

Directorate of Women and Child Development, Himachal Pradesh  
4<sup>th</sup> Floor M.C. Parking Complex, Tutikandi, Shimla-171005

WCD-A-B (1)-77/2018-Estt-

6921-6977

Dated:

30/03/2026

**OFFICE ORDER**

On the recommendations of the Departmental Promotion Committee, the following Group-D employees of the Department are hereby promoted to the post of Junior Office Assistant (IT) in Level-4 (Rs. 20,600 – 65,500) of the Pay Matrix under HPCS (RP) Rules, 2022 corresponding to the Pay Band and Grade Pay of Rs. 5910-20200+1950 GP) as per HPCS (RP) Rules, 2009 on regular basis:-

Sr. No.	Name of official (Sh./Smt.)	Designation	Present Place of Posting
1.	Jyoti Parkash	Peon	O/o Child Development Project Officer, Panchrukhi
2.	Jeet Ram	Chowkidar	O/o District Welfare Officer, Kinnaur at ReckongPeo
3.	Nitin Kumar	Peon	Balika Ashram, Garli (Pragpur) (DPO Kangra)
4.	Manorma Devi	Aaya	Balika Ashram Mashobra (DPO Shimla)
5.	Kamlesh Kumar	Cook	Nari Sewa Sadan, Mashobra (DPO Shimla)
6.	Rajesh Kumar	Sweeper	Directorate ESOMSA
7.	Meena Kumari	Peon	O/o Child Development Project Officer, Amb
8.	Mehar Chand	Peon	O/o Child Development Project Officer, Sulah at Bhedu Mahadev
9.	Rann Lal	Peon	O/o District Welfare Officer, Kangra at Dharamshala
10.	Surendra	Peon	O/o Child Development Project Officer, Mashobra at Totu
11.	Sunil Kumar	Peon	O/o Child Development Project Officer, Chohara at Chirgaon
12.	Om Parkash	Peon	O/o Child Development Project Officer, Chauntra
13.	Vijay Kumar	Peon	O/o Child Development Project Officer, Ani
14.	Madan Kumar	Peon	O/o Child Development Project Officer, Bijhari
15.	Sant Ram	Peon	Bal Ashram, Tutikandi (DPO Shimla)
16.	Aditya Kaundal	Peon	O/o Child Development Project Officer, Rait
17.	Meena Devi	Peon	O/o Child Development Project Officer, Mandi (Sadar)
18.	Vinod Kumar	Peon	O/o Child Development Project Officer, Nahan
19.	Rajesh Kumar	Peon	O/o Child Development Project Officer, Jhandutta
20.	Vinod Kumar	Peon	Himachal Pradesh Institution for Children with Special Abilities, Sundernagar (DWO Mandi)
21.	Harnek Singh	Cook	Ba, Ashram Sujampur (DPO Hamirpur)
22.	Desh Raj	Peon	O/o Child Development Project Officer, Bilaspur
23.	Chaman Lal	Peon	Himachal Pradesh Institution for Children with Special Abilities, Sundernagar (DWO Mandi)

Consequent upon their promotion to the post of Junior Officer Assistant (IT), the following officials are posted in the offices under the Directorate of Women and Child Development, as shown against their names:-

Sr. No.	Name of official (Sh./Smt.)	Place of posting on promotion on the post of Junior Office Assistant (IT) (against vacant posts)
1.	Manorma Devi	O/o District Programme Officer Shimla against vacant post of Nari Sewa Sadan, Mashobra.
2.	Kamlesh Kumar	O/o District Programme Officer, Shimla.
3.	Mehar Chand	O/o Child Development Project Officer Tauni Devi, District Hamirpur.
4.	Surendra	O/o Child Development Project Officer Mashobra at Totu.
5.	Sunil Kumar	O/o Child Development Project Officer, Rohru, District Shimla
6.	Vijay Kumar	O/o Child Development Project Officer, Aani, District Kullu
7.	Sant Rani	O/o Child Development Project Officer, Shimla (U), District Shimla
8.	Meena Devi	O/o Child Development Project Officer Gopalpur at Sarkaghat.
9.	Desh Raj	O/o Child Development Project Officer, Bilaspur, District Bilaspur.
10.	Harnek Singh	O/o Child Development Project Officer, Sujampur, District Hamirpur
11.	Madan Kumar	O/o Child Development Project Officer, Bhoranj, District Hamirpur
12.	Rajesh Kumar	O/o Child Development Project Officer, Ghumarwin, District Bilaspur
13.	Vinod Kumar (O/o CDPO Mahan)	O/o Child Development Project Officer Paonta Sahib.
14.	Aditya Kaundal	O/o Child Development Project Officer, Kangra.

If the promotion is acceptable to the above officials, they should join their duties at new place of posting within admissible joining time, as provisioned under Central Civil Services (Joining Time) Himachal Pradesh Amendment, Rules, 2023, notified vide Notification No. Fin(C) B(7)1/2023 dated 24<sup>th</sup> May, 2023. They will be on probation for a period of Two (2) years subject to further extension for a period not exceeding one year as may be ordered by the competent authority in special circumstances and for reasons to be recorded in writing. Officials have to qualify the typing test with a minimum speed of 30 words per minute in English Typewriting or 25 words per minute in Hindi Typewriting on computer within the probation period which will be conducted by the concerned controlling officer through the Industrial Training Institutes located at State or District Head Quarter. The incumbents will get three chances during the probation period. If the candidate fails to qualify the typing test within the prescribed period, his probation will be extended. During this period, the incumbents will get one more chance. If the candidate still fails to qualify the typing test in the extended period, he/she

will be reverted from the post of JOA (IT) to previous Group-D post. The assessment in the Industrial Training Institutes may be done by a committee of three officers including a senior officer of the Industrial Training Institutes and the concerned Head of Office/ Group-A officer of this Department.

Following officials are earmarked for the Directorate for the Empowerment of SCS, OBCs, Minorities and the Specially Abled (ESOMSA), Kasumpti, Shimla-171009 and their posting orders will be issued by the said Directorate:-

Sr. No.	Name of official (Sh./Smt.)	Designation	Present Place of posting
1	Nitin Kumar	Peon	Balika Ashram, Garli (Pragpur) (DPO Kangra)
2	Jyoti Parkash	Peon	O/o District Programme Officer Kangra at Dharamshala, against vacant post of Balika Ashram Garli.
3	Ram Lal	Peon	O/o District Welfare Officer, Kangra at Dharamshala
4	Meena Kumari (HI)	Peon	O/o Child Development Project Officer, Amb
5	Chaman Lal	Peon	Himachal Pradesh Institution for Children with Special Abilities (HPICSA), Sundernagar
6	Rajesh Kumar	Sweeper	Directorate, ESOMSA
7	Jeet Ram	Chowkidar	O/o District Welfare Officer, Kinnaur at Reckong Peo
8	Om Parkash	Peon	O/o Child Development Project Officer, Chauntra
9.	Vinod Kumar	Peon	Himachal Pradesh Institution for Children with Special Abilities (HPICSA), Sundernagar

Director

Women and Child Development

Himachal Pradesh

Dated: 30/03/2026

6921-6972

Endst. No. As above:


Copy is forwarded to the following for information/necessary action/compliance:

1. Directorate, Empowerment of SCS, OBCs, Minorities and the Specially Abled (ESOMSA), Kasumpti, Shimla-171009.
2. The Deputy Director (Co-ordination) for uploading these orders on the Departmental Website.
3. The District Programme Officer, Kangra/ Kinnaur/ Shimla /Una/Kangra/ Mandi/Kullu/ Hamirpur & Bilaspur.
4. The District Welfare Officer, Mandi/ Kangra/ Kinnaur.
5. The Child Development Project Officer, Lambagaon /Amb/ Sulah at Bhedu Mahadev/ Mashobra at Totu/ Chohara at Chirgaon/ Rohru/ Chauntra/Aani/ Bijhari/ Ravi/ Mandi (Sadar)/Nahan/Handutta&Chumarwin.
6. The Superintendent/Assistant Superintendent (Home), Nari Sewa Sadan, Mashobra/ Balika Ashram Mashobra/ Balika Ashram Mashobra/ Balika Ashram Garli (Pragpur)/ BalashramSujanpur (Hamirpur).

7. The Superintendent, Himachal Pradesh Institution for Children with Special Abilities, Sundernagar.
8. The officials concerned.
9. PA to the Director/Additional Director (WCD).
10. Guard file.

It is further directed that the concerned officers shall relieve the above officials within 5 days from the issue of these orders after completing all codal formalities. The joining time, as prescribed vide above referred Notification of the Finance Department shall be admissible as under:-

Distance between the old and the new headquarters	Joining time admissible
30 km or less	1 day
More than 30 km	5 days

  
Director  
Women and Child Development  
Himachal Pradesh