

Reminder  
Personal Attention  
Time Bound

No.-L&E(Emp)CNV/Instructions-2011-  
Government of Himachal Pradesh,  
Labour & Employment Department.

7 MAR 2011

Dated, the Shimla-1, 3.3.2011.

To

1. All Heads of Departments, H.P. ✓
2. L'd. Advocate General, H.P., Shimla-1.
3. Secretary, Lok-Ayukat, H.P., Shimla-2.
4. Divisional Commissioners, Shimla, Dharamshala and Mandi.
5. Resident Commissioner, Himachal Bhawan, Sikandra Road, New Delhi.
6. All Registrars of Government Universities in H.P.
7. All M.D.s of Boards/Corporations/Autonomous Bodies, H.P.
8. All Deputy Commissioners, H.P.
9. All Superintendents of Police, H.P.
10. All Chairmen of Temple Trusts, H.P.
11. Commissioner, Municipal Corporation, Shimla-1.
12. All Secretaries, Municipal Committees/ Councils, H.P.
13. All Secretaries Notified Area Committees in H.P.

(Except those mentioned at Annexure-A, from whom information has been received)

**Subject: COMPULSORY NOTIFICATION OF VACANCIES TO EMPLOYMENT EXCHANGES.**

Madam/Sir,

Kindly refer to this office letter of even number dated 7.02.2011 on the subject cited above.

The information, as requested for vide letter dated 7.02.2011, was to be submitted to the undersigned, by all Departments on 21.02.2011 or 22.02.2011, by all Boards and Corporations on 23.02.2011 or 24.02.2011 and by all other Employers on 25.02.2011 or 26.02.2011. But the same has not been received from you so far.

You are, therefore, again requested to ensure that information is submitted in person or through a duly authorized representative to the undersigned on 21<sup>st</sup>-22<sup>nd</sup> March, 2011 by Departments; on 23<sup>rd</sup>-24<sup>th</sup> March, 2011 by all Boards and Corporations and on 25<sup>th</sup>-26<sup>th</sup> March, 2011 by all other Employers.

Yours faithfully,

  
Labour Commissioner-cum-  
Director Employment, H.P.  
Telefax-0177-2625085

Endst. No.-As above. Dated, the Shimla-1, 3.3.2011. (21)

Copy to

1. The Chief Secretary to the Government, H.P., Shimla-2, for information, in continuation to this office letter of even number dated 7.02.2011.
2. Additional Chief Secretary(Lab.&Emp.) to the Government of H.P., Shimla-2, for information in continuation to this office letter of even number dated 7.02.2011.
3. The Principal Secretary (Finance) to the Government of H.P., Shimla-2, in continuation to this office letter of even number dated 7.02.2011.
4. All Administrative Secretaries, H.P., for information in continuation to this office letter of even number dated 7.02.2011.
5. EMIO, SVGO, OI(P), EO(CEC), Directorate of Labour & Employment, H.P. for necessary action in continuation to this office letter of even number dated 7.02.2011.
6. All Regional Employment Officers and District Employment Officers in H.P., in continuation to this office letter of even number dated 7.02.2011 for strict compliance and for sending complete cases of defaulting Government Employers for prosecution sanction to this office.
7. The Director Treasuries and Accounts, H.P., Shimla-9, in continuation to this office letter of even number dated 7.02.2011 with the request to ensure compliance of Government's instructions regarding drawl of First Pay Bill of newly appointed officials only after receiving certificate from Employers by concerned Treasury.
8. District Treasury Officer, Capital Treasury, Shimla, all District Treasury Officers and all Treasury Officers in H.P. in continuation to this office letter of even number dated 7.02.2011 for strict compliance of above mentioned Government instructions regarding drawl of First Pay Bill of newly appointed officials only after receiving certificate from Employers by concerned Treasury.
9. All Employment Officers/Incharges of Sub Office Employment Exchanges in H.P. in continuation to this office letter of even number dated 7.02.2011 for strict compliance and for sending complete cases of defaulting Government Employers for prosecution sanction to this office.

sgl  
Labour Commissioner-cum-  
Director Employment, H.P.  
Telefax-0177-2625085  
e-mail: [lep-hp@nic.in](mailto:lep-hp@nic.in)

# ANNEXURE- A

## All Government Departments

Sr. No.	Name of Employers
1	Commissioner, Schedule Tribe Development Department, Shimla-2
2	Director Panchayati Raj, H.P., Shimla
3	Chief Electoral Officer, Election Department, Govt. of H.P.
4	Director, Consolidation of Holdings, Shimla-9, H.P.
5	Director, Town & Country Planning Department, H.P.
6	Director, Laghu Bachat, H.P.
7	Controller, Printing & Stationery Department, H.P.
8	Director-cum-Warden of Fisheries, H.P.
9	Economic Adviser, Govt. of H.P.
10	Director, Ayurveda, H.P.
11	Director, Department of Information Technology, H.P.
12	Adviser (Planning), H.P., Shimla-2
13	Director, Local audit Department, H.P.
14	ADG(P)-cum-Commandant general, Home Guards & Civil Defence, H.P.
15	Director of Prosecution, H.P., Shimla-9
16	Director, Urban Development, H.P.
17	Director, Youth Services & Sports, H.P.
18	Director of Estates, H.P.
19	Special Secretary (Finance)-cum-Director, Treasuries, Accounts & Lotteries, H.P.
20	Director Food Civil Supplies & Consumer Affairs, H.P. Shimla-9
21	Director, Information & Public Relations, H.P., Shimla-2
22	The Director, Hospitality and Protocol, H.P.

## All Boards/Corporations

Sr. No.	Name of Employers
1	Managing Director, Backward Classes Finance & Dev. Corp. Kangra, Distt. Kangra, H.P.
2	Managing Director, State Small Industries & Export Corporation Ltd., The Mall Shimla.
3	Secretary, State Social Welfare Board, Shimla-2
4	Chief Executive Officer, H.P. Khadi & Village Industries Board, Cleave land, Shimla-171004
5	M.D., H.P. Horticultural Produce Marketing & Processing Corp. Ltd., Nigam Vihar, Shimla-2
6	M.D. H.P. Minorities Finance & Dev. Corp. S.D.A. Complex, Kasumpti,

9	Sr. Manager(P&D/Admn.) H.P.S.I.D.C. New Himrus Building Circular Road, Shimla-1
10	Deputy Manager(P) H.P. State Electronics Development Corporation Ltd. Rattan Kunj, Khalini, Shimla-2
11	Managing Director, H.P. State Civil Supplies Corporation Ltd.
12	Deputy General Manager, H.P. Agro Industries Corp. Ltd., Nigam Vihar, Shimla-2
13	Managing Director, H.R.TC, Shimla-3

### Other Employers

Sr. No.	Name of Employers
1	Superintendent of Police, Distt. Kinnaur at Reckong Peo, H.P.
2	Executive Officer, Minicipal Council, Bilaspur, H.P.
3	Pr. Resident Commissioner, Govt. Of H.P, New Delhi-110001
4	Superintendent of Police, Bilaspur, Distt. Bilaspur, H.P.
5	Superintendent of Police, Hamirpur, Distt. Hamirpur, H.P.
6	Superintendent of Police, Kullu, Distt. Kullu, H.P.
7	Superintendent of Police, Solan, Distt. Solan, H.P.
8	Nagar Panchayat, Arki, Distt. Solan, H.P.
9	Commissioner, Municipal Corporation, Shimla-1, H.P.
10	Executive Officer, Municipal Council, Dalhousie, Distt. Chamba, H.P.
11	Superintendent of Police, Mandi, Distt. Mandi, H.P.
12	Superintendent of Police, Una, Distt. Una, H.P.
13	Commandant, 2 <sup>nd</sup> India Reserve Battalion, Sakoh, Distt. Kangra, H.P.
14	Registrar, Dr. Y.S. Parmar University of Horticulture & Forestry, Nauni, Solan, H.P.
15	Executive Officer, Municipal Council, Sunder Nagar, Distt. Mandi, H.P.
16	Commandant, 3 <sup>rd</sup> India Reserve Battalion, Pandoh, Distt. Mandi, H.P.
17	Vice President-cum-SDO. Shri Bhimakali Ji Temple Trust Rampur, Distt. Shimla, H.P.
18	Divisional Commissioner, Kangra Division at Dharamshala
19	Secretary, Nagar Panchayat, Banjar, Distt. Kullu, H.P.
20	Secretary, Nagar Panchayat, Daulatpur Chowk, Una, H.P.
21	Secretary, Nagar panchayat, Chopal, Distt. Shimla, H.P.
22	Director, Himurja, Urja-Bhawan, Kasumpti, Shimla-9
23	Temple Officer, Baba Balak Nath Temple Trust Deotsidh, Distt. Hamirpur, H.P.
24	Temple Officer, Mata Chintpurni, Distt. Una, H.P.
25	Divisional Commissioner, Shimla, Shimla Division
26	Secretary, Nagar Panchayat, Sarkaghat, Distt. Mandi, H.P.
27	Secretary, Nagar Panchayat, Bhuntar, Distt. Kullu, H.P.
28	Director, Atal Bihari Vajpayee Institute of Mountaineering & Allied Sports, Manali, Distt. Kullu, H.P.

29	Executive Officer, Municipal council, Parwanoo, Distt. Solan, H.P.
30	Settlement Officer, Shimla Division, Shimla-9
31	Executive Officer, Municipal Council Ghumarwin, Distt. Bilaspur, H.P.
32	Commandant, 1 <sup>st</sup> India Reserve Battalion, Bangarh, Distt. Una, H.P.
33	Deputy Commissioner, Kinnaur District at Reckong-Peo, H.P.
34	Executive Officer, Municipal Council, Chamba, Distt. Chamba, H.P.
35	Secretary, H.P. State Co-operative Dev. Federation, Shimla.
36	Deputy Commissioner, Kangra at Dharamshala, H.P.
37	Secretary, Nagar Panchayat, Sujampur Tihra, Distt. Hamirpur, H.P.
38	Superintendent of Police, Kangra at Dharmshala, H.P.
39	Superintendent of Police, Sirmour District at Nahan, H.P.
40	Sr. Manager(Recvt.) SJVN Limited, Himfed Building, New Shimla.
41	Executive Officer, Municipal Council, Theog, Distt. Shimla, H.P.
42	Deputy Commissioner Sirmour Distt. at Nahan, H.P.
43	Executive Officer, Municipal Council, Mandi, Distt. Mandi, H.P.
44	Executive Officer, Municipal Council, Nalagarh, Distt. Solan, H.P.
45	Deputy Advocate General, Himachal Pradesh, Shimla
46	Commandant, 4 <sup>th</sup> India Reserve Battalion, Jangal Beri, Distt. Hamirpur, H.P.
47	Secretary, Nagar Panchayat, Rajgarh, Distt. Sirmour, H.P.
48	Secretary, Nagar Panchayat, Talai, Distt. Bilaspur, H.P.
49	Superintendent of Police, District Lahaul & Spiti, H.P.
50	Executive Officer, Municipal Council, Una, Distt. Una, H.P.
51	Executive Officer, Municipal Council, Solan, Distt. Solan, H.P.
52	Superintendent of Police, Chamba, Distt. Chamba, H.P.
53	Secretary, Nagar Panchayat, Mehatpur, Distt. Una, H.P.
54	Secretary, Nagar Panchayat, Rewalsar, Distt. Mandi, H.P.
55	Executive Officer, Municipal Council, Rampur Bushehar, Distt. Shimla.
56	Managing Director, H.P. State Co-operative Marketing & Consumers Federation Ltd. Near Victory Tunnel, Shimla-3
57	Executive Officer, Municipal Council, Shri Naina Devi Ji, Distt. Bilaspur, H.P.
58	Deputy Commissioner, Una, Distt. Una, H.P.