

(Registered)

Government of Himachal Pradesh
Department of Personnel
Secretariat Administration Services-I

No. Per (SAS-I) B (2)-6/2008-L

Dated: Shimla-2, 17/9 September, 2012.

OFFICE ORDER

On the recommendation of H.P. Subordinate Services Selection Board Hamirpur, the following candidates are hereby offered an appointment to the post of Clerk on contract basis initially for a period of one year in the H.P. Secretariat on fixed contractual amount @ ₹ 7810/-P.M. on the following terms & conditions:-

Sr. No.	Name S/Sh.	Father's name S/Sh.	Permanent Address	Category
1.	Shashi	Balam Ram	Village Sai, P.O. Alathu, Tehsil Sadar, District Mandi, H.P. -175001	General(UR)
2.	Gajender Kumar	Dharm Chand	Village Ruhara, P.O. Sangalwara, Tehsil Thunag, District, Mandi, H.P.-175047	General (UR)
3.	Manish Kumar	Brahm Dass Sharma	Village Brahalari, P.O. Dudhana, Tehsil Hamirpur, District Hamirpur, H.P.-177001	General(UR)
4.	Anit Kumar	Tilak Raj	Village &, P.O. Bakani (Kalwara), Tehsil & District Chamba, H.P.-176311	General(UR)
5.	Surender Kumar	Ghana Nand	Village Bamot, P.O. Rampur, District Solan, H.P.-173206	General(UR)
6.	Prashant Thakur	Tulsi Ram	Village Katoh, PO Trifalghat, Tehsil Sarkaghat, Distt. Mandi, H.P.-175034	General(UR)
7.	Chetan Sharma	Dhandev Sharma	Near Bodh Temple, VPO Bhuntar, Tehsil & Distt. Kullu, H.P.-175125	General(UR)
8.	Sushil Kanwar	Krishan Chand	Kanwar Bhawan, Ghora Chowki, Shimla-171005	General(UR)
9.	Sanjeev Kumar	Sh. Bakshi Ram	Village Gehri Panjyal, P.O. Dabla, Tehsil Ghumarwin, Distt. Bilaspur, H.P.-174021	General(UR)
10	Khajan Singh	Jhabe Ram	Village Thach, P.O. Khunachi, Tehsil Thunag, Distt. Mandi, H.P.-175123	General(UR)
11	Rakesh Kumar	Lekh Ram	Village Swara, P.O. Dadhol, Tehsil Ghumarwin, Distt. Bilaspur, H.P.-174023	General(UR)
12	Romy Ranot	Satpal Singh	Village Ghar, P.O. Harsar, Tehsil Jawali, Distt. Kangra, H.P.-176024	General(UR)
13	Gaurav Mittal	Rajender Prakash Mittal	V.P.O. Sarahan, Tehsil Pachhad, Distt. Sirmaur, H.P.-173024	General(UR)

14	Meena Kumari	Sukh Dev Singh	C/O Ajay Building, Near Cooperative Bank, Totu, Shimla-171011	General(UR)
15	Tarun Kumar Tewari	Himanshu	Village Halog, P.O. Dhami, Tehsil & Distt. Shimla, H.P.-171103	General(UR)
16	Santosh Kumar	Devi Chand	Village Mandar, P.O. Showad, Tehsil Ani, Distt. Kullu, H.P.)-172026	General(UR)
17	Surender Singh	Kumia Ram	Village Bharoli Via Balag (Theog), Distt. Sirmaur, H.P.-171226	SC(UR)
18	Pardeep Kumar Gautam	Bansi Dhar Gautam	Gautam Niwas, Near Sneh Angan Rebon, Solan, Distt. Solan, H.P.-173211	General(UR)
19	Rohit Kumar	Ujjagar Singh	Village Banti, Near Police Station, P.O. & Tehsil Rajgarh, Distt. Sirmaur, H.P.-173101	General(UR)
20	Daler Singh	Ram Singh	Village Thati, P.O. Kot, Sub Tehsil Dharampur, Distt. Mandi, H.P.-175040	General(UR)
21	Upender Agnihotri	Om Prakash Agnihotri	Village Bedon, P.O. Dadahu, Tehsil Sangrah, Distt. Sirmaur, H.P.-173022	General(UR)
22	Pratap Singh	Man Singh	Village Kamehar Thamba, P.O. Chalharg, Tehsil Joginder Nagar, Distt. Mandi -176120	General(UR)
23	Dalip Singh	Padam Singh	Village Manghgaon, P.O. Shahdhar Via Sarahan, Tehsil Rampur Bushehar, Distt. Shimla-172201	General(UR)
24	Thakur Dass	Hukam Singh	Village Kunana, P.O. Badhauni Ghatta, Tehsil Kasoli, Distt. Solan, H.P.-173233	General(UR)
25	Narinder Singh	Surjeet Singh	Village Shani, P.O. Tandi Tehsil Ani, Via Rampur, Distt. Kullu, H.P.-172033	General(UR)
26	Hukam Chand	Kewal Ram	Village Batara, P.O. Pujarli-3, Tehsil Rohru, Distt. Shimla, H.P.-171203	General(UR)
27	Surender Kumar	Rama Nand	Village Ganchhwa, P.O. Dhair, Tehsil Ani, Distt. Kullu, H.P.-172025	SC(IRDP)
28	Anil Kumar Bhalaiik	Kulwant Singh Bhalaiik	Bhalaiik Niwas, Below Ganju Niwas, Sanjauli, Distt. Shimla, H.P.-171006	General(UR)
29	Mandeep Kumar	Hari Singh	Village Thandi, P.O. Mendvi, Tehsil Karsog, Distt. Mandi, H.P.-171304	General(UR)
30	Bhopender Raj	Fateh Singh	Village Majdwar P.O. Cheuni, Tehsil Thunag, Distt. Mandi, H.P.-175048	General(UR)

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31	Asha Devi	Jagat Singh	H.N. 486/7, Gunnu Ghat, Nahan, Distt. Sirmaur, H.P.-173001	General(IRDP)
32	Lalit Ranta	Roshan Lal Ranta	Raj Cottage, Near Dholta Niwas, Upper Gahan, Kamlanagar, Sanjauli, Shimla, H.P.-171006	SC(UR)
33	Hira Singh Chauhan	T.S. Chauhan	Village Ghaaichuari, P.O. Rohal, Tehsil Chirgaon, Distt. Shimla, H.P.-171208	General(IRDP)
34	Ashok Kumar	Narayan Singh	Village Janglwar, P.O. Salwan, Tehsil Salooni, Distt. Chamba, H.P.-176312	ST(UR)
35	Gopal Dutt Sharma	Kundan Lal Sharma	Village Mangroh, P.O. Nehra Via Totu, Tehsil & Distt. Shimla, H.P.-171011	General(IRDP)
36	Bhopinder Singh	Hakam Chand	Village Kawalta, P.O. Giltari, Tehsil Jubbal, Distt. Shimla, H.P.-171216	General(IRDP)
37	Hem Raj	Dharam Singh	Village Mansuhi Jhikkli, P.O. Bhota, Tehsil Barsar, Distt. Hamirpur, H.P.-176041	SC(IRDP)
38	Kaumi Lal	Meena Lal	V. & PO & Tehsil Sangla, Distt. Kinnaur, H.P.-172106	ST(IRDP)
39	Jitender Singh	Amar Singh	Village Puruwala, P.O. Gorkhuwala, Teshil Paonta Sahib, Distt. Sirmaur, H.P.-173025	SC(UR)

TERMS & CONDITIONS:

- 1) The contractual appointee will be paid fixed contractual amount @ ₹ 7810/- P.M. (which shall be equal to minimum of the pay band + grade pay). The contract appointees will be entitled for increase in contractual amount @ ₹ 240/- (3% of minimum of the pay band + grade pay of the post) for further extended years, if any, and no other allied benefits such as Senior/ selection scales etc. will be given.
 - 2) The service of the Contract Appointee will be purely on temporary basis. The appointment is liable to be terminated in case the performance/conduct of the contract appointee is not found satisfactory.
 - 3) Contract Appointee will be entitled for one day's casual leave after putting one month service. However, the contract employee will also be entitled for 12 week's maternity Leave and 10 day's Medical Leave. He/She shall not be entitled for Medical Reimbursement and LTC etc. No leave of any other kind except above is admissible to the Contract Appointee.
- Provided that the un-availed Casual Leave and Medical Leave can be accumulated up to the calendar year and will not be carried forward for the next calendar year.
- 4) Unauthorized absence from the duty without the approval of the controlling Officer shall automatically lead to the termination of the contract. Contract Appointees shall not be entitled for contractual amount for the period of absence from duty.
 - 5) The Contract appointee will have to submit a certificate of his fitness from DDU Hospital Shimla at the time of joining. For this purpose, he is required to bring two

Signature

- copies of pass port size photographs with him and the form for the same will be provided by this department.
- 6) Contract appointee will be entitled to TA/DA if required to go on tour in connection with his official duties at the same rate as applicable to regular counterpart officials at the minimum of pay scale.
 - 7) Provisions of service rules like FR SR, Leave Rules, GPF Rules, Pension Rules & Conduct rules etc. as are applicable in case of regular employees will not be applicable in case of contract appointees.
 - 8) A certificate from the recognized Institution shall be produced about having passed 10+2 or its equivalent examination from Board/ University recognized by the H.P./Central Govt. and also another certificate from the Gazetted Officer to the satisfaction of bearing good moral character shall also be produced. Original copies of all certificate(s) along with its attested copies may be submitted at the time of joining. If married, a certificate shall be produced before joining duty to the effect that the individual has not more than one spouse living.
 - 9) He/she should be within the age limit prescribed for the post.
 - 10) This offer of appointment shall be subject to the verification of character and antecedents of the candidate. If anything adverse is reported against the candidate, this appointment will be treated as null and void.
 - 11) This offer of appointment to the post of Clerk will be subject to final outcome of LPA No. 56/2011 in CWP No.238/2009-Rajni Devi Vs. State of HP and LPA No.57/2011 in CWP No.2473/2009-Suresh Kumar & Others Vs. State of HP pending in Hon'ble High Court of H.P.
 - 12) No traveling allowance will be paid for joining the post in the Secretariat.
 - 13) The Contract Appointee will have to undergo Induction Training at HIPA.
 - 14) The Contract appointee will have to sign an agreement as per Annexure-A' appended with this order.

If the offer on the above terms and conditions is acceptable to the above contract appointees, they may report for duty in the HP Secretariat on or before 30th of September, 2012. They are further directed to execute the enclosed Contract Agreement as stipulated in condition No.(14) supra on the stamp paper of Rs.5/-. In case they do not report for the duty by the above stipulated date, in that event the offer of contractual appointment will stand automatically cancelled.

By Order,

Secretary (SA) to the
Government of Himachal Pradesh.

Endst. No. Per (SAS-I) B (2)-6/2008-L Dated Shimla-2, the 17th September, 2012

Copy forwarded for information and necessary action to:-

1. The Secretary, Himachal Pradesh Subordinate Services Selection Board, Hamirpur, w.r.t. his letter No. HPSSSB-B(2)-645/2011-19593 dated 13.9.2012 for information.

2. The Section Officer, SAD-II/ SA-Accounts-I, H.P. Secretariat, Shimla -2 with spare copies.
3. Copy by registered post to the above named candidates.
4. Guard file.


Additional Secretary (SA) to the
Government of Himachal Pradesh

ANNUEXURE-"A"

Form of contract/agreement to be executed between the Clerk and the Government of Himachal Pradesh through the Secretary(SA).

This agreement is made on this _____ day of _____ in the year _____ Between Sh./Smt./Miss _____ S/o/D/o Shri _____ R/o _____

_____ Contract appointee (hereinafter called the FIRST PARTY) AND the Governor of Himachal Pradesh through the Chief Secretary to the Govt. of Himachal Pradesh (here-in-after called the SECOND PARTY). Whereas, the SECOND PARTY has engaged the aforesaid FIRST PARTY and the FIRST PARTY has agreed to serve as a Clerk on contract basis on the following terms & conditions:-

1. That the FIRST PARTY shall remain in the service of the SECOND PARTY as a Clerk for a period of one year commencing on day of _____ and ending on the day of _____. It is specifically mentioned and agreed upon by both the parties that the contract of the FIRST PARTY with SECOND PARTY shall ipso-facto stand terminated on the last working day i.e. on _____. And information notice shall not be necessary:

Provided that for further extension/renewal of contract period on year to year basis, the concerned HOD shall issue a certificate that the service and conduct of the contract appointee is satisfactory during the year and only then his period of contract is to be renewed/extended.

2. The contractual amount of the FIRST PARTY will be ₹7810/-per month.
3. Contractual Clerk will be entitled for one day's casual leave after putting in one month service. However, the contract employee will also be entitled for 12 week's maternity Leave and 10 day's Medical Leave. He/She shall not be entitled for Medical Re-imburement and LTC etc. No leave of any other kind except above is admissible to the Contractual Clerk.

Provided that the un-availed Casual Leave and Medical Leave can be accumulated up to the calendar year and will not be carried forward for the next calendar year

4. Contractual Clerk will be entitled for one day casual leave after putting in one month service. This leave can be accumulated upto one year. No leave of any kind is admissible to the contractual Clerk. He will not be entitled for Medical Reimbursement and LTC etc.
5. Unauthorized absence from the duty without the approval of the controlling Officer shall automatically lead to the termination of the contract. A contractual Clerk will not be entitled for contractual amount for the period of absence from duty.

- 6. Selected candidates will have to submit a certificate of his fitness from DDU Hospital Shimla at the time of joining.
- 7. Contract appointee shall be entitled to TA/DA if required to go on tour in connection with his official duties at the same rate as applicable to regular counter-part official at the minimum of pay scale.
- 8. The Employees Group Insurance Scheme as well as EPF/GPF will not be applicable to contractual appointee(s).

IN WITNESS the FIRST PARTY AND SECOND PARTY have herein to set their hands the day, month and year first, above written.

IN THE PRESENCE OF WITNESS:

1.....

 (Name and Full Address)

(Signature of the FIRST PARTY)

2.

 (Name and Full Address)

IN THE PRESENCE OF WITNESS:

1.....

 (Name and Full Address)

(Signature of the SECOND PARTY)

2.

 (Name and Full Address)
