

**No:EDN-H(Ele)(Quality Education)/2024-25**  
Directorate of Elementary Education,  
Himachal Pradesh, Shimla-171001.

Dated Shimla November, 2025.

To

All the Deputy Directors,  
Elementary/Secondary  
Himachal Pradesh, Shimla-171001.

Subject: Reiteration regarding prohibition of unauthorized reference /help books in the class rooms.

Sir,

Refer to this Directorate's letter dated 18<sup>th</sup> August, 2025 vide which instructions were issued regarding prohibition of unauthorized reference/help books in the class rooms. Despite of these instructions, it has once again come to the notice of the undersigned that in some schools help books/guide books are still being used by teachers for teaching purpose in the classrooms. The violation of the Directorate's directives is hampering the perspective of qualitative education and is also restricting the inputs by the teacher.

In view of the above, it is reiterated to instruct all Heads of Institutions (HOIs) under your control that the use of any kind of help book, guidebook, or reference material during classroom teaching is strictly prohibited. Only NCERT text books which may be used for teaching in the classroom. Any deviation from these directions will be viewed seriously and strict action will be initiated against the concerned teacher and Heads of Institutions.

This may be treated as Most Urgent and compliance ensured.

  
**DIRECTOR**

Endst. No. Even Dated: Shimla-1 the, November, 2025

Copy to:-

1. The Secretary (Education), to the Govt. of Himachal Pradesh, Shimla-2 for information please.
2. The State Project Director (SS), Himachal Pradesh, Shimla for information please.
3. The In-Charge, IT Cell, Directorate of School Education, H.P. to upload the above letter on departmental website.
4. Guard file.

Directorate of School Education  
15 DEC 2025  
Himachal Pradesh, Shimla-171001

  
**DIRECTOR**