

No.EDN-(SE)-H(5)-B-6/2025-Promotion
Directorate of School Education
Himachal Pradesh

Directorate of School Education

24 SEP 2025

Himachal Pradesh Shimla 202501

To Dated Shimla-171001

All the Deputy Director of Elementary/Higer Education in HP.
All the Principal in Govt. Sen. Sec. School in HP.
All the Head Master in Govt. High School in HP.

Subject:- Regarding option/bio-data for promotion to the post of Lecturer(School New) by in-service TGTs whose TGT seniority number have been revised vide order dated 10.09.25 and 23.09.25.

Memo,

On the subject cited above, due to revised seniority of more than 2644 TGTs vide order dated 10.09.25 and 23.09.25 i.e (TGT Seniority No. 11336-1 to 11336-477, 14214-B(1) to 14214-B(726),14332-1 to 14332-2, 14332-A(1) to 14332-A(148), 14854(1) to 14854(27) & 14855(1) to 14855(1266) and keeping in view two channel of promotion for TGT cadre i.e. Head Master Cadre and Lecturer(School-New) cadre and as per instructions issued by Department of Personnel Government of HP on dated 03.12.2014 (which is available on departmental website) representation with afresh option are being called only from those TGTs whose seniority number have been revised on 10.09.25 & 23.09.25 and are willing for promotion in Lecturer(School-New) cadre having acquired Master Degree on or before 25.03.2025 on Proforma-I through proper channel duly verified and recommended by the Principal/Headmaster and Deputy Director School Education concern. **The claim of promotion on the basis of earlier submitted case will not be entertained.** The Deputy Director of Elementary Education will further consolidate the panel information on Proforma-II at their level and will submit the same in consolidated manner through special messenger to Director School Education on 07.10.2025 alongwith all relevant documents. Any correspondence or case directly forwarded to this Directorate will not be entertained. **It is informed that once candidate is promoted as per the option exercised such candidate will neither be entitled for consideration for promotion in the other channel nor will be allowed to withdraw the option, so exercised option shall be treated as final and irrevocable for entire service career.** It will be sole responsibility of an individual as well as Principal/ Headmaster concerned that the case may be sent only after availability of consolidated certificate of Master degree and provisional certificates may not be entertained in any case otherwise defaulter will be viewed seriously. The candidates claiming promotion in SC,ST and Specially able category may submit relevant certificate to justify their candidature. The candidates having master degree in more than one subject are directed to opt in one subject only otherwise department will be at liberty to consider candidature in any subject. The candidates having Master Degree in Public Adminstration will be considered in Political Science subject. The incumbents who have already been promoted to the post of Lecturer(School-New)

for claiming promotion in revised seniority at par with junior in concerned category and particular subject may sent the cases on Proforma-III through concerned Deputy Director Elementary Education and concerned Deputy Director will prepared list of such cases & send further to this Directorate on 07.10.2025 .

Being Hon'ble High Court matter all concerned are directed to complete the task in time bound manner.

This letter is available on Departmental website: himachal.nic.in/dse

Encls: Performa-I, II, III.

24 SEP 2025

Himachal Pradesh, Shimla-171001

Endst. No. Even. Dated: Shimla-171001

Copy forwarded for information & necessary action to :-

1. The Superintendent (Legal Cell), in compliance to Hon'ble High Court order in COPC 266/25 titled as Poornima Kumari v/s State of HP.
2. The Superintendent ACR Cell is directed to keep ACR dossier ready of all concerned incumbents.
3. Guard File.

Director of School Education
Himachal Pradesh
September, 2025

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Director of School Education
Himachal Pradesh

PROFORMA -1 Only for those in-service TGTs whose Sr. No. have been revised on 10.09.2025 and 23.09.2025 (FOR LECTURER(SCHOOL-NEW) Promotion)

TO INCLUDE NAME IN TENTATIVE PANEL FOR PROMOTION TO THE POST OF LECTURER (SCHOOL-NEW) AMONGST IN SERVICE TGTs HAVING MASTER DEGREE IN VARIOUS SUBJECTS
 The Cases in duplicate to be submitted to the Deputy Director Elementary concerned as per following instructions:-
 (It is informed that once candidate is promoted as per the option exercised such candidate will neither be entitled for consideration for promotion in the other channel nor will be allowed to withdraw the option, so exercised and his/her option shall be treated as final and irrevocable for entire service career.)

1	Name of TGT (As per service record) and Contact No	Contact No.							
2	Name of present school and district with telephone No.								
3	Post held (Designation i.e. TGT Arts/Medical/Non-Medical)								
4	Date of Birth								
5	Date of contract appointment as TGT								
6	Date of regularization/regular appointment/promotion								
7	Final Seniority No. As TGT mandatory								
8	PMIS No.								
9	Integrity cleared or not								
10	Subject in which promotion sought as Lecturer (School-New) and date of option	Date of option							
11	Category (Gen/SC/ST)								
12	Permanent Address								
13	Whether served difficult/ hard area Yes or No (if yes name of school with exact period)								
14	Permission obtained if qualification acquired during service, yes or no if yes enclose permission order copy if no reason thereof								
15	Whether in service TGT is specially able if yes mention category (VI, HI, OH and Multiple disability) attach certificate of medical board/ competent authority								
16	Qualification								
	Name of the Exam Passed	Roll No.	Exact date of Passing the Exams	Name of Board/ University	Regular/ Correspondence	Total Marks	Marks obtained	Percentage	Attested copies must be enclosed
	10 th								
	BA/B.Sc./BC.Com.								
	MA/M.Sc./M.Com./MCA/ M.Sc(IT) or any other PG Degree								
	B.Ed.								

Note-I In case of M.Sc. degree obtained in practical subject through correspondence after 06.04.2010 may attach enrolment/ registration certificate to this effect that he/she has been enrolled prior to cut off date 06.04.2010 otherwise case will not be entertained.

Note-II It may be ensured that no case without completion of five years regular service as TGT has been forwarded in to all categories.

I do certify that all the particular Sr.No 01 -16 are correct and I do opt for promotion in Lecturer (School-New) cadre in one subject only.

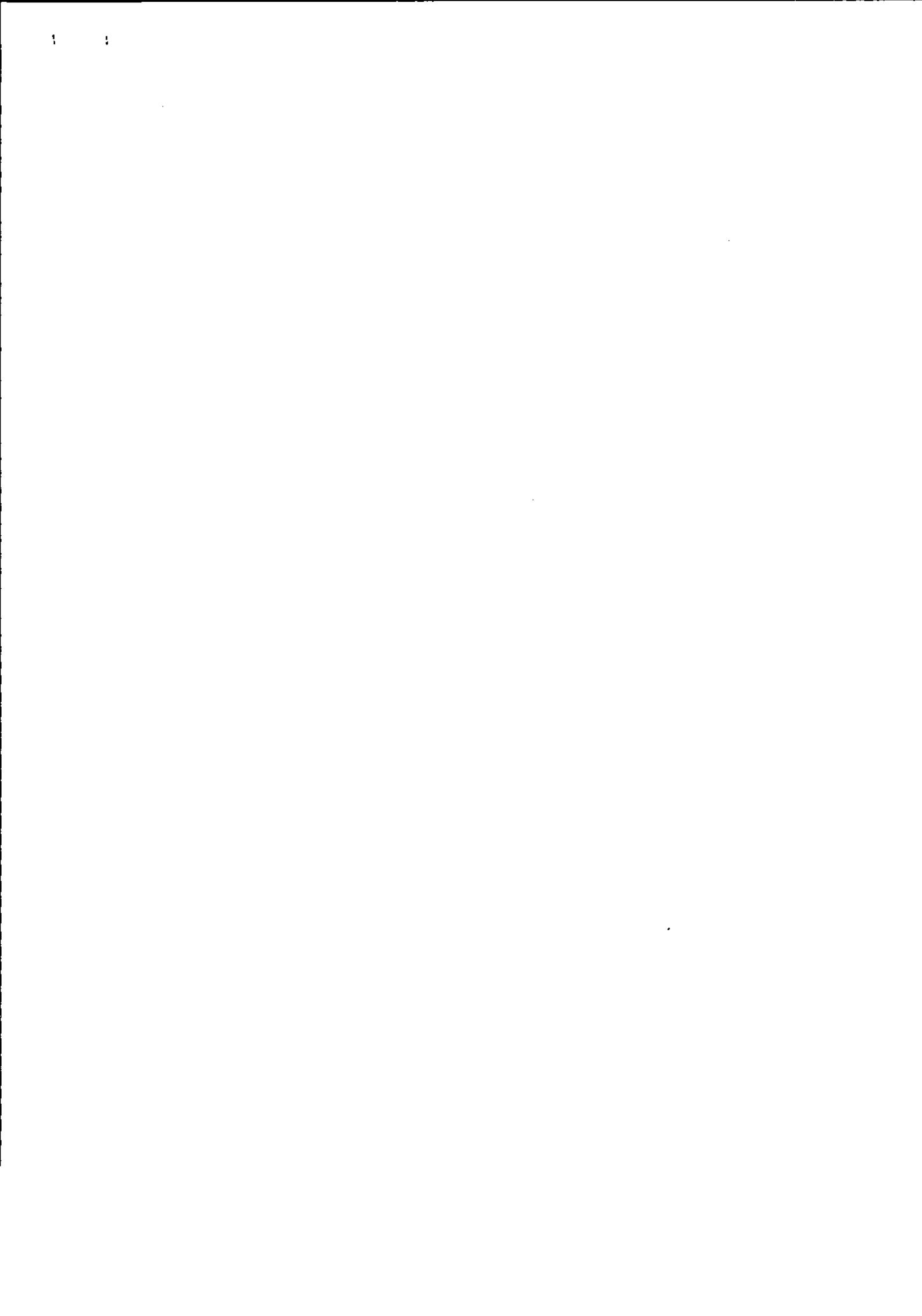
Signature of TGT

Certified that:-

1 All the particulars shown from Sr.No. 01-16 are true and correct hence verified.
 2 The TGT Concerned has completed Probation period as TGT i.e. Five year regular service as TGT and also opted for promotion as Lecturer (School-New) and one copy of option may be sent with the case and one copy to be kept in school record.

3 The final TGT Seniority Number and Category to which TGT has applied has been verified.

Signature of Principal/Headmaster



PROFORMA-II Only for those in-service TGTs whose Sr. Number have been revised on 10.09.2025 and 23.09.2025 (FOR LECTURER(SCHOOL-NEW) Promotion)

Name of TGT (As per service record)	Present School & Distt.	Post held TGT	DOB	DOA(r) as TGT	Final regula rity as TGT	Seniority	PMIS code	Integrity	Subject in which promotion on sought	Category i.e. Gen /SC/ST	Whether served difficult /tribal are a Yes or No.	If yes serving	Whether in service TGT is differently able if yes mention category (VI,HI,OH and Multiple disability and attach certificate of medical board/ competent authority	Contact Number	Name of University from where done Master Degree mention regular/ correspondence	Enclose Proforma-I with all documents in order to verify col 1-16
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	

(The cases to be submitted by the Deputy Director Elementary concern to Director School in consolidated manner only)

Certified that:-

1. All the particulars shown from Sr.No. 01-16 are true and correct hence verified.
2. The final TGT Seniority Number Shown in the case is verified.
3. All those TGTs who have obtained M.Sc. degree in practical subject through correspondence after 06.04.2010 were enrolled/admitted in the course prior to cut off date 06.04.2010.



PROFORMA -III already promoted as Lecturer (School New) and TGT Stv. Number revised on 10.09.2025 and 23.09.2025

1	Name of Promotee Lecturer School New (As per service record) and Contact No	Contact No.	
2	Name of present school and district with telephone No.		
3	Post held (Name of subject in which promoted)		
4	Date of Birth		
5	Date of Promotion as Lecturer (School-New) and mention old TGT seniority number		
6	Date of joining as Lecturer (School-New)		
7	Revised Seniority No. As TGT mandatory		
8	PMIS No.		
9	Category (Gen/SC/ST)		
10	Whether in service TGT is specially able if yes mention category (VI, HI, OH and Multiple disability) attach certificate of medical board/ competent authority		
11	Date of Passing Master Degree (attach copy)		

I do certify that all the particular Sr.No.01 - 11 are correct.

Signature of Promotee Lecturer (School-New)
Name of Subject:

Certified that:-

- 1 All the particulars shown from Sr.No. 01-11 are true and correct hence verified.
- 2 The final TGT Seniority Number and Category to which TGT has applied has been verified. .

Signature of Principal

