

October, 2025

1.	<p>A. All the District Legal Services Authorities to make efforts and endeavour for implementation of NALSA Scheme For Legal Services To Disaster Victims Through Legal Services Authorities.</p> <p>B. Disbursement of Relief materials/items to Families/Person Affected by Cloudburst and Landslides</p> <p>All District Legal Services Authorities to disburse relief material/items to identified families, who have been displaced, lost their homes and suffered livelihood damages due to the recent cloudburst and landslides during the monsoon season.</p> <p>The relief process be carried out by engaging and deploying Para Legal Volunteers and Panel Lawyers to ensure effective identification and support to the affected families.</p> <p>District Legal Services Authorities must submit a detailed report covering the following points:</p> <ol style="list-style-type: none">1. Total relief materials/items disbursed or value of in-kind assistance provided.2. Number of families granted relief or assistance.3. Description of the type of relief/assistance provided (materials/items like clothings and utensils, etc.).
2.	<p>To commemorate the International Day of Older Persons on 1st October 2025, To organize Special Awareness Campaigns in Old Age Homes and other places. These campaigns shall be conducted in accordance with the provisions of the NALSA (Legal Services for Senior Citizens) Scheme, 2016, and the Maintenance and Welfare of Parents and Senior Citizens Act, 2007.</p> <p>The primary objective of these campaigns is to sensitize and apprise elderly persons about their legal rights and entitlements including but not limited to:</p> <ul style="list-style-type: none">• Rights related to maintenance and residence,• Benefits available under relevant Government schemes,• Facilities and services provided within Old Age Homes for welfare and well-being of elderly persons. <p>The campaigns should particularly emphasize the legal safeguards and welfare measures ensured for senior citizens to empower them with knowledge and facilitate access to justice and support services.</p> <p>Report is to be prepared and submitted post-campaign, which should include the following details:</p> <ol style="list-style-type: none">1. The total number of awareness camps organized in Old Age Homes and other places.2. The number of participants and beneficiaries, who attended the camps.3. The nature of legal aid, advice, and assistance provided to elderly persons. <p>Any additional assistance or support extended to persons during or after the campaigns (e.g., help regarding documentation, facilitating access to Government benefits and counseling, etc.).</p>
3.	<p>a) Observance of World Mental Health Day on 10th October 2025 by organizing Special Mental Health Camps in prisons, Child Care Institutions and Mental</p>

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	<p>Health Care Institutions, with support of the Departments of Prison, Women and Child Development and Health Department in their respective districts.</p> <p>b) The Chairmen/Secretary of the District Legal Services Authority (DLSA) may convene meetings with Superintendents of Jails (Model Central, District and Sub Jails), Officers of Women and Child Development and Medical Authorities in their respective districts for organizing such camps and to facilitate logistical support for effective implementation of Mental Health Care Act, 2017.</p> <p>c) During camps, the Secretaries of the DLSAs should interact with inmates suffering from mental health issues and assist them in accessing legal remedies, including access to mental health facilities etc.</p> <p>d) There should be effective coordination with Jail Authorities, Women and Child Development Department and Health Department in respective districts to address grievances of inmates in Child Care Institutions, mental hospitals, jail inmates, convicts and undertrials.</p> <p>A comprehensive report on the conduct and outcomes of the camp should be submitted to this Authority after the conclusion of the event</p>
<p>4</p> <p><i>ASimp</i></p>	<p>Jail visits /inspection by Secretaries, District Legal Services Authorities. During Jail Visits/Inspection, it must also be ensured that: -</p> <p>a. The Secretary of the DLSA may also identify terminally ill prisoners, old prisoners and other convicts/inmates requiring legal aid from the Supreme Court Legal Services Committee or High Court Legal Services Committee for filing appeals or petitions. Such cases should be vigorously pursued and complete paper books should be prepared and forwarded promptly.</p> <p>b. Efforts should be made to identify prisoners, who are unrepresented, those who have been granted bail or convicted prisoners who require extended legal services.</p> <p>c. Efforts should be made to identify and assist eligible convicts for premature release as per applicable rules.</p> <p>d. Coordinate with the District Collector to ensure smooth implementation of the Support to Poor Prisoners Scheme. This scheme assists undertrial prisoners who have been granted bail but remain in jail because they cannot afford surety, bail amount, or fines. Efforts should be made to speed up financial support, simplify the process and inform jail authorities, legal aid workers and prisoners about the scheme. The aim is to help eligible prisoners get released quickly and reduce unnecessary time spent in custody.</p> <p>e. Detailed record of legal aid, assistance or any other support provided during the camp should be maintained.</p>
<p>5</p>	<p>Special Drive for Rescue and Admission of Homeless Mentally Ill Persons (07.10.2025 to 09.10.2025)</p> <p>A special drive be conducted by the District Legal Services Authorities from 7th October 2025 to 9th October 2025 to identify, rescue and facilitate the admission of homeless persons with mental illness to psychiatric hospitals run by the State Government.</p> <p>District Legal Services Authorities to undertake necessary coordination with local</p>

	<p>authorities, healthcare providers and relevant stakeholders to ensure effective implementation of the initiative.</p> <p>A detailed report be submitted after completion of the drive including:</p> <ol style="list-style-type: none"> 1. The total number of homeless persons with mental illness, who have been identified and admitted in psychiatric hospitals. 2. Details of any additional assistance or support provided to those persons, such as medical treatment, counseling, rehabilitation services, or social support. 3. Challenges faced during rescue and admission process, if any. 4. Recommendations for improving future interventions. <p>This drive aims to provide timely and humane care to vulnerable mentally ill persons, who are homeless ensuring their rights, dignity and well-being.</p>
6.	<p>Observance of ‘International Day of Girl Child on 11th October, 2025.</p> <p>On this occasion, DLSAs/SDLSCs to organise awareness camps on PC & PNDT Act with help of concerned departments/ Authority /Commission for Protection of Child Rights.</p>
7.	<p>Organise awareness programme for the students of school (7th to 12th class) and colleges by the DLSA on the following topics i.e.</p> <ul style="list-style-type: none"> • NALSA (Legal Services to the Victims of Drug Abuse and Eradication of Drug Menace) Scheme, 2015 • NALSA (DAWN - Drug Awareness and Wellness Navigation - For a Drug Free India) Scheme, 2025 • Provisions of the Narcotic Drugs and Psychotropic Substances (NDPS) Act <p>To educate and sensitize students about the dangers and adverse effects of drug abuse, role of law enforcement and legal services in tackling drug-related issues. The programmes be conducted by the Secretary, District Legal Services Authority along with Legal Aid Defense Counsels and Panel Lawyers in coordination with the Police and Health Departments.</p>
8.	<p>Programme regarding Motor Vehicles Act and its Amendments.</p> <p>Special Awareness Programmes shall be organized by the Secretaries, District Legal Services Authorities (DLSAs) in public places, schools, colleges, and other community spaces. These programmes shall be conducted in collaboration with the Police Department, Transport Department, and other key stakeholders. A Senior Advocate from the respective district well-versed in the provisions of the Motor Vehicles Act and Rules may be invited as a resource person to guide participants on the following topics</p> <ol style="list-style-type: none"> a) The provisions of chapter XI and XII of the Motor Vehicle Amendment Act and Motor Vehicle Rules 2022 b) Special emphasis must be given to the limitation period under the Motor Vehicles (Amendment) Act, which mandates timely filing of claims before the appropriate authority. The Amendment has also increased compensation limits and introduced stricter penalties to protect victims’ rights. Additionally, the role of police officials in prompt accident reporting and the transport department in enforcing vehicle regulations is critical for effective

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	implementation of the Act. Awareness of these provisions ensures prompt claims and access to justice.
9.	<p>Meetings/Interactions for Identification of Cases for National Lok Adalat Scheduled on 13.12.2025</p> <p>The Secretaries, District Legal Services Authorities (DLSA) and Chairmen/Chairpersons Sub-Divisional Legal Services Committees to hold regular meetings and interactions with representatives of Bar Associations, stakeholders, Officers/counsels of Banks, Insurance Companies, Financial Institutions and other Government Departments.</p> <p>Primary objective of meetings is to identify and mobilize maximum number of cases suitable for settlement litigation stages during the upcoming National Lok Adalat scheduled on 13.12.2025.</p> <p>Key Areas of Emphasis for Case Identification:</p> <ul style="list-style-type: none"> ◦ Commercial litigations ◦ Contract disputes ◦ Recovery suits involving small traders, cooperative societies, and banks ◦ Property disputes, including partition cases ◦ Cheque bounce cases. ◦ Matrimonial disputes ◦ Motor Accident Claims Tribunal (MACT) cases <p>In addition, emphasis should be placed on identifying criminal cases suitable for settlement involving compoundable offences under the provisions of Indian Penal Code (IPC) or under the Bharatiya Nagarik Suraksha Sanhita, 2023 during National Lok Adalat.</p> <p>Targets be given to PLVs to mobilize general public to make people aware about benefits of National Lok Adalat to get and identified maximum number of cases for the National Lok Adalat.</p>
10.	<p>Legal Services Camps may be organized by the Secretaries and members of the Unit constituted under the newly launched NALSA schemes including JAGRITI, DAWN, ASHA, SAMVAD and the NALSA Legal Services to Persons with Mental Illness and Persons with Intellectual Disability Scheme, 2024.</p> <p>Separate reports for each scheme should be submitted detailing number of camps conducted, number of participants attended and any notable success stories or challenges encountered.</p>
11.	<p>Training Programmes on NALSA Portal and Legal Services Management System (LSMS) for Panel Lawyers, Legal Aid Defence Counsels, Remand Counsels, Retainer Lawyers and Para Legal Volunteers</p> <p>In order to ensure effective implementation monitoring, and reporting of legal aid services, it is proposed to organize comprehensive Training Programmes for all Legal Services functionaries on the NALSA Portal and the Legal Services Management System (LSMS).</p> <p>This training shall be organized under supervision of Secretary, District Legal Services Authority (DLSA) concerned and will cover the following categories of stakeholders:</p>

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- Remand Counsels
- Retainer Lawyers
- Panel Lawyers
- Legal Aid Defence Counsels (LADCs)
- Para Legal Volunteers (PLVs)

Objectives of the Training:

1. To familiarize participants with the structure and functioning of the NALSA Portal and its integration with the LSMS.
2. To train Panel Lawyers, Legal Aid Defence Counsels, Remand Counsels Retainer Lawyers and Para Legal Volunteers for data entry reporting and tracking of legal aid cases on the portal.
3. To ensure uniformity and transparency in maintenance of case records, beneficiary data and service delivery.
4. To enhance accountability and strengthen coordination among legal services stakeholders at the district and sub-divisional levels.

DLSA to conduct the training programmes of Panel Lawyers and Remand Counsels of SDLSCs through virtual mode on the same date fixed for DLSA by sharing link of the training programme.

The DLSAs to schedule training and ensure 100% participation of the abovementioned functionaries. The Secretaries, DLSAs may also invite technical resource person(s) for hands-on sessions, if required.

A brief report of training programmes including attendance and feedback be submitted to the State Authority for record and further action.

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12. In compliance with the directions of the Hon'ble Supreme Court of India vide order dated 22.04.2025 in Suo Moto Writ Petition (C) No. 7 of 2024 – *In Re: Compensation amounts deposited with Motor Accident Claims Tribunals and Labour Courts*, a special drive is to be initiated to trace whereabouts of claimants who have been awarded compensation, but, have not yet collected the same.

This drive shall be conducted by DLSAs and SDLSCs with assistance of police and revenue officials and Para Legal Volunteers to identify and locate such claimants.

A report in this regard be submitted on the following points:

- a) Number of special drives conducted by DLSAs and SDLSCs
- b) Number of meetings held with Police, Revenue officials and Para Legal Volunteers.
- c) Number of claimants identified, who are entitled to receive compensation. (*List to include name, case number, and current status*)
- d) Action initiated by DLSAs and SDLSCs in this regard.
- e) Total amount of compensation awarded in such cases.

13. Refresher Training Programme for Panel Lawyers and Para Legal Volunteers nominated for "Veer Pariwar Sahayata Yojana, 2025" by all the Secretaries, District Legal Services Authorities on the operational framework of this scheme as well as specific service conditions and legal challenges faced by defence personal,

	ex-servicemen and the dependents.
14.	Chairmen/Chairpersons, District Legal Services Authorities to take efforts to boost up Mediation activities by holding meetings with Ld. Judicial Officers and Trained Advocate Mediators to clear the backlog of pending cases of Mediation. To impress up on the Ld. Judicial Officers to refer more and more cases for mediation in order to utilize the services of trained Mediators.
15.	To strengthen the Court Annexed Mediation, the Secretary/Co-ordinator to get sensitized the general masses/litigants and encourage them to refer their cases to enhance Mediation process. Fortnightly programmes be organized for litigants/public and send data of settled cases/matters through mediation, category-wise.
16.	Verification of diary of the record of daily legal services activities of PLVs by Secretaries, DLSA at District headquarters and Chairmen/Chairpersons, Sub-divisional Legal Services Committee at Sub-divisional level and coordinating legal services activities in the rural areas/villages through them as per the procedure stipulated in the Manual for District Legal Services Authority 2023.
17.	Maintenance of Record of Legal Aid cases disposed by the Courts on daily basis and steps taken to pursue further remedy of filing of appeals/petition and submission of monthly reports to SALSA. The Secretaries DLSAs to submit monthly statement of the entire District in consolidated form.
18.	Submission of Monthly institution and disposal statement of legal aid cases to the SALSA. The Secretaries, DLSAs to submit Monthly institution and disposal statement of the entire Civil & Sessions Division. The progress of legal aid cases be reviewed by the Monitoring and Mentoring Committee (MMC).
19.	Review of monthly Impact Assessment of various Legal Services Activities/Camps/suggestions thereof.
20.	To ensure timely payment of bills of Panel Lawyers, Legal Aid Defence Counsels, Retainer lawyers, Remand Counsels and PLVs and honorarium of members of Lok Adalat etc.
21.	Reports in all the above activities to be submitted. (Above activities are as a broad line parameters in addition to other routine legal services activities, monthly compliances of guidelines/ instructions issued from time to time etc.).
22.	To shortlist the Para Legal Volunteers, who can be imparted advanced training in dealing with legal issues at grassroot level.

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November, 2025

1. National Lok Adalat Scheduled on 13.12.2025

1. The Secretaries, District Legal Services Authorities (DLSA) to coordinate with officers/representatives/standing counsels of financial and banking institutions as well as insurance companies to identify cases, with a special focus on Non-Performing Assets (NPA) and Negotiable Instruments Act cases for the upcoming National Lok Adalat.
2. Meetings be convened with all Bar Associations, bank officers, representatives of insurance companies, financial institutions, NGOs, and officers from government departments to maximize case identification. The focus areas will include:
 - Commercial litigations
 - Contract disputes
 - Recovery suits involving small traders, cooperative societies, and banks
 - Property disputes, including partition and boundary matters
 - Cheque bounce cases
 - Matrimonial disputes
 - Motor Accident Claims Tribunal (MACT) cases
 - Criminal cases suitable for settlement and compoundable
3. Special emphasis will be placed on NPA cases, encouraging banks and defaulters to appear before the DLSA for pre-Lok Adalat settlement discussions.
4. Mechanisms will be established to monitor and ensure enforcement of settlement agreements post-Lok Adalat, including follow-up and support to ensure compliance.
5. Public awareness campaigns will be conducted in coordination with trained Para Legal Volunteers (PLVs) to educate general public about benefits of participating in the National Lok Adalat, highlighting advantages of early settlement.
6. Targets be given to PLVs in their respective areas/Panchayats to mobilize general public to bring forward pending cases before appropriate authorities for settlement during the National Lok Adalat.
7. A report detailing the number of cases identified by PLVs for the forthcoming National Lok Adalat will be submitted.
8. The Chairmen/Chairpersons of DLSAs will supervise and oversee the identification of cases referred by courts within their jurisdiction for inclusion in the National Lok Adalat.

Video conferencing sessions will be held by the Ld. Chairmen/Chairpersons

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	of DLSAs with Ld. Judicial Officers to track the progress of case identification for the National Lok Adalat.
2.	<p>Observance of 'National Legal Services Day' on 9th November, 2025.</p> <p>Hold Programmes at large scale in collaboration with various departments and organize camps in schools, colleges and public places about significance of Legal Services to uphold rule of law and constitutional aspects including spreading awareness about activities and schemes launched by NALSA to commemorate National Legal Services Day.</p>
3.	<p>Observance of 'Children Day' on 14th November, 2025</p> <p>Sensitization programmes at the Legal Literacy Club set up in the School(s) under the District legal Services Authority by associating Legal Aid Defense Counsels/Legal Services panel lawyers on the following scheme-</p> <ul style="list-style-type: none"> ➤ NALSA (Child-Friendly Legal Services for Children) Scheme 2024 ➤ NALSA (Legal Services to Persons with Mental Illness and Persons with Intellectual Disability) Scheme, 2024 ➤ NALSA (Legal Services to the Victims of Drug Abuse and Eradication of Drug Menace) Scheme, 2015 ➤ The NALSA (DAWN - Drug Awareness and Wellness Navigation - For a Drug Free India) Scheme, 2025 ➤ Provisions of the Narcotic Drugs and Psychotropic Substances (NDPS) Act and dangers and ill effects of drug abuse.
4.	<p>Jail visits /inspection by Secretary, District Legal Services Authority. During Jail Visits/Inspection, it must also be ensured that: -</p> <ol style="list-style-type: none"> a. Proper hygiene and sanitation are being provided; b. Every inmate, whether under trial or convict, if not represented by his/her private counsel, is represented by proper and efficacious legal assistance in seeking bail, pre-mature release, parole, furlough, etc. and also to identify those under trail prisoners/convicts, who have been granted bail, but, could not furnish bonds. The concerned District Legal Services Authority shall take-up the matter with the concerned Court as well as with the concerned Legal Services Authority/Committee for modification of conditions of bail and surety bonds, filing of appeal(s)/petition(s), etc.; c. Jail inmates have access to proper medical facilities; d. The Human Rights of prisoners must be taken care off; e. The jails are having proper infrastructure and accommodation etc. is to be checked f. Special campaign for Terminally ill prisoners, old prisoners and convicts/prisoners/inmates, who need legal aid from Supreme Court Legal Services Committee to file appeals/petitions to be vigorously perused and such prisoners/convicts/inmates to be identified and complete paper books be forwarded.

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	<p>g. Coordinate with the District Collector to ensure smooth implementation of the Support to Poor Prisoners Scheme. This scheme assists undertrial prisoners who have been granted bail but remain in jail because they cannot afford surety, bail amount, or fines. Efforts should be made to speed up financial support, simplify the process and inform jail authorities, legal aid workers and prisoners about the scheme. The aim is to help eligible prisoners get released quickly and reduce unnecessary time spent in custody.</p> <p>The detailed reports regarding the number of prisoners, who have been provided legal assistance aid should mention the type of assistance, aid, or advice provided during inspection/visit</p>
5.	To carryout workshops for educating the Sex workers about their rights vis-à-vis the legality of sex work, rights and obligations of the police and what is permitted /prohibited under the law as per judgment of Hon'ble Supreme Court in "Budhadev Karmaskar Vs. The State of West Bengal". These workshops can be organized with the concerned departments as well as Police Department.
6.	The Secretary, DLSAs to organize Awareness Programme on Solid Waste Management, Environment issues, Ground Water depletion, Garbage Disposal Norms and Pollution Control for the representatives of Panchayati Raj Institutions, Mahila Mandals, Yuvak Mandals, trained Para Legal Volunteers and other functionaries associated with legal services, etc.
7.	<p>Observance of 'Law Day' on 26th November, 2025.</p> <p>a) Seminars/camps be organized by the District Legal Services Authorities on the occasion of Law Day, during which, the Preamble to the Constitution of India will be publicly recited.</p> <p>b) Camps in Law Universities/colleges in the districts be organized regarding Constitutional Duties .</p>
8.	<p>To organize Awareness Programmes for officers/officials of RTOs, Traffic Officers, Insurance Companies and in Public places, schools and colleges etc.</p> <p>a) Road safety, Chapters XI and XII of the M.V. Amendment Act and Motor Vehicles Amendment Rules, 2022.</p> <p>b) Modified Claims Tribunal Agreed Procedure (MCTP)</p>
9.	<p>a. Legal Services Units for Children to organize awareness programmes in collaboration with Child Care Institutions (including special homes for children with disabilities) and concerned and connected Government Departments in their respective Districts on the following topics:</p> <p>b. Legal rights, duties, entitlements and remedies for children, including for children with disabilities; transgender children; children, who are rescued from trafficking, child labour, child marriage and other forms of abuse and children, who are denied opportunities for</p>

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	<p>education etc. and encouraging such children to join educational institutions and ensuring their admission in schools through PLVs.</p> <p>c. These programmes be organized in coordination with the District Social Welfare Officer/Deputy Directors of Higher Education, Elementary Education, District Legal-cum-Probation Officer, CWC, Child Protection Committees District Headquarters and at Sub Divisional Headquarters. LSUCs shall ensure that such programmes are organized in such a manner, which are accessible and easily comprehensible by children with disabilities.</p> <p>d. These programmes be conducted in physical mode (upto 75 participants).</p> <p>e. Highlight the number of programmes conducted and participants, who attended the camps.</p> <p>f. Submit reports in the format C as appended with NALSA (Child-Friendly Legal Services of Children) Scheme, 2024 to this authority.</p> <p>Additionally, LSUC shall follow the directions contained in the Schemes.</p>
10.	<p>Legal Services Camps be organized by the members of the Units constituted under the newly launched NALSA schemes, including JAGRITI, DAWN, ASHA, SAMVAD, and the NALSA Legal Services to Persons with Mental Illness and Persons with Intellectual Disability Scheme, 2024.</p> <p>Separate reports for each scheme be submitted, detailing the number of camps conducted, the number of participants attended and any notable success stories or challenges encountered.</p>
11.	<p>In compliance with the directions of the Hon'ble Supreme Court of India vide order dated 22.04.2025 in Suo Moto Writ Petition (C) No. 7 of 2024 – <i>In Re: Compensation amounts deposited with Motor Accident Claims Tribunals and Labour Courts</i>, special drive is to be initiated to trace the whereabouts of claimants, who have been awarded compensation but have not yet collected the same.</p> <p>This drive shall be conducted by the DLSAs, SDLSCs, with assistance of police and revenue officials and Para Legal Volunteers, to identify and locate such claimants.</p> <p>A report in this regard may kindly be submitted on the following points:</p> <ol style="list-style-type: none"> Number of special drives conducted by DLSAs and SDLSCs Number of meetings held with Police, Revenue officials, and Para Legal Volunteers. Number of claimants identified who are entitled to receive compensation. (<i>List to include name, case number, and current status</i>) Action initiated by DLSAs and SDLSCs in this regard. Total amount of compensation awarded in such cases.
12.	<p>Meetings of Para Legal Volunteers and other functionaries associated with legal services by District Legal Services Authorities/Sub-Divisional Legal</p>

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	Services Committees for effective implementation of legal services programmes.
13.	Chairmen/ Chairpersons, District Legal Services Authorities to make efforts to boost up mediation activities by holding meetings with Judicial Officers and Trained Advocate Mediators in order to clear backlog of pending cases of mediation. To impress upon Ld. Judicial Officers to refer more cases for mediation in order to utilize the services of Trained Mediators.
14.	To strengthen the Court Annexed Mediation, the Secretaries/Co-ordinators to sensitize the general masses/litigants to encourage them to refer their cases for mediation. Awareness programmes be organized for litigants/ public in this regard and send data of settled cases/matters through mediation, category-wise. The Secretaries, DLSAs to coordinate the activities carried out in Pre-litigation Desks/Clinics established for Motor Accident, Matrimonial Disputes and Domestic Violence Cases and boost up Pre-litigation Procedure in such matters.
15.	Verification of diary of the record of daily legal services activities of PLVs by the Secretaries, DLSAs at District headquarters and Chairmen, Sub-Divisional Legal Services Committees at Sub-division level and coordinating the legal services activities in the rural areas/villages through them.
16.	Inspection of Jails by the Chairmen/Secretaries, District Legal Services Authorities as per the Hon'ble Supreme Court directions in Writ Petition (Civil) No.559/1994 with Writ Petition (Civil) No.133/2002.
17.	Maintenance of Record of Legal Aid Cases disposed of by the Courts on daily basis and steps taken to pursue further remedies of filing of appeal(s)/petitioner(s) and submission of monthly reports to the DLSAs. The Secretaries, DLSAs to submit monthly statements of the entire District in consolidated form.
18.	Submission of Monthly institution and disposal statements of legal aided cases to the SALSA. The Secretaries, DLSAs to submit Monthly institution and disposal statements of the entire Civil & Sessions Division.
19.	Review of monthly Impact Assessment of various Legal Services Activities/Camps, suggestions, if any.
20.	To ensure timely payment of bills of Panel Lawyers, Legal Aid Defence Counsels, Retainer lawyers, Remand Counsels and PLVs and honorarium of members of Lok Adalat etc.
21.	Reports in all the above activities to be submitted. (Above activities are as broad line parameters in addition to other routine legal services activities, monthly compliances of guidelines/instructions issued from time to time etc.).

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<p>1.</p>	<p><u>National Lok Adalat – Scheduled for 13.12.2025</u></p> <p>a. The Ld Chairmen/Chairpersons, District Legal Services Authorities (DLSAs) to supervise and emphasize identification of cases by the courts in preparation for the upcoming National Lok Adalat scheduled to be held 13.12.2025.</p> <p>b. Focus be directed towards Non-Performing Assets (NPA), Negotiable Instruments Act, Commercial Litigation, Contract Disputes, Recovery Suits involving small traders, cooperative societies, and banks, property disputes including partition and boundary issues, cheque bounce cases, Matrimonial Disputes, and Motor Accident Claims Tribunal (MACT) cases at stages. Additionally, meeting with the Public Prosecutor and Superintendents of Police should be conducted to identify compoundable criminal cases suitable for settlement.</p> <p>c. A status report detailing the cases identified for the National Lok Adalat be submitted to this Authority promptly.</p> <p>d. Meetings and interactions involving the Ld Chairmen/Chairpersons/Secretaries of the District Legal Services Authorities, along with Chairmen/Chairpersons of Sub-Divisional Legal Services Committees, shall be held with Bar Associations, officers/representatives/standing counsel of banks, insurance companies, financial institutions, NGOs, and government officers to seek their cooperation in the identification of cases for the National Lok Adalat.</p> <p>e. Efforts be made to mobilize and raise awareness in the general public about benefits of Lok Adalat and to bring maximum number of cases for settlement in the National Lok Adalat.</p> <p>Video conferencing sessions involving the Ld. Chairmen/Chairpersons, District Legal Services Authorities and all Ld. Judicial Officers of the Civil and Sessions Divisions shall be convened to review and monitor progress of case identification for the National Lok Adalat.</p>
<p>2.</p>	<p>Special Legal Awareness Programme(s) by Secretaries, DLSAs and Chairmen, SDLSCs involving staff members of Districts, Sub Divisional Courts, District Legal Services Authorities and Sub Divisional Legal Services Committees, Legal Services Panel Lawyers, Mediators, Para Legal Volunteers and other individuals working to provide Citizen Centric Services on NALSA Legal Services Mobile App and salient features of the application and helpline number 15100.</p>
<p>3.</p>	<p>Jail visits /inspections by Secretaries, District Legal Services Authorities. During Jail Visits/Inspections, it must also be ensured that: -</p> <p>a. Proper hygiene and sanitation are being provided;</p> <p>b. Every inmate, whether under trial or convict, if not represented by his/her private counsel, is represented by proper and efficacious legal assistance in seeking bail, pre-mature release, parole, furlough, etc. and also to identify those under trail prisoners/convicts, who have</p>

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been granted bail, but, could not furnish bonds. The concerned District Legal Services Authority shall take-up the matter with the concerned Court as well as with the concerned Legal Services Authority/Committee for modification of conditions of bail and surety bonds, filing of appeal(s)/petition(s), etc.;

- c. Jail inmates have access to proper medical facilities;
- d. The Human Rights of prisoners must be taken care of;
- e. Proper infrastructure and accommodation in the jails are to be checked
- f. Special campaign for Terminally ill prisoners, old prisoners and convicts/prisoners/inmates, who need legal aid from Supreme Court Legal Services Committee to file appeals/petitions to be vigorously perused and such prisoners/convicts/inmates to be identified and complete paper books be forwarded.
- g. Coordinate with the District Collector to ensure smooth implementation of the Support to Poor Prisoners Scheme. This scheme assists undertrial prisoners who have been granted bail but remain in jail because they cannot afford surety, bail amount, or fines. Efforts should be made to speed up financial support, simplify the process and inform jail authorities, legal aid workers and prisoners about the scheme. The aim is to help eligible prisoners get released quickly and reduce unnecessary time spent in custody.

The detailed reports regarding the number of prisoners, who have been provided legal assistance aid should mention the type of assistance, aid, or advice provided during inspections/visits.

4. To commemorate the **International Day of Persons with Disabilities** on 3rd December 2025, suitable awareness and outreach programmes be organized at both District and Sub-Division levels by the District Legal Services Authorities (DLSAs) and Sub-Divisional Legal Services Committees (SDLSCs).

As part of this observance, one special legal services camp be conducted at the District and Sub Divisional level, focusing on the following key areas:

- Implementation of the NALSA (Child-Friendly Legal Services for Children) Scheme, 2024
- Implementation of the NALSA (Legal Services to Persons with Mental Illness and Persons with Intellectual Disability) Scheme, 2024
- Bridging the gap between welfare schemes and persons with disabilities by identifying gaps in access and implementation
- Proactive steps to connect eligible persons with disabilities to relevant government welfare schemes and entitlements
- Ensuring access to legal services for any other legal issues faced by persons with disabilities

Camps be organized by the Chairmen/ Chairpersons, Sub Divisional Legal services Committees either before or after court working hours or holidays i.e. Second Saturday and Sunday ensuring that judicial functions

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	<p>are not disrupted.</p> <p>Efforts be made to ensure participation of concerned departments such as the Social Welfare Department, Health Department, Education Department, and NGOs working in the disability sector.</p>
<p>5.</p> <p><i>R Singh</i></p>	<p>In observance of Human Rights Day on 10th December 2025, the following programmes to be organized by the District Legal Services Authorities (DLSAs) and Sub-Divisional Legal Services Committees (SDLSCs) to promote awareness on Human Rights and Access to Justice:</p> <p>At the District Level:</p> <ul style="list-style-type: none"> ◦ Suitable awareness programmes be conducted in jails and other public places by the DLSAs, focusing on the importance of human rights, legal safeguards and role of legal services institutions in their protection. <p>At the Sub-Divisional Level:</p> <ul style="list-style-type: none"> ◦ Awareness Camps be organized, particularly targeting rural areas, slums, and amongst construction workers with an emphasis on raising awareness about human rights issues and access to justice (maximum of 100 participants). <ol style="list-style-type: none"> a. The Secretaries, District Legal Services Authorities to act as conveners of the camps and coordinate with concerned stakeholders for organization and implementation. b. Camps be organized by the Chairmen/Chairpersons, Sub-Divisional Legal Services Committees either before or after court working hours, ensuring that judicial functions are not disrupted c. The DLSAs submit separate, detailed reports on the organization and conduct of the event by the SDLSCs.
<p>6.</p>	<p>Awareness Programmes for Students on Human Rights and Drug Abuse Prevention</p> <p>As part of the observance of Human Rights Day and in furtherance of the objectives of legal awareness and social responsibility among youth awareness programmes be organized for students of Schools and Colleges by the District Legal Services Authorities (DLSAs).</p> <ul style="list-style-type: none"> ◦ Human Rights ◦ NALSA (Legal Services to the Victims of Drug Abuse and Eradication of Drug Menace) Scheme, 2015 ◦ NALSA (DAWN - Drug Awareness and Wellness Navigation - For a Drug Free India) Scheme, 2025 ◦ Provisions of the Narcotic Drugs and Psychotropic Substances (NDPS) Act <p>To educate and sensitize students about the dangers of drug abuse, their legal rights, and role of law enforcement and legal services in tackling drug-related issues and upholding human rights.</p>

	<ul style="list-style-type: none"> • The programmes be conducted by the Secretaries, District Legal Services Authorities along with Legal Aid Defense Counsel and Panel Lawyers in coordination with the Police Department. • The event shall be held in physical mode with a maximum of 100 student participants from schools/colleges
7.	Observation of “World Energy Conservation Day on 14 th December, 2025” to be organized at District and Sub-Division level.
8.	<p>Legal Awareness Programme(s) by Secretaries, DLSAs and Chairmen, SDLSCs involving Police officers, stakeholders, beneficiaries and Remand Counsels deputed for providing legal assistance at Pre-Arrest, Arrest and Remand stage under the new Act Bharatiya Nagarik Suraksha Sanhita, 2023 on the following topics</p> <ul style="list-style-type: none"> ➤ Maximizing Early Access to suspects at Pre-Arrest Stage ➤ Early Access to Justice at Pre-Arrest, Arrest and Remand stages ➤ Rights of the arrested persons under law ➤ Duties and functions of Legal Aid Counsels under H.P. Legal Aid Counsel Scheme, 2003. <p>Emphasis be made on extending Legal Services at Pre-Arrest stage, Arrest and Remand Stages in coordination with concerned Police</p>
9.	Quarterly inspection of Jail by Ld. Chairmen/Chairpersons, District Legal Services Authorities in compliance of this Authority letter No. 85-LSA/UTPs/2024/1335-36 dated 09.05. 2024. Subsequently, Inspection report on the prescribed format be sent to this Authority for follow up.
10.	<p>Legal Services Camps be organized by the members of the Units constituted under the newly launched NALSA schemes, including JAGRITI, DAWN, ASHA, SAMVAD and the NALSA Legal Services to Persons with Mental Illness and Persons with Intellectual Disability Scheme, 2024.</p> <p>Separate reports for each scheme be submitted detailing the number of camps conducted, the number of participants attended and any notable success stories or challenges encountered.</p>
11.	<p>In compliance with the directions of the Hon’ble Supreme Court of India vide order dated 22.04.2025 in Suo Moto Writ Petition (C) No. 7 of 2024 – <i>In Re: Compensation amounts deposited with Motor Accident Claims Tribunals and Labour Courts</i>, a special drive is to be initiated to trace whereabouts of claimants, who have been awarded compensation, but, have not yet collected the same.</p> <p>This drive shall be conducted by the DLSAs and SDLSCs, with assistance of police officials, and revenue officials and Para Legal Volunteers to identify and locate such claimants.</p> <p>A report in this regard may kindly be submitted on the following points:</p> <ol style="list-style-type: none"> a) Number of special drives conducted by DLSAs and SDLSCs b) Number of meetings held with Police, Revenue officials and Para Legal Volunteers. c) Number of claimants identified who are entitled to receive

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	<p>compensation. (<i>List to include name, case number, and current status</i>)</p> <p>d) Action initiated by DLSAs and SDLSCs in this regard.</p> <p>Total amount of compensation awarded in such cases</p>
12.	Meetings of Para Legal Volunteers and other functionaries associated with legal services be organized by DLSAs & TLSCs for effective implementation of Legal Services Programmes.
13.	Chairmen/chairpersons, District Legal Services Authorities to make efforts to boost mediation activities by holding meetings with Ld. Judicial Officers and Trained Advocate Mediators in order to clear backlog of pending cases of mediation. To impress upon Judicial Officers to refer more cases for mediation in order to utilize services of Trained Mediators.
14.	To strengthen the Court Annexed Mediation, the Secretaries/Co-ordinators to sensitize general masses/litigants to encourage them to refer their cases for mediation. Awareness programmes be organized for litigants/ public in this regard and send data of settled cases/matters through mediation, category-wise. The Secretaries DLSAs to coordinate the activities carried out in Pre-litigation Desks/Clinics established for Motor Accidents, Matrimonial Disputes and Domestic Violence Cases and boost up Pre-litigation Procedure in such matters.
15.	Verification of daily diary of PLVs by Secretaries, DLSAs at District Headquarters and Chairmen/Chairpersons, Sub- Divisional Legal Services Committees at Sub-divisional level and coordinating legal services activities in the rural areas/villages through them.
16.	Inspection of Jail by the Chairmen/Secretaries, District Legal Services Authorities as per the Hon'ble Supreme Court directions in Writ Petition (Civil) No.559/1994 with Writ Petition (Civil) No.133/2002.
17.	Maintenance of Record of Legal Aid Cases disposed of by the Courts on daily basis and steps taken to pursue further remedy of filing of appeal(s) and submission of monthly reports to the SALSA. The Secretary, DLSA to submit monthly statement of the entire District in consolidated form to this Authority.
18.	Review of monthly Impact Assessment of various Legal Services Activities/Camps by the Secretary and suggestions, if any .
19.	To ensure timely payment of bills of Panel Lawyers, Legal Aid Defence Counsels Retainer lawyers, Remand Counsels and PLVs and honorarium of members of Lok Adalat etc.
20	Reports in all the above activities to be submitted. (Above activities are as broad line parameters in addition to other routine legal services activities, monthly compliances of guidelines/instructions issued from time to time etc.).

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