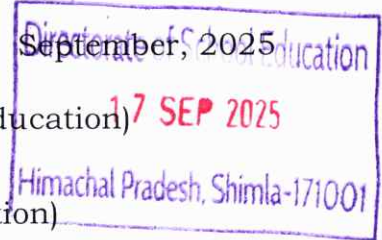


MOST URGENT
PERSONAL ATTENTION

No:-EDN (SE)-H(9)-2025
Directorate of School Education
Himachal Pradesh.
Dated Shimla-171001 the



To

1. All the Deputy Directors(Elementary Education)
Himachal Pradesh
2. All the Deputy Directors(Higher Education)
Himachal Pradesh

Subject: - Regarding expenditure of Monthly Salary bills from Voted HOA instead of Charged HOA-thereof.

Sir/Madam,

It has come to the notice of undersigned that some DDOs of the Education Department are drawing/preparing the monthly salary bills in respect of their employees from Charged Side of respective Head of Accounts instead of Voted Side.

In this context, it is intimated that the bills of arrears of Salary/GIA on account of court cases are to be prepared on Charged Side(as per the Government Notification No. Fin-A-C(1)-10/91-II dated 17-05-2025) of respective Head of Accounts and the bills of monthly regular salary & GIA are to be prepared on Voted Side of respective Head of Accounts as per past practices.

Therefore, you are directed to intimate all the DDOs under your control to prepare their Monthly regular Salary/GIA bills from Voted Side only. In case of miscreation/misdrawn of monthly salary/GIA bills, disciplinary action will be initiated against the erring Officers/Officials as per provisions of CCS(CCA) Rules-1965.

This may be treated as most urgent and be given personal attention.

Director(School Education)
Himachal Pradesh, Shimla-171001

Endst. No. Even Dated Shimla-171001 the September, 2025
Copy to:--

1. The Secretary (Education) to the Government of Himachal Pradesh from information please.
2. The Director, Treasury, Accounts & Lottery, Himachal Pradesh with the request to direct all the DTOs/STOs in the State to exercise proper check while passing the bills prepared by DDOs on Charged Side of HOAs please.
3. The Nodal Officer, IT Cell(Internal), Directorate of School Education, HP with the request to upload the abovesaid letter on the Departmental Website.
4. Guard file.

Director(School Education)
Himachal Pradesh, Shimla-171001