

NO. EDN(Elem.)H(3)B-1/2024-25  
Directorate of Elementary Education  
Himachal Pradesh  
[eleedu-hp@gov.in](mailto:eleedu-hp@gov.in)

0177-2812464

Dated Shimla-171001

January, 2025.

To

All the DDO's  
Department of Elementary Education  
Himachal Pradesh

Subject:-

Regarding expenditure of Medical Reimbursement

Memo,

It has come to the attention of undersigned that several DDO's to whom budget allocations have been made under SOE MR for retirees and service employees are not incurring the expenditure as per their online demands resulting in allocated funds remain unspent. Due to this reason substantial unspent amount is being reflected in e-kosh and department is unable to demand additional funds to clear the liability of needy institutions.

In view of above, all DDOs are hereby directed to ensure proper utilization of their allocated budgets under SOE MR within the next 20 days. Any funds remaining unspent after this period will be surrendered by the department without prior notice and concerned DDO will be held responsible for this surrender.

This is for your information and strict necessary action.

**Director,**  
Elementary Education, H.P. Shimla-1

Endst. Even No.

Dated, Shimla-01

January, 2025

Copy to:-

1. All the Deputy Directors of Elementary Education with the direction to circulate these instructions among all the DDO's under your control and ensure strict compliance.
2. The Incharge, IT cell (internal) with the direction to upload the instructions on the departmental website as well as mail the same to all the Dy. Directors of Elementary Education Himachal Pradesh.

प्रारम्भिक शिक्षा निदेशालय (हि.प्र.)

29 JAN 2025

शिमला-1

**Director,**  
Elementary Education, H.P. Shimla-1