

No.PER(AP)-C-B(15)-3/2024-Loose  
Government of Himachal Pradesh  
Department of Personnel (AP-III)

From

The Secretary (Personnel) to the  
Government of Himachal Pradesh

To

1. All the Administrative Secretaries to the Government of Himachal Pradesh.
2. All the Heads of Departments in Himachal Pradesh.
3. All the Divisional Commissioners/Deputy Commissioners in Himachal Pradesh.
4. All the Chairmen/Managing Director/Secretaries & Registrars of all the Public Sector Undertakings/Corporations/Boards/Universities, etc. in H.P.
5. The Secretary, HP Public Service Commission, Shimla-2.
6. The Secretary, HP Rajya Chayan Aayog, Hamirpur.

Dated: Shimla-171002, the 15<sup>th</sup> May, 2025.

Subject: - Regarding requisition of vacancies, selection process and offer of appointments-instructions thereof.

Madam/Sir,

In continuation of this department's letter No.PER (AP)-C-A(3)-3/2023, dated 25.04.2025 on the subject cited above I am directed to say that the matters regarding requisitions of vacancies and selection process and offer of appointments thereof was under consideration of the Government for some time past. After careful consideration, it has now been decided that in such cases only where requisitions are pending with the respective Recruiting Agencies or vacancies which have been advertised by the Recruiting Agencies and selection process and offer of appointment withheld, further process may be continued.

2. It has further been decided that the offer of engagement to such selected incumbents will be made strictly as per provisions and terms & conditions of the guidelines issued by the State Government vide Department of Personnel's letter No.PER(AP)-C-B(15)-3/2024-Loose, dated the 14<sup>th</sup> May, 2025.

..2..

:2:

3. In such cases, the concerned Recruiting Agencies and Appointing Authorities while advertising the vacancies and offering engagements, respectively, may ensure that the advertisements and offer of engagements are as per provisions of guidelines issued vide Department of Personnel's letter No.PER(AP)-C-B(15)-3/2024-Loose, dated the 14<sup>th</sup> May, 2025.

4. These instructions may be brought to the notice of all concerned for strict compliance.

Yours faithfully,

*Sant Raj Puharta*

(Sant Raj Puharta)  
Under Secretary (Personnel) to the  
Government of Himachal Pradesh  
Phone No.0177-2628479

DIRECTORATE OF SCHOOL EDUCATION  
HIMACHAL PRADESH, LALPANI, SHIMLA-171001

Directorate of School Edu

Endorsement No: EDN-H(Ele)A-1/2022(128) Personnel,  
Copy is forwarded for information and necessary action to:-

dated

May, 2025 0 MAY 2025

Himachal Pradesh, Shimla-1

1. The Joint Directors (Schools), Directorate of School Education, H.P. Shimla-1.
2. The Joint Controller (F&AS), Directorate of School Education, H.P. Shimla-1.
3. The District Attorney, Directorate of School Education, H.P. Shimla-1.
4. All the Nodal/Branch Officer, Directorate of School Education, Shimla-1.
5. All the Deputy Director, Higher/Elementary Education Himachal Pradesh with the directions that these instructions also be brought to the notice of all concerned/BEEOs working under their jurisdiction.
6. The Nodal Officer-IT cell, Directorate of School Education, Himachal Pradesh, Shimla-1 with the remarks to upload the same on departmental website.
7. The Assistant Controller (F&AS), Directorate of School Education, H.P. Shimla-1.
8. All the Branch Superintendent/Incharge, Directorate of School Education H.P. Shimla-1.
9. The Section Officer (F&AS), Directorate of School Education, H.P. Shimla-1.
10. P.S. to Director School Education, Himachal Pradesh, Shimla-01.
11. P.A. to Additional/Joint Director (Admn), Dte. of School Education, H.P. Shimla-1
12. Guard file.

(B.R. Sharma) HPAS,  
Addl. Director School Education,  
Himachal Pradesh, Shimla-1,