. Pension and Family Pension admissible in terms of Finance Deptt. OM No. Fin (Pen) A (3)-1/1996. Part IV dated 17.10.2006 and 21.12.2006 i.e. 50% and 30% respectively of minimum of the revised pay scale introduced w.e.f. 1.1.1996 of the post last held by the retiree/ deceased.
12. Whether revision of pension/family pension is required or not?

Certified that the above information is correct as per Service Book and record maintained in the office.

Signature of the Head of the Department/  
Head of Office