

No. Per (CR)-B (II)-2/2020-PF
Government of Himachal Pradesh
Department of Personnel
Confidential Cell

From

The Chief Secretary to the
Government of Himachal Pradesh.

To

- ✓ 1. All IAS officers in H.P.
2. All Head of the Department in H.P.
3. All the HPAS officers in H.P.
4. All the HPSS officers in H.P. Secretariat.

Dated, Shimla-2, the

01st, July, 2025

Subject: - Extension of timelines for recording of APAR for the year 2024-2025 of AIS and Officers of the State cadre.

Sir/Madam,

I am directed to refer to this department's letter of even number dated 26.05.25, on the subject cited above and to say that the timeline for completion of the 'Annual Performance Appraisal Report' for the AIS and the Officers of the State cadre has now been extended as under:-

Sr. No.	Activity	Cut off dates		
		Existing	Revised by vide letter dated 26.05.25	Further Revision
1.	Submission of Self-appraisal by the officer reported upon	31 st May, 2025	30 st June, 2025	15 th July, 2025
2.	Appraisal by Reporting Authority	31 st July, 2025	31 st August, 2025	15 th September, 2025
3.	Appraisal by Reviewing Authority	30 st September, 2025	31 st October, 2025	15 th November, 2025
4.	Appraisal by Accepting Authority	31 st December, 2025	31 st December, 2025	31 st , December, 2025

You are, therefore, requested to strictly adhere to the afore-said timelines failing which the APAR will get auto-forwarded to the next level.

Yours faithfully,

(Dr. Gopal Krishan)

Under Secretary (Personnel) to the
Govt. of Himachal Pradesh

Endst.No.As above

Dated, Shimla-02 the

01st, July, 2025

Copy to the Deputy Director Genral and SIO, NIC, H.P. Secretariat, Shimla-2, for further necessary action.

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(Dr. Gopal Krishan)

Under Secretary (Personnel) to the
Govt. of Himachal Pradesh