

No. EDN-H (Ele) (4)4-2/2025-26 (Admission)  
Directorate of Elementary Education  
Himachal Pradesh, Shimla-171001

Dated Shimla-1 the March, 2025

To

All the Deputy Directors of Elementary Education  
Himachal Pradesh.

**Subject: - Acceptance of only Online Birth Certificate (Form No. 5) during admission of child in school.**

Sir,

In supersession of this Directorate letter of even no. dated 15<sup>th</sup> February, 2025 on the subject cited above. It has been come to notice of the undersigned that various representations received from field offices that students coming from outside of Himachal Pradesh are not able to provide Online Birth Certificate (Form No. 05) during admission that creates complications during admission process and enrollment may be affected day by day.

In this context, as per provisions related to proof of admission under Section 14 of RTE Act, 2009 that (1) *For the purposes of admission to elementary education, the age of a child shall be determined on the basis of the birth certificate issued in accordance with the provisions of the Births, Deaths and Marriages Registration Act, 1886 (6 of 1886) or on the basis of such other document, as may be prescribed.*

(2) *No child shall be denied admission in a school for lack of age proof.*

Further, as per Rule 8 under HP RTE Rule, 2011 that wherever a birth certificate under the Registration of Births, Deaths and Marriages Act, 2006 is not available, anyone of the following documents shall be deemed to be proof of age of the child for the purposes of admission in schools :-

(a) *Hospital or Auxiliary Nurse and Midwife (ANM) register record;*

(b) *Anganwadi or nursery record which the child has attended; and*

(c) *In the absence of clause (a) and (b) above, declaration of age of the child by the parent or guardian.*

You are, therefore, directed to go through these aforementioned provisions during admission process.

Ends No.: even Dated Shimla-1 the

Copy Forward to:

1. The Secretary (Education) to the Govt. of Himachal Pradesh for information, please.
2. The Director, Department of Higher Education (HP) for information, please.
3. The Nodal Officer (IT) Internal D.E.E HP with direction to upload the same of official website of the Department and also send e-mail to all DDEEs in HP.
4. Guard File.

82/-  
DIRECTOR  
प्रारम्भिक शिक्षा निदेशालय (हि.प्र.)  
March, 2025 11 MAR 2025  
शिमला-1

DIRECTOR