

10. Fin(Pen)D(15)-1/2001-1
Government of Himachal Pradesh
Department of Finance(Pension-Cell)

Dated Shimla-171002, the

5th July, 2003.

OFFICE MEMORANDUM

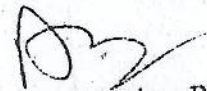
Subject:-

"Double/Excess drawal of Gratuity/Commutation on Retiree's copy."

Accountant General, Himachal Pradesh has pointed out that, 'Pension Disbursing Authorities,' are making payments of Gratuity/commutation on the personal copy of the retiree's concerned, which is contrary to the financial rules & regulations, as there is a possibility of double drawal on retiree's copy. as well as on Department's copy/ Treasury Officer's copy and such incidents have actually taken place. In order to avoid such double drawals, the Accountant General of Himachal Pradesh are now embossing a stamp, "NOT FOR PAYMENT," on retiree's copy.

Keeping in view the above facts, all Heads of Administrative Departments are, therefore, requested to issue necessary directions to all the concerned Gratuity/commutation Authorising/Disbursing Authorities under their control for non authorisation/ non disbursement of Gratuity/commutation on the authority of retiree's copy to avoid the possibilities of double drawals.

Kindly acknowledge receipt of this communication.


Addl. Secretary(Fin-Pen)to the,
Government of Himachal Pradesh.

To

All Administrative Departments of the
Government of Himachal Pradesh.