

**APPLICATION FORMAT FOR THE POST OF ADMINISTRATIVE MEMBER IN THE
HIMACHAL PRADESH ADMINISTRATIVE TRIBUNAL**

1.	Name :									
2.	Date of birth:									
3.	Educational Qualifications beyond 10+2:									
4.	Service, the candidate belongs to : (Please specify name/details i.e All India/Central/State etc.) (Please also indicate cadre, year of allotment, date from which promoted in Grade-1/Gr.-A/ Class-I)									
5.	Date of Superannuation:									
6.	Pay Scale / Pay Structure+ Grade Pay (Present/Last) :									
7.	Designation of Present/Last Post held:									
8.	(a) Office Address & Telephone Number:									
	(b) Residential Address & Telephone Number:									
	(c) Correspondence Address :									
	(d) Mobile Number:									
	(e) email ID :									
9.	Details of post held in chronological order for at least ten years either under the Govt. of India or under the Government of a State:	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Post held</u></th> <th style="text-align: left;"><u>Period</u></th> </tr> </thead> <tbody> <tr> <td><u>1.</u></td> <td></td> </tr> <tr> <td><u>2.</u></td> <td></td> </tr> <tr> <td><u>3.</u></td> <td></td> </tr> </tbody> </table>	<u>Post held</u>	<u>Period</u>	<u>1.</u>		<u>2.</u>		<u>3.</u>	
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<u>1.</u>										
<u>2.</u>										
<u>3.</u>										
10.	The details of Post(s) held since joining be indicated in the descending order i.e. from higher post to the lower one, in the following format:									

Sl. No	Post held	Pay scale/ Pay Structure+ Grade Pay	Period From - To	Level	Experience with details*		
					Quasi - judicial	Service / Personnel matters (details thereof)	others
1	2	3	4	5	6	7	8

11.	The details of pendency of any court litigation, civil or criminal, conviction or otherwise in a criminal court or civil court decree or any other proceedings:	
12.	Special achievements during the last 10 years (in a separate sheet - not more than in 200 words)	

The information furnished above by me is correct to the best of my knowledge and belief and nothing has been suppressed. I fully understand that in case of my selection, if any information furnished above is found to be false or mis-represented at a later stage, my selection is liable to be cancelled with the approval of the Competent Authority.

Place :

(Signature)

Date :

(Name in Capital Letters)

Qualifications for the post of Administrative Member of Himachal Pradesh Administrative Tribunal as laid down in the Section 6(2) of Administrative Tribunals (Amendment) Act 2006 of Administrative Tribunal Act,1985 notified by the M/o Law and Justice and published in the Gazette of India on 02.01.2007

Section 6 (2) A person shall not be qualified for appointment,-

- (a) as an Administrative Member, unless he has held for at least two years the post of Secretary to the GOI or any other post under the Central or State Govt. and carrying the scale of pay which is not less than that of a Secretary to the GOI for at least two years or held a post of Additional Secretary to the GOI for at least five years or any other post under the Central or State Govt. carrying the scale of pay which is not less than that of Additional Secretary to the GOI at least for a period of five years:

Provided that the officers belonging to All-India services who were or are on Central deputation to a lower post shall be deemed to have held the post of Secretary or Additional Secretary, as the case may be, from the date such officers were granted proforma promotion or actual promotion whichever is earlier to the level of Secretary or Additional Secretary, as the case may be, and the period spent on Central deputation after such date shall count for qualifying service for the purposes of this clause;
