

**DIRECTORATE OF LAND RECORDS, HIMACHAL PRADESH, SHIMLA-171009**

**Advertisement**

Applications are invited from the eligible candidates of Himachal Pradesh for filling up of **one post of Driver (Class-III) un reserved** on Daily wage basis in the Directorate of Land Records, Himachal Pradesh in accordance with the Common Recruitment & Promotion Rules for the post of Driver (Class-III) notified by the Government vide Notification No. Per. (AP)-C-A(3)-4/2010 dated 23<sup>rd</sup> October 2017 on the rates as notified by the State Government for the daily waged workers from time to time.

**Terms and condition:-**

**1. Education and other qualification**

- 1.1 Essential:- (i) Matric Pass from a recognized Board of School Education.  
(ii) Must possess valid driving license for plying of heavy/light vehicles in hilly terrain.
- 1.2 Desirable:- Knowledge of customs, manners and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in the Pradesh.
- 1.3 The candidates should be a Bonafied Himachali.

**2. Age Limit:-** The age of the applicant should be between 18 and 45 years as on 1.1.2021.

**3. How to apply:-** The desirous and eligible candidates applying for the post of Driver may apply on the prescribed application form also uploaded on the Department Website.

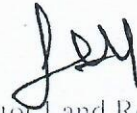
**4. Last date of Receipt of Application:-** Application duly complete in all respect must reach to the Directorate of Land Records, Himachal Pradesh, Shimla-9 up to 30.11.2021 and in case of tribal areas the application must reach upto 7.12.2021.

**5. Application Fee:-** Demand Draft/IPO of Rs.200/-for General Category Candidates and Rs.100/-for SC/ST & OBC Candidates in favour of Director Land Records, Shimla-171009 In case Demand Draft/IPO is not attached with the application form, the same shall be rejected.

**6. Mode of Selection-**Selection for appointment to the post shall be made on the basis of merit of written examination covering the syllabus of driving, maintenance skill of vehicle

and Motor Vehicle Act etc., followed by evaluation as specified in Appendix-I followed by practical test for driving and maintenance skill of the candidates. Passing of practical test shall be mandatory. The documents shown at Sr. No.(ii) to (ix) of Appendix-I should be issued by the respective competent authorities as per Appendix-II.

**7. Evaluation:-** The scrutiny / verification and evaluation of documents/ certificates shall be made by Committee constituted for selection of post of Driver. The final selection will be made on the basis of marks obtained in the written test plus evaluation of documents and passing of practical test. The date of written test/evaluation of documents/ practical test shall be intimated separately.



Director Land Records  
Himachal Pradesh.Shimla-9



**APPLICATION FORM FOR THE POST OF DRIVER ON DAILY WAGES BASIS.**

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Affix recent  
self attested  
passport size  
photograph.

Last date of receipt of applications:-

The last date of receipt of application is 25.11.2021 and in case of tribal areas the application should reach upto 30.11.2021.

1. Name of the applicant(In Capital Letters) \_\_\_\_\_
2. Father's/Husband Name (In Capital Letters) \_\_\_\_\_
3. Gender(Male/ Female) \_\_\_\_\_
4. Date of Birth \_\_\_\_\_
5. Age as on 1.1.2021 \_\_\_\_\_ Years \_\_\_\_\_ Months \_\_\_\_\_ days
6. Citizenship \_\_\_\_\_
7. Category \_\_\_\_\_
8. Educational Qualification(Detail of 10<sup>Th</sup> Std.)
  1. Name of Board/Institute \_\_\_\_\_
  2. Year of Passing \_\_\_\_\_
9. (a) Driving License No \_\_\_\_\_  
(b) Date of issue \_\_\_\_\_  
(c) Name of Licensing Authority \_\_\_\_\_  
(d) Driving License valid up to \_\_\_\_\_  
(e) Class of vehicle authorized to drive \_\_\_\_\_
10. Experience relating to the post applied for, if any \_\_\_\_\_ (Yes/No)  
(Proof of the same be attached)
11. Detail of Fee deposited  
Amount \_\_\_\_\_ Name of Bank \_\_\_\_\_  
UTR No. \_\_\_\_\_ Dated \_\_\_\_\_
12. Have you ever been debarred or disqualified by any Public Service Commission/Recruitment Board from any of the Examination Selection? \_\_\_\_\_ (Yes/No).
13. Have you ever been convicted by any court for any offence? \_\_\_\_\_ (Yes/No)
14. Permanent Address (In Block letter) \_\_\_\_\_
15. Correspondence Address (in Block letter) \_\_\_\_\_
16. Mobile No. \_\_\_\_\_

Signature of the Applicant

## DECLARATION

I, \_\_\_\_\_ S/D/W of Sh. \_\_\_\_\_ hereby solemnly declare that I am a bonafied resident of Himachal Pradesh and all the statements / particulars furnished by me in this application form are correct and true to the best of my knowledge and belief. In the event of any information being found false or incorrect, suppressed or ineligibility is detected at any stage, my candidature may be cancelled/rejected. particulars, documents and

Dated:-  
Place:-

Signature of the Applicant

**Note:-** One envelope duly attested with postal stamps of Rs. 22/- and correspondence address written on it be attached with the application form lit of document to be attached with application form:-

1. Age Proof
2. Educational Qualification Certificate as indicated at Sr. No. 8
3. Copy of driving license.

**ADMIT CARD**

1. Name of Candidate \_\_\_\_\_ (To be filled  
by the Candidate)
2. S/o,D/o \_\_\_\_\_ (To be filled  
by the Candidate)
3. Roll No. \_\_\_\_\_  
Examination Centre \_\_\_\_\_
4. Date of Examination \_\_\_\_\_  
Time \_\_\_\_\_.

Affix recent  
self attested  
passport size  
photograph.

Signature of Candidate

Signature of Issuing Authority



**WRITTEN EXAMINATION**

{Percentage of marks obtained in written examination to be calculated out of 85 marks. For example, a candidate getting 50% marks in written examination will be given 42.5 marks}.

Evaluation of candidate to be made in the following manner:-

15 Marks

- i) Weightage for the minimum educational qualification, prescribed in the Recruitment & Promotion Rules.

= 2.5 Marks

{Percentage of marks obtained in the educational qualification would be multiplied by 0.025. For example, an individual has secured 50% marks in the required educational qualification, he/ she will be allowed 1.25 marks ( $50 \times 0.025 = 1.25$ )}

- ii) Belonging to notified Backward Area or Panchayat, as the case may be.

= 01 Mark

- iii) Land less family/ family having land less than 1 Hectare to be certified by the concerned Revenue Authority.

= 01 Mark

- iv) Non-employment Certificate to the effect that none of the family members is in Government /Semi-Government service.

= 01 Mark

- v) Differently abled persons with more than 40% impairment/ disability / infirmity.

= 01 Mark

- vi) NSS (atleast one year)/ certificate holders in NCC/The Bharat Scout and Guide/ Medal winner in National Level sports competitions.

= 01 Mark

- vii) BPL family having annual income (from all sources) below Rs. 40,000/- or as prescribed by the Govt. from time to time.

= 02 Marks

- viii) Widow/ divorced/ destitute/ single woman.

= 01 Mark

- ix) Single daughter / Orphan

= 01 Mark

- x) Training of atleast 6 months duration related to the post applied for from a recognized University/ Institution.

= 01 Mark

- xi) Experience upto a maximum of 5 years in Govt./ Semi-Govt. Organization relating to the post applied for (0.5 marks only for each completed year.)

= 2.5 Marks



No. Per (AP-B) B (15)5/2014-loose-I  
 Government of Himachal Pradesh  
 Department of Personnel (AP-II)

From  
 Additional Chief Secretary (Personnel) to the  
 Government of Himachal Pradesh

To  
 The Secretary,  
 Himachal Pradesh Staff Selection Commission,  
 Hamirpur-177001.

Dated: Shimla-171002, the 18<sup>th</sup> July, 2017.

Subject: Clarification regarding 11 parameters for distribution of 15 marks during evaluation of the candidates for selection to Class-III posts, instructions thereof.

Sir,

I am directed to refer to your letter No. HPSSC-A(7)-04/2017-11096 dated 06.06.2017 the subject cited above and to say that the matter has been examined at Government level and in order to give suitable credit to professional qualifications, the following procedure is prescribed to follow in the case of posts of technical nature only:-

- (i) For technical posts, professional educational qualification prescribed in the R & P Rules shall be taken into consideration e.g. for the post of Junior Engineer (Civil) Diploma (three year's) in Civil Engineering or B.E/B. Tech. Degree in Civil Engineering; for TGT-B.Ed. and for Junior Officer Assistant (IT) one year Diploma in Computer Science/Computer Application/IT may be given the prescribed weightage. In case of aspirants possessing multiple basic professional qualification, weightage may be given to higher percentage/marks.
- (ii) In the case of non-technical posts and where professional Degree/Diploma etc is not required, the educational qualification as prescribed in the recruitment rules of the post shall be taken into account.

2. So far as the matter of the authorities competent to issue

*[Signature]*

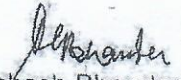


various certificates for the purpose of evaluation is concerned, the Government has prescribed these authorities, as under :-

- (i) The certificates of Backward Area/ Panchyat, Landless family/ family having less than 1 ha. land, non-employment/ income certificate etc. shall be issued by the concerned SDO(C), Tehsildar / Naib Tehsildar.
- (ii) The BPL certificate, widow/divorced/ destitute/single, woman: single daughter/ orphan etc. shall be certified/issued by the concerned BDO by taking the authenticated entries in the 'Parivar Register' as the basis of such certificate.
- (iii) Differently abled person certificate shall be issued by the H&FW authorities/Medical Boards.
- (iv) NCC/NSS/Scouts & Guides shall be certified by the concerned Head of Institution.
- (v) Medal winners in national level sports competitions, shall be certified by the concerned District Youth Services and Sports Officer/Head of Institution.

You are requested to take further necessary action accordingly. Instructions in this regard to concerned authorities are being issued separately by the concerned Departments.

Yours faithfully,

  
(Om Prakash Bhandari)  
Deputy Secretary (Personnel) to the  
Government of Himachal Pradesh  
Tel. No.0177- 2628499