

No.PER(AP)-C-B (15)-3/2024-Loose
Government of Himachal Pradesh
Department of Personnel (AP-III)

From

The Secretary (Personnel) to the
Government of Himachal Pradesh

To

1. All the Administrative Secretaries to the Government of Himachal Pradesh.
2. All Divisional Commissioners in Himachal Pradesh.
3. Deputy Commissioners in Himachal Pradesh.
4. All Heads of Departments in Himachal Pradesh.
5. All the Chairmen/Managing Director/Secretaries & Registrars of all the Public Sector Undertakings/Corporations/Boards/Universities, etc. in H.P.
6. The Secretary, HP Public Service Commission, Shimla-2
7. The Secretary, HP Rajya Chayan Aayog, Hamirpur-177001

Dated: Shimla-171002, the 17 September 2025.

Subject: - Regarding scheme for engagement as Job Trainee on fixed amount in the Departments of the State Government.

Sir,

I am directed to invite your attention towards the Notification No.PER(AP)-C-B(15)-3/2024, dated 19.07.2025 vide which the scheme for engagement of "Job Trainees" in Group-A, Group-B and Group-C cadres of the Government and its instrumentalities has been notified. As per provisions of para-5(iv) of the Scheme, the consolidated monthly fixed amount to the Job Trainee(s) is to be decided by the Government. Further, the scheme stipulates that it is compulsory to obtain prior approval of the Appropriate Authority/Finance Department before initiating proposals for engagement as Job Trainee.

2. In this context, it has been decided that the consolidated monthly fixed amount to the Job Trainee(s) to be engaged under the scheme will be decided by the Finance Department, on case to case basis, on receiving proposals in the Finance Department for filling-up of such requirements.

3. These instructions may be brought to the notice of all concerned.

Yours faithfully,

(Sant Raj Puharta)

Under Secretary (Personnel) to the
Government of Himachal Pradesh
Phone No.0177-2628479

**DIRECTORATE OF SCHOOL EDUCATION
HIMACHAL PRADESH, LALPANI, SHIMLA-171001**

Directorate of School Education

27 SEP 2025

Himachal Pradesh Shimla-171001

Endorsement No: EDN (SE)-H(1)A(7) /2025(PER), dated
Copy is forwarded for information and necessary action to:-

1. All the Joint Director (Schools), Directorate of School Education, H.P. Shimla-1.
2. The Joint Controller (F&AS), Directorate of School Education, H.P. Shimla-1.
3. The District Attorney, Directorate of School Education, H.P. Shimla-1.
4. All the Nodal/Branch Officer, Directorate of School Education, Shimla-1.
5. All the Deputy Director of Education (Elementary/Secondary/Quality) in Himachal Pradesh with the directions that these instructions also be brought to the notice of all concerned under their jurisdiction.
6. ✓ The Nodal Officer-IT Cell, Directorate of School Education, Himachal Pradesh, Shimla-1 with the remarks to upload the same on departmental website.
7. The Assistant Controller (F&AS), Directorate of School Education, H.P. Shimla-1.
8. All the Branch Superintendent/Incharge, Directorate of School Education H.P. Shimla-1.
9. The Section Officer (F&AS), Directorate of School Education, H.P. Shimla-1.
10. P.S. to Director School Education, Himachal Pradesh, Shimla-01.
11. P.A. to Additional Director (Admn), Dte. of School Education, H.P. Shimla-1
12. Guard file.

(B.R. Sharma) HPAS,
Addl. Director School Education,
Himachal Pradesh, Shimla-1,