

No. PER (AP)-C-A (3)-3/2023
Government of Himachal Pradesh
Department of Personnel (AP-III)

From

The Secretary (Personnel) to the
Government of Himachal Pradesh, Shimla-02.

To

1. All the Administrative Secretaries to the Government of Himachal Pradesh.
2. All the Divisional Commissioners in Himachal Pradesh.
3. Deputy Commissioners in Himachal Pradesh.
4. All Heads of Departments in Himachal Pradesh.
5. All the Chairmen/Managing Directors/Secretaries & Registrars of all the Public Sector Undertakings/Corporations/Boards/Universities, etc. in H.P.
5. The Secretary, HP Public Service Commission, Shimla-2.
6. The Secretary, HP Rajya Chayan Aayog, Hamirpur.

Dated: Shimla-171002, the 10th October, 2025.

Subject: - Regarding amendment in Recruitment and Promotion Rules of various categories-Clarification thereof.

Madam/Sir,

I am directed to refer to the subject cited above and to say that pursuant to the enactment of the Himachal Pradesh Recruitment and Conditions of Service of Government Employees Act, 2024, the State Government has issued instructions for amendment in Recruitment and Promotion Rules vide instructions of even number dated 05.07.2025. The State Government vide No. PER(AP)-C-B(15)-3/2024-Loose dated 14.05.2025 and No. PER(AP)-C-B(15)-3/2024 dated 19.07.2025 has issued schemes for engagement of incumbents under the State Government as "Trainee" and "Job Trainee", respectively.

2. It has been observed that the Administrative Departments while processing proposals for amendments and framing of Recruitment and Promotion Rules of various categories are replacing the word contract

Directorate of School Education
03 NOV 2025
Himachal Pradesh Shimla-171001

with "Trainee" and "Job Trainee" which is contrary to the instructions dated 05.07.2025.

3. It is clarified that the proposals for amendments and framing of Recruitment and Promotion Rules of various categories may be processed strictly in accordance with the provisions of instructions issued by the State Government vide Department of Personnel's letter of even number dated 05.07.2025 and the term "Trainee" and "Job Trainee" shall not be inserted in any of the Recruitment & Promotion Rules as these engagements are made under specified schemes.

4. These instructions may be brought to the notice of all concerned for strict compliance.

Yours faithfully,

(Sant Raj Puharta)
Deputy Secretary (Personnel) to the
Government of Himachal Pradesh
Phone No.0177-2628479

DIRECTORATE OF SCHOOL EDUCATION
HIMACHAL PRADESH, LALPANI, SHIMLA-171001

Endorsement No: EDN (SE)-H(1)A(7) /2025(PER), dated
Copy is forwarded for information and necessary action to:-

November, 2025

1. All the Joint Director (Schools), Directorate of School Education, H.P. Shimla-1.
2. The Joint Controller (F&AS), Directorate of School Education, H.P. Shimla-1.
3. The District Attorney, Directorate of School Education, H.P. Shimla-1.
4. All the Nodal/Branch Officer, Directorate of School Education, Shimla-1.
5. All the Deputy Director of Education (Elementary/Secondary/Quality) in Himachal Pradesh with the directions that these instructions also be brought to the notice of all concerned under their jurisdiction.
6. ✓ The Nodal Officer-IT Cell, Directorate of School Education, Himachal Pradesh, Shimla-1 with the remarks to upload the same on departmental website.
7. The Assistant Controller (F&AS), Directorate of School Education, H.P. Shimla-1.
8. All the Branch Superintendent/Incharge, Directorate of School Education H.P. Shimla-1.
9. The Section Officer (F&AS), Directorate of School Education, H.P. Shimla-1.
10. P.S. to Director School Education, Himachal Pradesh, Shimla-01.
11. P.A. to Additional Director (Admn), Dte. of School Education, H.P. Shimla-1
12. Guard file.

Directorate of School Education
03 NOV 2025
Himachal Pradesh, Shimla-171001

(B.R. Sharma)HPAS,
Addl. Director School Education,
Himachal Pradesh, Shimla-1,