No. EDN-(SE)-H(5)-B-6/2025-Appointment(Ex-S-Men)
Directorate of School Education
Himachal Pradesh

Directorate of School Education
03 MAR 2026
Himachal Pradesh, Shimla-171001

Dated :Shimla -171001 Dated March,2026

OFFICE ORDER

On the nomination of the Director Ex-Servicemen Cell, Hamirpur, the following candidates are hereby engaged on trainee basis as Lecturer(School-New) **in various subjects, initially for a period of two years,** in Govt.Sr.Sec.Schools as shown against their name(s) on fixed emoluments Rs. 25800/- per month in level 12 of the pay matrix, on the following terms and conditions:-

Sr. No.	Name of the candidate & Address	D.O.B.	Regn No.	Category	Subject	Place of posting GSSS
1	Ex Sub Neeraj s/o Sh. Jagdish Ram Bhardwaj r/o Vill. Kotli PO Bharwain Tehsil Amb Distt. Una,HP-177109.	18.04.83	Amb-24071817007	GEN	Mathematics	Haripurdhar (SMR)
2	Ex NK (TS) Vikas Jaswal s/o Late Sh. Parsann Singh VPO Saloh Tehsil Haroli Distt. Una,HP-177209.	07.11.86	HR-22122661002	GEN	Hindi	Buttkalan (UNA)

Terms and Conditions

i. The candidate shall be engaged as Trainee Lecturer(School-New).
ii. The candidate engaged as Trainee shall sign an agreement as per Annexure-A appended to these instructions.
iii. The regularization of the incumbents engaged as Trainees will be governed by the instructions issued in this regard by the Government, after completion of training.
iv. The Trainee Lecturer(School-New) will be paid consolidated fixed amount @ Rs.25800 /- PM (which shall be 60% of the first cell of the applicable level of pay matrix of the corresponding cadre).
v. The candidates engaged as Trainee shall not be entitled for the service benefits as are admissible to Government employees on regular basis.
vi. The service of the Trainee will be governed on the basis of agreement (Annexure-A). The engagement is liable to be terminate in case the performance/conduct of the Trainee is not found to be satisfactory. In case, the trainee is not satisfied with the termination orders served by the engaging authority, he/she may prefer an appeal before the Appellate Authority who shall be higher in rank to the engaging authority, within a period of 45 days, from the date on which as copy of termination orders is delivered to him/her.
vii. The Trainee engaged will be entitled for one day's casual leave after putting in one month's service, 10 days medical leave and 5 days special leave, in a calendar year. A female Trainee engaged with less than two surviving children, may be granted maternity leave for 180 days'. A female Trainee engaged shall also be entitled for maternity leave not exceeding 45 days(irrespective of the number of surviving children) during the entire service, in case of miscarriage including abortion, on production of medical certificate issued by the authorized Government Medical Officer. A Trainee engaged shall not be entitled for medical re-imbursement, LTC etc. No leave of any other kind, except above, will be admissible to the Trainee. Unavailed casual leave, medical leave and special leave can accumulated upto the calendar year and will not be carried forward for the next calendar year.
viii. Unauthorized absence from the duty without the approval of the Controlling Officer shall automatically lead to the termination of the Trainee. However, in exceptional cases, where the circumstances for un-authorized absence from duty were beyond his/her control on medical grounds, such period shall not be excluded while considering his/her case for regularization but the incumbent shall have to intimate the controlling authority in this regard well in time. However, the Trainee shall not be entitled for any remuneration for this period of absence from duty.

Provided that he/she shall submit the certificate of illness/fitness in support of his/her illness, issued by the Medical Officer, as per prevailing instructions of the Government.

ix. Selected candidates will have to submit a certificate of his/her fitness issued by a Medical Board in case the post for which he is being given training is a Gazetted post and by Government Medical Practitioner in case the said post is a Non-Gazetted. In case of women candidates who are to be engaged for training to carry out hazardous nature of duties as a result of tests is found to be pregnant of 12 weeks standing or more shall be declared temporarily unfit and her engagement shall be held in abeyance until the confinements is over. Such women candidate be re-examined for medical fitness six weeks after the date of confinement, and if she is found fit on production of Medical fitness certificate from the authority as specified above, she may be engaged.

x. Trainee will be entitled to TA/DA if required to go on tour in connection with his/her training duties at the same rate as applicable to regular counterpart official at the minimum of pay scale.

xi. Provision of service rules like FRSR, Leave Rules, GPF Rules, Pension Rules and Conduct rules etc. as are application in case of regular employees will not be applicable in case of a Trainee. The Employees Group Insurance Scheme as well as EPF /GPF will also not be applicable to a Trainee.

If, the offer of appointment, on the above terms and conditions is acceptable to the above named candidates, they may report for duty on or before 09.03.26 positively.

These orders are available on Departmental website i.e. **himachal.nic.in/dse**

(Ashish Kohli, IAS)
Director School Education
Himachal Pradesh
March,2026

Endst. No. even Dated: Shimla-171001 the ,

Copy for information and further necessary action to:-

1. The Secretary (Education) to the Govt. of Himachal Pradesh, Shimla-171002.
2. The Director (Sainik Welfare,), Directorate of Sainik Welfare , Ex-Servicemen Employment Cell at Hamirpur H.P .
3. The concerned Deputy Director of School Education(Secondary) ,Himachal Pradesh.
4. The concerned Principal of the Schools with the directions that before accepting the joining report of the candidate a bond on Judicial Paper(in triplicate) is required to be executed between the Head of the institution and the trainee as per specimen copy enclosed. Original copy of the bond will be retained in the office of the schools, other copy is to be handed over to the appointee and third copy will be forwarded to this Directorate along with joining report. Their joining will be incomplete if this office has not received aforesaid documents. The joining of appointee will be treated from the date of signing of the bond:-
5. The Superintendent (Transfer Cell) Directorate of School Education,HP.
6. The Nodal officer (IT Cell), Directorate of School Education,HP to upload these orders on department website.
7. Guard file.

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ANNEXURE-A

Form of agreement to be executed between the Trainee ---------- (Name of the post) and the Government of Himachal Pradesh, through Director of School Education:-

This agreement is made on this----------day of ----------in the year----------between. Sh./Smt. -- ----------S/O/D/O Sh.----------R/O Village ----------PO. ----------Tehsil----------District---------- ----------HP. Trainee (here in after called the (**FIRST PARTY**), **AND** The Governor Himachal Pradesh through Director of School Education (here in after the **SECOND PARTY).**

Whereas the **SECOND PARTY** has engaged the aforesaid **FIRSTPARTY** and the **FIRST PARTY** as a Trainee (Name of the post) and the FIRST party has agreed to the same, on the following terms and conditions:-

1. That the **FIRST PARTY** shall remain on job training under **SECOND PARTY** as a Trainee (Name of the post) for a period of two years commencing on day of---------- and ending on the day of ---------.
2. The the Trainee---------- (Name of the post) will be consolidated fixed amount @ Rs. ----------per month (which shall be 60% of the first cell of the applicable level of pay matrix of the corresponding cadre).
3. That the engagement of FIRST PARTY will be purely on temporary basis. The engagement is liable to be terminated in case the performance /conduct of the Trainee is not found satisfactory.

4. That the trainee engaged will be entitled for one day's casual leave after putting one month service, 10 day's Medical leave and 5 days Special leave in a calendar year. A female Trainee engaged with less than two surviving children may be granted maternity leave for 180 days'. A female Trainee shall also be entitled for maternity leave not exceeding 45 day's (irrespective of the number of surviving children) during the entire service, in case of miscarriage including abortion, on production of medical certificate issued by the authorized Government Medical Officer. A Trainee engaged shall not be entitled for Medical Reimbursement and LTC etc.. No leave of any other kind except above is admissible to the Trainee.

   Un-availed casual leave, medical leave and special leave can be accumulated up to the calendar year and will not be carried forward for the next calendar year.

5. That the unauthorized absence from the training without the approval of Controlling Officer shall automatically lead to the termination of the Trainee. However, in exceptional cases where the circumstances for un-authorized absence from duty were beyond his/her control on medical grounds, such period shall not be excluded while considering his/her case for regularization after completion of training but the incumbent shall have to intimate the controlling authority in this regard well in time. However, the Trainee shall not be entitled for remuneration for this period of absence from duty.

   Provided that he/she shall submit the certificate of illness/fitness in support of his/her illness, issued by the Medical Officer, as per prevailing instructions of the Government.

6. Selected candidate will have to submit a certificate of his/her fitness issued by a medical Board in case of a Gazetted Government servant and by Government Medical officer in the case of a Non-Gazetted Government servant. In case of women candidates who are to be appointed against posts carrying hazardous nature of duties, and in case they have to complete a period of training as a condition of service, such women candidate, who as a result of tests is found to be pregnant of twelve weeks standing or more shall be declared temporarily unfit and her appointment shall be held in abeyance

until the confinement is over. Such women candidate be re-examined for medical fitness six weeks after the date of confinement, and if she is found fit on production of Medical fitness certificate from the authority as specified above, she may be engaged.

7. That the Trainee will be entitled to TA/DA if required to go on tour in connection with his/her training duties at the same rate as applicable to regular counterpart official at the minimum of pay scale.
8. That the provisions of service rules like FRSR, Leave Rules, GPF Rules, Pension Rules and Conduct Rules etc. as are applicable in case of regular employees will not be applicable in case of a Trainee. The Employees Group Insurance Scheme as well as EPF /GPF will also not be applicable to a Trainee.
9. That the FIRST PARTY understands and agrees that on account of the said engagement, he/she shall not be entitled for any service benefits as are admissible to the Government employees on regular basis and he/she shall not claim the same. He/she may be considered for regular appointment only after successful completion of the training as per the instructions of the Government.

IN WITNESS the **FIRST PARTY AND SECOND PARTY** have herein to set their hands the day, month and year first, above written

IN THE PRESENCE OF WITNESS.

1.----------

(Name and full address)

(SIGNATURE OF **FIRST PARTY)**

2.----------

(Name and full address)

(Signature of **SECOND PAR**TY)