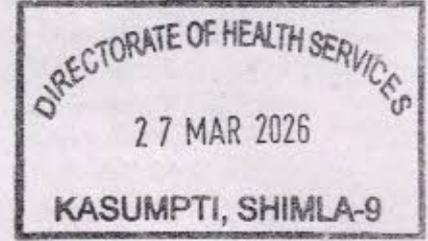


THROUGH E-MAIL/ Most Urgent
PROMOTION MATTER

No. Swa-Ni(1)Kh((2)5/91-CSS Supervisor
Health and Family Welfare Department
Himachal Pradesh.



To

The Director,
Health Safety and Regulation, HP. Shimla-2,
All the Chief Medical Officers in HP.
All the Sr. Medical Superintendents/ Medical Superintendents in HP.
The ZLO, Lohanji Distt. Solan ,ZLO Kandbari Distt. Kangra, HP and CTL
Kandaghat Distt. Solan, HP.
Dated Shimla-171009, the

Subject: - Regarding ACRs/Integrity Certificates in respect of OTA for promotion to the post of CSS Supervisor.

Sir/ Madam,

The ACRs / ICs of following Operation Theatre Assistants for the last three years i. e. 2022-2023,2023-24, 2024-25 alongwith Seniority number, present place of posting of OTAs are required for promotion to the post of CSS Supervisor from **Seniority Number 1 to 6** as per final seniority list of Operation Theater Assistant as it stood on 31.12.2025 and also available on Departmental website www.hphealth.nic.in. Before sending the ACR's all are requested to take due care about name of candidate, category, Date of Birth and Seniority as per Final Seniority List as it stood on 31.12.2025 to avoid future -representations. You are also requested to sent the staff position i.e Sanctioned, in position, vacant & surplus (if any) of CSS Supervisor of your Districts to enable this office to hold DPC.

It also indicated that a person having a valid certificate of benchmark disability would be eligible for the benefit of reservation amongst the CSS Supervisor who possesses five years regular service or regular combined with continuous adhoc service rendered, however, no benefit of reservation would be given on the basis of a temporary certificate of disability.

Note:-

1. It will be the responsibility of the concerned reporting/ reviewing Officers to submit the ACR's of above mentioned incumbents within fifteen days through special messengers positively failing which there name has not been considered for promotion and if it is found in future that ACR's were not made available by the reporting/ reviewing Officers, there personal responsibility will be fixed and suitable disciplinary action will be initiated.

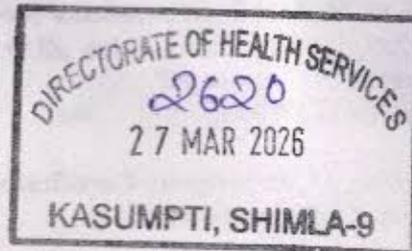
2.Status of these incumbents be informed by the each office & the persons who are not working under them may be duly mentioned in the remarks column, so that the entries in the Seniority list can be rectified accordingly, DOB& other entries in the seniority list may be mentioned/ rectified accordingly.

Joint Director Health Services
Himachal Pradesh

Endst No. As above. Shimla-171009, Dated the

Copy forwarded to:-

1. The Director of Medical Education and Research, HP for information with the request that ACRs of eligible Operation Theater Assistant posted under your control along with latest vacancy position of CSSD Supervisor may kindly be sent to this Directorate at the earliest please.
2. The Supdt. Medical -V, H&FW (Seniority Seat), HP for information.
- ✓ 3. The Superintendent, Med-V(IT Cell), H&FW, HP to upload it in the Departmental Website and send the ACRs to Supdt. Medical -I, Branch H&FW Dte. in r/o above mentioned OTAs, who have submitted their ACRs Online.
4. Through E-Mail.
5. GF



Joint Director Health Services
Himachal Pradesh