

1.	<p>Orientation Programme for Members of the Jagriti Unit of District Legal Services Authority and Sub-Divisional Legal Services Committees in the first Week of July, 2025. The following topics will be covered during the Orientation Programme.</p> <ul style="list-style-type: none">➤ Introduction to “Jagriti”-Aims & Vision➤ Brief on LSA Act, 1987, structure of Legal Services Institutions, NALSA Schemes➤ Objectives for understanding Jagriti, outreach strategy, target audience, coordination with stakeholders.➤ Women’s Rights, Child Protection (JJ Act), POCSO, Domestic Violence, Mental Health and Senior Citizens etc.➤ Sensitization on working with vulnerable groups, data privacy, respectful communication <p>During Orientation Programme, services of Retired Judicial Officers/Legal Services Panel Lawyers, Psychologists/Social Workers, Police/Child Welfare Officers & Experts from NGOs or Officers of Government Departments may be utilised.</p> <p>These programmes be done through physical/virtual meeting.</p>
2.	<p style="text-align: center;">Tree Plantation Drive-2025</p> <p>Under the Trees Plantation Drive, the following activities are to be conducted in the months of monsoon:-</p> <ol style="list-style-type: none">1. Extensive tree plantation programs will be organized across the Districts upto the Sub Divisional level. This campaign should not end with planting trees, but, necessary measures should be adopted to take care of the planted trees. Apart from this, measures should also be taken for proper care and regular watering of trees planted in the last 5 years.2. The campaign will emphasize against pollution caused by excessive plastic use, in alignment with theme, "Ending Plastic Pollution"3. Suitable areas/places for afforestation will be identified based on factors, such as soil quality, climatic conditions and ecological importance of that particular location etc.4. To create a balanced and tolerant ecology, priority will be given to selection of local plants, which are suitable for local environment of the site/place/area.5. Maximum success of the campaign can be achieved by involving local communities and residents in the planning, implementation and maintenance of afforestation efforts, encouraging tree adoption and a sense of affinity and responsibility amongst them. Students of class 9th to

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12th can also be associated along with students/cadets of NCC/NSS wings and members of Eco Clubs during such plantation near vicinity of schools.

6. Involvement of Education and Forest Departments is essential for conducting successful tree plantation drive. Both departments can collaborate and contribute significantly to tree plantation programs.

7. During tree plantation drive, the participants can be sensitized on the following topics:-

➤ **To promote rainwater harvesting systems and other methods to capture and store rainwater and to preserve and protect natural water bodies/sources.**

➤ **To increase public awareness about climate change and impacts.**

➤ **Solid Waste Management.**

8. Each District Legal Services Authority shall submit a monthly statistical report at the end of month regarding the campaign containing total number of events, programs and camps organized along with total number of trees planted, maintained and survived. The number and details of the event programs and camps will be sent to the H.P. State Legal Services Authority.

9. For successful implementation of tree plantation drive, the Forest Department can supply saplings, equipments, labor, and coordinate community participation activities. The Education Department can engage students in tree plantation drive, encouraging their active involvement and environmental awareness.

10. The Secretary, District Legal Services Authority concerned shall be nodal officer of tree plantation drive.

3. The District Legal Services Authority (DLSA) to undertake focused legal awareness programmes and strengthen outreach efforts in the following key areas:

1. Cyber Awareness and Campaign Against Cyber Frauds

DLSAs shall organize Cyber Awareness Programmes in schools, colleges, (Government/Private) community centres and public places to educate citizens—particularly youth—about cyber threats, data privacy, financial frauds and safe digital practices.

These programmes shall be conducted in reference to the directions issued in **Writ Petition (Civil) No. 1082 of 2020 – Suhas Chakma Vs. Union of India.**

2. Strengthening of Legal Aid Clinics (PLACs)

Legal Aid Clinics (PLACs) shall be strengthened in both urban and rural areas including remote areas to ensure wider dissemination of legal information and easier access to legal assistance/aid. Emphasis shall be laid on making PLACs more proactive and visible in the community in

	<p>order to reach last beneficiary.</p> <p>3. Campaign Against Child Marriage DLSA shall initiate legal literacy campaigns highlighting illegality and harmful effects of child marriage. Awareness shall be created on the provisions of the Prohibition of Child Marriage Act, 2006, child rights, and mandatory reporting mechanisms.</p> <p>4. Legal Aid to Road Accident Victims Legal services shall be promptly extended to all victims of road accidents, ensuring assistance in compensation claims under the Motor Vehicles Act, insurance claims and representation before relevant forums.</p> <p>5. Support to Victims of Natural Calamities and any other incidents:- DLSAs shall remain vigilant in extending legal aid to victims of natural disasters (floods, landslides, earthquakes, (industrial accidents, fire, displacement) and any other incidents, facilitating access to government compensation schemes, rehabilitation processes and legal remedies.</p> <p>Highlight the number of programs conducted for each topics and participants attended</p>
4.	<p>To conduct Legal literacy/awareness programmes in Professional Colleges/schools/Colleges/Universities across the State on, "Drug Abuse", "Anti ragging Laws" and "Protection of Environment". Schools/Colleges and Universities to encourage students to plant trees and make earth greener. Panel Lawyers, Forest Officers and Police Officers can be the resource persons.</p>
5.	<p>Jail visit /inspection by Secretary, District Legal Services Authority. During Jail Visit/Inspection. It must also be ensured that: -</p> <ol style="list-style-type: none"> Proper hygiene and sanitation are being provided; Every inmate, whether under trial or convict, if not represented by his/her private counsel, is represented by proper and efficacious legal assistance in seeking bail, pre-mature release, parole, furlough, etc. and also to identify those under trail prisoners/convicts, who have been granted bail, but, could not furnish bonds. The concerned District Legal Services Authority shall take-up the matter with the concerned Court (s) as well as with the concerned Legal Services Authority/Committee for modification of conditions of bail and surety bonds, filing of appeal/petition, etc.; Jail inmates have access to proper medical facilities; The Human Rights of prisoners must be taken care off; The jails are having proper infrastructure and accommodation etc. is to be checked; Special campaign for Terminally ill prisoners, old prisoners and convicts/prisoners/inmates, who need legal aid from Supreme Court Legal Services Committee to file appeals/petitions to be vigorously persued and such prisoners/convicts/ inmates to be identified and complete paper

	<p>books to be forwarded.</p> <p>The detailed reports regarding number of prisoners, who have been provided legal assistance, should mention type/nature of assistance, aid, or advice provided during inspection/visit.</p>
6.	<p>Observance of 'World Population Day' on 11th July, 2025.</p> <p>To celebrate this day, the DLSA shall organize sensitization and awareness programmes emphasizing importance of Family Planning, Gender Equality, Poverty, Maternal Health, Human Rights and ill impact of rising population. One programme in physical mode in the district for 50 – 60 participants may be conducted in collaboration with department concerned.</p>
7.	<p>Meeting/Interactions of Secretary, District Legal Services Authority and the Chairmen/chairpersons District Legal Services Authority/Sub Divisional Legal Services Committees representative with Bar Association, Stakeholders, representatives/ standing counsels of Banks, Insurance Companies, Financial Institutions and other Government Departments on weekly basis regarding identification of maximum number of cases for Lok Adalat. Emphasis should be on cheque bounce and MACT cases at Pre and Post litigation stage(s) for the upcoming National Lok Adalat on 13.09.2025.</p> <p>Emphasis should also be made on the Land Acquisition Cases and family matters for the National Lok Adalat.</p> <p>Targets may be given to PLVs to mobilize general public to bring maximum number of cases for the National Lok Adalat.</p>
8.	<p>Observance of 'World Day Against Trafficking in Person' on 30th July, 2025. Legal Awareness is crucial to ensure that the general public is informed about legal rights and then, general public can protect from various issues that may arise.</p> <p>One camp in physical mode for 50-60 persons may be conducted on the following NALSA's Scheme</p> <ul style="list-style-type: none"> ➤ NALSA (Victim of Trafficking and Commercial Sexual Exploitation) Scheme, 2015 . ➤ NALSA's Compensation Scheme for Women Victims/Survivors of Sexual Assault/other Crimes – 2018/ The Himachal Pradesh (Victim of Crime) Compensation Scheme, 2019 ➤ NALSA (Legal Services to Victims of Acid Attack) Scheme, 2016 <p>Highlight the number of programs conducted for each topics and participants attended</p>
9.	<p>Orientation Programme for PLVs shall be conducted to explain the Para Legal Volunteers that how to approach people with regard to functioning of Legal Services Institution, Legal Aid Defence Counsel System Office and rendering Legal Services/Assistance/ Aid at the door step by selecting resource persons</p>

	from the Panel Lawyers.
10.	Chairman/Chairperson, District Legal Services Authority to take efforts to boost up Mediation activities by holding meeting(s) with Judicial Officers and Trained Advocate Mediators to clear the backlog of pending cases of Mediation. To impress Judicial Officials to refer more and more cases for mediation in order to utilize the services of trained Mediators.
11.	To strengthen the Court Annexed Mediation, the Secretary/Co-ordinator to get sensitized the general masses/litigants and encourage them to refer their cases to enhance Mediation process. Fortnightly programme be organized for litigants/ public.
12.	Verification of diary of the record of daily legal services activities, of PLVs by Secretary, DLSA at District headquarters and Chairman, Sub- divisional Legal Services Committee at Sub-divisional level and coordinating legal services activities in the rural areas/villages through them as per procedure stipulated in the Manual for District Legal Services Authority 2023.
13.	Maintenance of Record of Legal Aid cases disposed by the Court on daily basis and steps taken to pursue further remedy of filing of appeal and submission of monthly reports to the SALSA. The Secretary, DLSA to submit monthly statement of the entire District in consolidated form.
14.	Submission of Monthly institution and disposal statement of legal aid cases to the SALSA. The Secretary, DLSA to submit Monthly institution and disposal statement of the entire Civil & Sessions Division. The progress of legal aid cases be reviewed by the Monitoring and Mentoring Committee (MMC).
15.	Review of monthly Impact Assessment of various Legal Services Activities/Camps/suggestions thereof.
16.	To ensure the timely payment of bills of PLVs, Retainer lawyers and Remand Counsels and honorarium of members of Lok Adalat etc. All pending bills upto 30.06.2024 be cleared and compliance report be sent by 15th July, 2024.
17.	Reports in all the above activities to be submitted. (Above activities are as a broad line parameters in addition to other routine legal services activities, monthly compliances of guidelines/ instructions issued from time to time etc.).
18.	To shortlist the Para Legal Volunteers, who can be imparted advanced training in dealing with legal issues at grassroot level.

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1	To continue trees plantation drive by following instructions issued by this Authority in the monthly Plan of Action for the month of July, 2025
2	<p>National Lok Adalat on 13.09.2025</p> <ul style="list-style-type: none"> ➤ Secretary, DLSA will co-ordinate with the representatives of financial/banking institutions and insurance companies to identify cases with a special focus on Non-Performing Assets (NPA) and Negotiable Instruments Act cases for the National Lok Adalat scheduled to be held on 13.09.2025. ➤ Emphasis will be made on Non-Performing Asset (NPA) cases, where banks and defaulters appear before DLSA for pre-Lok Adalat settlement. ➤ Mechanisms will be put in place to monitor and ensure enforcement of settlement agreements even after Lok Adalat, with follow-up and support for compliance. ➤ Public awareness campaigns in co-ordination with Trained PLVs will be organized to educate general public/masses about benefits of participation in the National Lok Adalat, focusing on early settlement advantages. ➤ A weekly report will be submitted, summarizing progress made for identifying cases for the National Lok Adalat. ➤ Meetings will be held with Bar Associations, banks officers, representatives of insurance companies, financial institutions, NGOs, and officers of government departments to maximize case identification, with a focus on cheque bounce and MACT cases. Special attention will also be given to identify Land Acquisition cases and family matters for the upcoming National Lok Adalat. ➤ Targets will be given to Para Legal Volunteers (PLVs) in their respective Panchayats to mobilize general public to bring forward cases, if any pending before appropriate authorities for settlement in the National Lok Adalat. ➤ A report will be submitted detailing the number of cases identified by PLVs for the forthcoming National Lok Adalat. ➤ Chairman/Chairperson, DLSA will supervise and oversee identification of cases referred by the courts within their respective divisions/jurisdiction for inclusion in the National Lok Adalat. <p>Video conferencing will be held by the Chairman/Chairperson DLSA with Judicial Officers to track the progress of case identification for the National Lok Adalat.</p>
3	Observance of World Tribal Day on 09.08.2025

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	<p>Legal Awareness programmes shall be organized by DLSAs on NALSA (Protection and Enforcement of Tribal Rights) Scheme, 2015, SC & ST (Prevention of Atrocities) Act, 1989 and The Scheduled Tribes and Other Traditional Forest Dwellers (Recognition of Forest Rights) Act, 2006.</p> <p>One Legal Literacy cum Awareness Camp in physical mode be organized for 100 persons by all District Legal Services Authority, for tribal people.</p> <p>Highlight the number of programs conducted for each topics and participants attended</p>
4	<p>Observance of 'Senior Citizen Day' on 21st August, 2025.</p> <p>Legal Awareness for Senior Citizens is crucial to ensure that they are informed about their rights and can protect themselves from various issues that may arise.</p> <p>One camp in physical mode for 50-60 persons may be conducted in Old Aged Home/Community Centres/in public places at the District Headquarter on the following topics</p> <ul style="list-style-type: none"> ➤ NALSA (LEGAL SERVICES TO SENIOR CITIZENS) SCHEME, 2016 ➤ Maintenance and Welfare of Parents and Senior Citizens Act, 2007 ➤ Property Rights and Protection from Fraud ➤ Legal Remedies Against Abuse, Neglect & Harassment ➤ Access to Legal Aid and Free Legal Services <p>Highlight the number of programs conducted for each topics and participants attended</p>
5	<p>Celebration of Independence Day on 15th August, 2025</p>
6	<p>Awareness programme on 'Sexual Harassment of Women at Workplace (Prevention, Prohibition & Redressal) Act, 2013' for the women employees of District Courts/DLSAs and other Departments including domestic workers, and informal sector workers situated in the District headquarter to be conducted by the Secretary, DLSA concerned in all the districts regarding the provisions of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, focusing on rights, complaint procedures and formation of Internal Committees.</p> <p>Highlight the number of programs conducted for each topics and participants attended.</p>
7	<p>Organization of Special Awareness Campaign for Transgender Community under the Special Identification Campaign (22nd–23rd August, 2025)</p> <p>In an effort to promote greater acceptance of transgender community within the society and to ensure access to legal rights and government welfare schemes, it is proposed to organize Special Awareness Campaign under the <i>Special Identification Campaign</i> on 22nd and 23rd August, 2025.</p> <p>The objective of this initiative is to:</p> <ul style="list-style-type: none"> • Sensitize members of the transgender community about their legal

	<p>rights and entitlements under the various Central and State schemes.</p> <ul style="list-style-type: none"> Facilitate the issuance of essential identification documents including Transgender ID Cards, Aadhaar Cards, Voter ID Cards, Ration Cards, etc., through coordination with concerned government departments. Promote and encourage eligible members of the transgender community to join as Para-Legal Volunteers (PLVs) under the District Legal Services Authorities. <p>The District Legal Services Authority (DLSA) shall:</p> <ul style="list-style-type: none"> Organize special awareness programs in collaboration with the Department of Social Justice & Empowerment, Women and Child Development Department, and relevant Non-Governmental Organizations (NGOs) working for transgender welfare. Ensure effective dissemination of information regarding legal aid, protection from discrimination, and benefits available under the Transgender Persons (Protection of Rights) Act, 2019 and other welfare schemes. Facilitate on-the-spot registration and application for necessary identity documents in association with the respective authorities. <p>DLSAs may also:</p> <ul style="list-style-type: none"> Encourage participation of transgender individuals in various legal literacy and awareness activities. <p>A detailed report may be submitted indicating:</p> <ul style="list-style-type: none"> The number of awareness programmes conducted, The number of transgender persons participated, The nature of support/assistance provided, including documentation facilitated and referrals made
8	<p>Jail visit /inspection by Secretary, District Legal Services Authority. During Jail Visit/Inspection, it must also be ensured that: -</p> <ol style="list-style-type: none"> Proper hygiene and sanitation are being provided; Every inmate, whether under trial or convict, if not represented by his/her private counsel, is represented by proper and efficacious legal assistance in seeking bail, pre-mature release, parole, furlough, etc. and also to identify those under trail prisoners/convicts, who have been granted bail, but, could not furnish bonds. The concerned District Legal Services Authority shall take-up the matter with the concerned Court as well as with the concerned Legal Services Authority/Committee for modification of conditions of bail and surety bonds, filing of appeal(s)/petition(s), etc.; Jail inmates have access to proper medical facilities; The Human Rights of prisoners must be taken care off; The jails are having proper infrastructure and accommodation etc. is

	<p>to be checked</p> <p>f. Special campaign for Terminally ill prisoners, old prisoners and convicts/prisoners/inmates, who need legal aid from Supreme Court Legal Services Committee to file appeals/petitions to be vigorously pursued and such prisoners/convicts/inmates to be identified and complete paper books be forwarded.</p> <p>The detailed reports regarding the number of prisoners, who have been provided legal assistance aid should mention the type of assistance, aid, or advice provided during inspection/visit</p>
9	<p>Legal Literacy Camps focusing on women and children in need of care and protection, especially in slum areas</p> <p>The objective is to organize Legal Literacy Camps with a specific focus on women and children, who are in need of care and protection, particularly those residing in slums and underprivileged areas. These camps aim to create widespread legal awareness among the public regarding rights, entitlements and available welfare schemes for vulnerable sections of society. The initiative will be undertaken in close collaboration with the Department of Women and Child Development and reputed Non-Governmental Organizations (NGOs) working in the field of child welfare and women's empowerment. The camps will also emphasize identification and rehabilitation of street children and destitute women by facilitating access to institutional support, legal aid, and social welfare services</p>
10	<p>Concept of free legal aid and legal services be discussed with students of Colleges.</p> <p>The Secretary, District Legal Services shall contact Head of Law Department, Law Colleges/Universities/ Colleges as the case may be in their respective District for organizing such programme/awareness camps.</p>
11	<p>Visit of Old Age Homes by Secretary, DLSA</p>
12	<p>a. Legal Services Unit for Children organized awareness programme in collaboration with Child Care Institutions (including special homes for children with disabilities) and concerned and connected Government Departments in their respective District on the following topic:</p> <p>b. Legal rights, duties, entitlements and remedies for children, including for children with disabilities; transgender children; children, who are rescued from trafficking, child labour, child marriage and other forms of abuse and children, who are denied opportunities for education etc. and encouraging such children to join educational institutions and ensuring their admission in school through PLVs.</p> <p>c. These programmes may be organized in coordination with the District Social Welfare Officer/Deputy Directors of Higher Education, Elementary Education, District Legal-cum-Probation Officer, CWC, Child</p>

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	<p>Protection Committees District Headquarter and at Sub Divisional Headquarter. LSUCs shall ensure that such programmes are organized in such a manner, which is accessible and easily comprehensible by children with disabilities.</p> <p>d. These programme may be conducted in physical mode (upto 75 participants) or more.</p> <p>e. Highlight the number of programmes conducted and participants, who attended the camps.</p> <p>f. Submit reports in the format C as appended with NALSA (Child-Friendly Legal Services of Children) Scheme, 2024 to this authority.</p> <p>Additionally, LSUC shall follow the directions contained in the Schemes.</p>
13	<p>Training Programme on NALSA Portal and Legal Services Management System (LSMS) for Panel Lawyers, Legal Aid Defence Counsels, Remand Counsels, Retainer Lawyers and Para Legal Volunteers</p> <p>In order to ensure effective implementation, monitoring, and reporting of legal aid services, it is proposed to organize a comprehensive Training Programme for all Legal Services functionaries on the NALSA Portal and the Legal Services Management System (LSMS).</p> <p>This training shall be organized under the supervision of the Secretary, District Legal Services Authority (DLSA) concerned and will cover the following categories of stakeholders:</p> <ul style="list-style-type: none"> • Remand Counsels • Retainer Lawyers • Panel Lawyers • Legal Aid Defence Counsels (LADCs) • Para Legal Volunteers (PLVs) <p>Objectives of the Training:</p> <ol style="list-style-type: none"> 1. To familiarize participants with the structure and functions of the NALSA Portal and its integration with the LSMS. 2. To train Panel Lawyers, Legal Aid Defence Counsels, Remand Counsels Retainer Lawyers and Para Legal Volunteers for data entry, reporting, and tracking of legal aid cases on the portal. 3. To ensure uniformity and transparency in the maintenance of case records, beneficiary data, and service delivery. 4. To enhance accountability and strengthen coordination among legal services stakeholders at the district and sub-divisional levels. <p>The DLSA to schedule training and ensure 100% participation of the</p>

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	<p>abovementioned functionaries. The Secretary, DLSA, may also invite technical resource person(s) for hands-on sessions, if required.</p> <p>A brief report of the training, including attendance, photographs, and feedback, be submitted to the State Authority for record and further action.</p>
14	Chairman/ chairperson, District Legal Services Authority to make efforts to boost up mediation activities by holding meeting(s) with Judicial Officers and Trained Advocate Mediators in order to clear backlog of pending cases of mediation. To impress upon Judicial Officers to refer more cases for mediation in order to utilize the services of Trained Mediators.
15	<p>To strengthen the Court Annexed Mediation, the Secretary/Co-ordinator to sensitize the general masses/litigants to encourage them to refer their cases for mediation. Awareness programmes may be organized for litigants/public in this regard.</p> <p>The Secretary, DLSA to coordinate the activities carried out in Pre-litigation Desks/Clinics established for Motor Accident, Matrimonial Disputes and Domestic Violence Cases and boost up Pre-litigation Procedure in such matters.</p>
16	Verification of diary of the record of daily legal services activities of PLVs by Secretaries, DLSAs at District headquarters and Chairmen, Sub- divisional Legal Services Committees at Sub-divisional level and coordinating legal services activities in the rural areas/villages through them.
17	Inspection of Jail by the Chairmen/Secretaries, District Legal Services Authorities as per Hon'ble Supreme Court directions in Writ Petition (Civil) No.559/1994 with Writ Petition (Civil) No.133/2002.
18	Maintenance of Record of Legal Aid Cases disposed of by the Courts on daily basis and steps taken to pursue further remedy of filing of appeal(s) and submission of monthly reports to the DLSA. The Secretary, DLSA to submit monthly statements of the entire District in consolidated form.
19	Submission of Monthly institution and disposal statements of legal aided cases to the SALSA. The Secretary, DLSA to submit Monthly institution and disposal statement of the entire Civil & Sessions Division.
21	Review of monthly Impacts Assessment of various Legal Services Activities/Camps, suggestions, if any.
22	To ensure the timely payment of bills of PLVs, Retainer lawyers and Remand Counsels.
23	<p>Reports in all the above activities to be submitted.</p> <p>(Above activities are as broad line parameters in addition to other routine legal services activities, monthly compliances of guidelines/instructions issued from time to time etc.).</p>

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1.	<p>National Lok Adalat on 13.09.2025</p> <ol style="list-style-type: none">The Chairman/Chairperson, District Legal Services Authority to supervise and emphasize identification of cases by the Courts for upcoming National Lok Adalat scheduled to be held on 13.09.2025.Emphasis should be on cheque bounce and MACT cases at Pre and Post litigation stages. Efforts should also be made for identification of Land Acquisition Cases, Family Matters and Compoundable Criminal Cases etc. Meeting with Superintendent of Police for identification of Compoundable Criminal Cases may be held.Status report regarding cases identified for National Lok Adalat be sent to this Authority.Meeting/Interaction of Learned Chairman/chairperson/Secretary, District Legal Services Authority and the Chairmen/chairpersons, Sub Divisional Legal Services Committees with representations of Bar Associations, Banks, Insurance Companies, Financial Institutions, NGOs and officers of Government Departments for their co-operation for identification of cases for National Lok Adalat.To mobilize and make aware the general public to bring maximum numbers of cases for the National Lok Adalat.Video Conferencing of Chairman/chairperson, District Legal Services Authority with all Judicial Officers of the Civil and Sessions Division regarding progress in identification of cases for National Lok Adalat, may be convened.
2. <i>ASingh</i>	<p>Sensitization programme on NALSA (Effective Implementation of Poverty Alleviation Schemes) Scheme, 2015.</p> <ol style="list-style-type: none">One awareness-cum-sensitization programme for economically weaker sections of the society in collaboration with concerned Departments may be conducted in physical form in the District (60-75 participants).Ensure the number of persons identified as beneficiaries under the aforementioned scheme is also mentioned in the relevant reports.
3.	<p>The Chairpersons/chairmen of the Sub-Divisional Legal Services Committee are tasked with organizing Legal Awareness Programmes at the Village Legal Care and Support Centre for a cluster of Panchayats in Sub Divisions. The programmes to be attended by Mahila Mandals, Yuvak Mandals and Asha/Anganwadi Workers etc.</p> <p>Focus of the Programme:</p> <ul style="list-style-type: none">NALSA Compensation Scheme for Women Victims/Survivors of Sexual Assault and Other Crimes, 2018Himachal Pradesh (Victim of Crime) Compensation Scheme, 2019 <p>Camp Location: To be decided by the Chairman/chairperson, District Legal Services Authority. Two or more Sub-Divisional Legal Services Committees will be</p>

	<p>selected for organizing the said literacy camps/programmes.</p> <p>Date: The literacy camps/programmes will be organized on holiday.</p> <p>Expected Number of Participants: 60-75.</p> <p>Legal Services Panel Lawyers and concerned Departments be associated for participation in such camps to make aware the public on welfare Schemes of State/Central Governments.</p> <p>The Secretary, District Legal Services Authority will be convener of the Programme.</p> <p>Highlight the number of programmes conducted and participants, who attended the camps.</p>
4.	<p>Jail visit /inspection by Secretary, District Legal Services Authority. During Jail Visit/Inspection, besides other things, it must also be ensured that: -</p> <ol style="list-style-type: none"> Proper hygiene and sanitation are being provided; Every inmate, whether under trial or convict, if not represented by his/her private counsel, is represented by proper and efficacious legal assistance in seeking bail, pre-mature release, parole, furlough, etc. and also to identify those under trail prisoners/convicts, who have been granted bail, but, could not furnish bonds. The concerned District Legal Services Authority shall take-up the matter with the concerned Court as well as with the concerned Legal Services Authority/Committee for modification of conditions of bail and surety bonds, filing of appeal/petition, etc.; Jail inmates have access to proper medical facilities; The Human Rights of prisoners must be taken care off; The jails are having proper infrastructure and accommodation etc. is to be checked Special campaign for Terminally ill prisoners, old prisoners and convicts/prisoners/inmates, who need legal aid from Supreme Court Legal Services Committee to file appeals/petitions to be vigorously perusal to be identified and complete paper books to be forwarded. <p>The detailed reports regarding the number of prisoners/convicts, who have been provided legal assistance should mention the type of assistance, aid, or advice provided during inspection/visit</p>
5.	<ol style="list-style-type: none"> Legal Services Unit for Children organize awareness programme in collaboration with Child Care Institutions (including special homes for children with disabilities) and concerned and connected Government Departments in their respective District on the following topic: Legal rights, duties, entitlements and remedies for children, including for children with disabilities; transgender children; children, who are rescued from trafficking, child labour, child marriage and other forms of abuse and children, who are denied opportunities for education etc. and encouraging such direction to join educational institutions and ensuring their admission in school through PLVs.

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	<p>c. These programme may be organized in coordination with the District Social Welfare Officer/Deputy Directors of Higher Education, Elementary Education, District Legal-cum-Probation Officer, CWC, Child Protection Committees at Sub Divisional Headquarter. LSUCs shall ensure that such programmes are organized in a manner, which is accessible and easily comprehensible by children with disabilities.</p> <p>d. These programmes may be conducted in physical mode (upto 75 participants).</p> <p>e. Highlight the number of programmes conducted and participants, who attended the camps.</p> <p>f. Submit reports in the format C as appended with NALSA (Child-Friendly Legal Services of Children) Scheme, 2024 to this authority.</p> <p>Additionally, LSUC shall follow the directions contained in the Schemes.</p>
6.	<p>a. Organise awareness programmes for students of Schools/Colleges on "Observance of International Literacy Day on 08.09.2025" and Drug Abuse by the Secretary, District Legal Services Authority and Legal Aid Defense Counsel/Legal Services Panel Lawyers.</p> <p>b. An awareness campaign in any educational institutions preferably offering professional courses may be conducted in a physical mode (60-70 participants).</p>
7.	Meeting of Para Legal Volunteers and other functionaries associated with legal services to be organized by DLSAs & TLSCs for effective implementation of Legal Services Programmes.
8.	a. To organise Training Programme for staff members on NALSA Portal/ Legal Services Management System (LSMS) by Secretary, District Legal Services Authority.
9.	Observance of International Day for Preservation of the Ozone Layer, on 16th September, 2025. Suitable Programme be organized with the concerned Departments.
10.	Quarterly Inspection of Jail by Learned Chairman/chairperson, District Legal Services Authority in compliance of this Authority letter No. 85-LSA/UTPs/2024/1335-1336 dated 09.05.2024. Subsequently, inspection report on the prescribed format be sent to this Authority for necessary follow-up.
11.	<p>Chairman/chairperson, District Legal Services Authority to make efforts to boost mediation activities by holding meeting(s) with Judicial Officers and Trained Advocate Mediators in his jurisdiction in order to clear backlog of pending cases of mediation.</p> <p>To impress upon Judicial Officers to refer more cases for mediation in order to utilize services of Trained Mediators.</p>
12.	To strengthen the Court Annexed Mediation, the Secretary/Co-ordinator to sensitize the general masses/litigants to encourage them to refer their cases for mediation. Awareness programmes may be organized for litigants/ public in this

	<p>regard.</p> <p>The Secretary, DLSA to coordinate the activities carried out in Pre-litigation Desks/Clinics established for Motor Accidents, Matrimonial Disputes and Domestic Violence Cases and boost up Pre-litigation Procedure in such matters.</p>
13.	Verification of daily diary of PLVs by Secretary, DLSA at District Headquarters and Chairman, Sub- divisional Legal Services Committee at Sub-divisional level and coordinating legal services activities in the rural areas/villages through them.
14.	Inspection of Jail by the Chairmen/Secretaries, District Legal Services Authorities as per the Hon'ble Supreme Court directions in Writ Petition (Civil) No.559/1994 with Writ Petition (Civil) No.133/2002.
15.	<p>Maintenance of Record of Legal Aid Cases disposed of by Court on daily basis and steps taken to pursue further remedy of filing of appeal(s) and submission of monthly reports to the SALSA.</p> <p>The Secretary, DLSA to submit monthly statement of the entire District in consolidated form to this Authority.</p>
16.	Review of monthly Impact Assessment of various Legal Services Activities/Camps by the Secretary and suggestions, if any for further improvement.
17.	To ensure timely payment of bills of PLVs, Retainer lawyers and Remand Counsels and honorarium of members of Lok Adalat etc.
18.	<p>Reports in all the above activities to be submitted.</p> <p>(Above activities are as broad line parameters in addition to other routine legal services activities, monthly compliances of guidelines/instructions issued from time to time etc.).</p>

ASmb