Office Memorandum

Subject: Expedi tious settlement of Pension Cases/retirement benefits.

The undersigned is directed to refer to this department O.M. No. Fin (Pen) B(10)-2/2007 dated Sh 13-11-2006 and to say that vide para- 4 of the aforesaid O.M. all Heads of Departments/ Heads of Offices were requested that departmental Data Sheet duly filled in be enclosed with the Pension papers while forwarding the Pension papers / cases to the office of the Senior Deputy Accountant General, Himachal Pradesh.

2. It has been brought to the notice of this Department by the Deputy Accountant General (A&E), Himachal Pradesh that the requisite departmental data sheet is not being sent with the Pension cases by the Pension Sanctioning Authorities.

3. Therefore, all the Heads of Departments/ Heads of Offic es are once again requested to ensure that the Departmental Data Sheet duly filled in is enclosed with the Pension papers while forwarding the Pension papers / cases to the office of the Senior Deputy Accountant General, Himachal Pradesh.

Additional Secretary (Fin-Pen) to the Government of Himachal Pradesh.

All Administrative Departments,
Government of Himachal Pradesh.

Copy forwarded for information and necessary action to :-

1. The Divisional Commissioner Shimla, Mandi and Kangra at Dharamshala, Himachal Pradesh.

2. All Heads of Departments in Himachal Pradesh. They are requested to circulate these instructions to all the Heads of offices working under their control for strict compliance.

3. All Deputy Commissioners in Himachal Pradesh:


Additional Secretary (Fin-Pen) to the Government of Himachal Pradesh.