

No. Fin (Pen) A (3)-1/2009-Part-1-Loose
Government of Himachal Pradesh
Finance (Pension) Department

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Dated; Shimla-171002,

7th June, 2010.

Office Memorandum

Subject: - Revision of pension of H.P. Govt. Pensioners/family pensioners-clarification regarding documents to be accepted as proof of date of birth/age for payment of additional pension/family pension.

I am directed to refer to this department O.M. Nos. Fin (Pen) A (3)-1/2009 – Part-1, II&III dated 14.10.2009, whereby the pension/family pension of H.P. Govt. pensioners/family pensioners has been revised and to say that the matter regarding the methodology to be adopted for payment of additional pension to old pensioners/family pensioners in cases where the date of birth is not available either in the PPO or in the office records of A.G., H.P. / Distt. Treasury Offices/Treasury Offices had been under consideration in the Finance Department. It has now been decided that in case the exact date of birth is not available either in the PPO or in the Office records of aforesaid Offices but an indication regarding the age of pensioner/family pensioner is available in the Office records, additional pension/family pension shall be paid from 1st January of the year following the year in which the pensioner/family pensioner has completed the age of 80 years, 85 years etc. based on PPO/Office records. For example, if the records show that the pensioner/ family pensioner has already completed the age of 80 years/85 years as on 1st January, 2008, he shall be allowed additional pension/family pension from 1st January, 2008.

2. In case neither the exact date of birth nor the age is available either in PPO nor in the Office records, Pension disbursing Authority (District Treasuries in case of pensioners drawing pension in H.P. and Banks in case of H.P. Govt. pensioners drawing pension out of Himachal Pradesh) will send an intimation to pensioner/family pensioner about non availability of the information regarding date of birth/age and request him to submit four copies of any of the following documents, duly attested by Gazetted Officers, to Pension Disbursing Authority:-

1. Pan Card.
2. Matriculation Certificate (containing the information regarding date of birth).
3. Passport.
4. Driving licence (if it contains date of birth).
5. Voters I.D. Card.

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The Voter ID Card as specified at Sr.No.5 will be accepted as proof of date of birth/age for the payment of additional pension/family pension on completion of 80 years and above, subject to the following condition:-

- i) The pensioner/family pensioner certifies that he is not a matriculate. (The matriculation certificate should be insisted in the case of matriculate pensioners/family pensioners).
- ii) The pensioner certifies that he does not have any of the documents mentioned at Sl.No. 1 to 4 above.

Pension Disbursing Authorities shall revise pension on receipt of documents mentioned above.

3 If pensioner/family pensioner submits a document which contains the information regarding exact date of birth, the additional pension/ family pension will be payable from the 1st day of the month in which his date of birth falls, in the manner indicated in this department's Office Memorandum Nos. Fin (Pen) A (3)1/2009 Part-I to III dated 14.10.2009. In case exact date of birth is not available on the document submitted by pensioner/family pensioner but an indication regarding the age of pensioner/family pensioner is available therein, the additional pension/family pension shall be paid from 1st of January of the year following the year in which the pensioner/family pensioner has completed the age of 80 years, 85 years etc. based on document submitted by the pensioner/family pensioner. For example, if the copy of ID Election Card submitted by pensioner/ family pensioner indicates that his /her age on 1st January 2007 is 80 years, he/she shall be allowed additional pension/ family pension from 1st January, 2007.

4. In case the pensioner/family pensioner is unable to submit any of the documents mentioned in para 2 above but claims additional pension based on some other documentary evidence, such cases will be submitted to the Administrative Departments. If the Administrative Department is satisfied about the claim of the pensioner/family pensioner, it will authorize additional pension/family pension accordingly. The decision of the administrative Department in this regard will be final.

5. It is impressed upon all the Administrative Departments of Government of H.P. and pension Disbursing Authorities including Public Sector Banks handling

disbursement of pension to the State Government pensioners to keep in view the above decisions while disposing of the cases of payment of additional pension/family pension.

By order

**Principal Secretary (Finance) to the
Government of Himachal Pradesh.**

To

**The All Administrative Departments,
Government of Himachal Pradesh.**

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No. Fin (Pen) A (3)-1/2009-Part-1-Loose

Dated: 7.6.2010

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22. The General Manager, Union Bank of India, 239 Backway Reclamation, Nariman Point, Mumbai-400021.
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42. The Controller (F&A) Personnel Accounts Department, H.P. Sectt. Shimla-2.
43. The Deputy Chief Officer (Accounts), Regional Office, UCO Bank, Sansad Marg, New Delhi-110001.

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44. The Assistant General Manager (BOD), Local Head Office, State Bank of India, Post Box No. 139, Sector-17, Chandigarh with 10 spare copies.
45. Incharge, NIC, H.P. Sectt. Shimla-2 with the request that this order of the State Government may kindly be put on State Website so that the pensioners/ family pensioner living out side the State may get the benefit of this order in time.

**Special Secretary (Finance) to the
Government of Himachal Pradesh
Dated : 7.6.2010**

Endst. No. Fin (Pen) A (3)-1/2009-Part-1-Loose

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**Special Secretary (Finance) to the
Government of Himachal Pradesh**