

No. PER. (AP)-C-B (12)-3/2010  
Government of Himachal Pradesh  
Department of Personnel (AP-III).

From

The Principal Secretary (Personnel) to the  
Government of Himachal Pradesh.

To

1. All the Administrative Secretaries to the Government of Himachal Pradesh.
2. All the Divisional Commissioners in Himachal Pradesh.
3. All the Heads of the Departments in Himachal Pradesh.
4. All the Deputy Commissioners in Himachal Pradesh.
5. All the Chairmen/Managing Directors/Secretaries and Registrars of all the Public Sector Undertakings/ Corporations/ Boards/ Universities, etc. in H.P.

Dated: Shimla-171002, the 2<sup>nd</sup> May, 2012

Subject:- Providing of reservation to the disabled persons in respect of Class-I to IV posts/services to be filled in by direct recruitment – clarificatory instructions thereto regarding.

Sir,

I am directed to say that the State Government has provided 3% reservation to the Persons with Disabilities in the services of the State/State Public Sector Undertakings/Autonomous Bodies etc. in direct recruitment to Class-I to Class-IV posts/services vide Department of Personnel's letter No.Per (AP)-C-B (12)-1/99, dated the 2<sup>nd</sup> December, 1999. The subsequent instructions issued vide this department's letter No. Per (AP)-C-B (12)-1/2005, dated the 5<sup>th</sup> April, 2007, inter-alia provides that henceforth 1<sup>st</sup> point in the post-based reservation rosters may be given to the disabled persons in respect of Class-I to IV posts/services to be filled in by Direct Recruitment. It has been observed in many cases that 1<sup>st</sup> point in the roster has wrongly been earmarked to the Persons with Disabilities by the departments even in small cadres where the post does not fall to the share of Persons with Disabilities. Besides, cases are referred to this department for clarification that in the small cadres where the vacancy does not fall to the share of Persons with Disabilities against 3% reservation quota provided to them whether 1<sup>st</sup> point is to be earmarked in such cadres to the Persons with Disabilities or not ?

Contd.P/2-

2. In this context, it is stated that in a cycle of 100 points the 3% reservation to the Persons with Disabilities shall be divided into 3 blocks as under:-

- 1<sup>st</sup> Block - Point No. 1 to Point No. 33
- 2<sup>nd</sup> Block - Point No. 34 to Point No. 66
- 3<sup>rd</sup> Block - Point No. 67 to Point No. 100

3. Attention is also invited to the instructions issued by the Government vide Department of Personnel's letter No. PER.(AP)-C-B(12)-1/98, dated 20.08.1998 regarding maintenance of Post-based reservation rosters, followed by subsequent instructions No.2-11/72-DP(A-II), dated 28.05.1999 regarding providing of reservation to the distinguished Sports-Persons in various services under the Government in which roster points have been earmarked to this category as well. The First Appendix to Annexure-B and First Appendix to Annexure-C of the instructions dated 20.08.1998 in respect of "Horizontal Reservation" may be deemed to have been amended to the following extent:-

FIRST APPENDIX TO ANNEXURE-"B"

HORIZONTAL RESERVATION	i) Ex-servicemen	=	15%
	ii) Children/Grand Children of Freedom Fighters.	=	2%
	iii) Physically Handicapped	=	3%
	iv) Distinguished Sportspersons	=	3%

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POINTS EARMARKED:-

Ex-servicemen (15%)	8, 16, 21, 28, 35, 41, 48, 54, 61, 68, 79, 84, 88, 94, 97, 108, 116, 121, 128, 135, 141, 148, 154, 161, 168, 179, 184, 188, 194 and 197.
Children/Grand Children of Freedom Fighters. (2%)	51, 100, 151 and 198.
Physically Handicapped (3%)	1, 34, 69, 101, 134 and 169.
Distinguished Sportspersons (3%)	31, 63, 95, 131, 163 and 195.

FIRST APPENDIX TO ANNEXURE-"C"

HORIZONTAL RESERVATION	i) Ex-servicemen	=	15%
	ii) Children/Grand Children of Freedom Fighters.	=	2%
	iii) Physically Handicapped	=	3%
	iv) Antodaya/B.P.L.	=	15%
	v) Distinguished Sportspersons	=	3%

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POINTS EARMARKED:-

Ex-servicemen (15%)	7,14,21,27,33,40,47,54,60,67,74,81,86,94,100,107,114,121,127,133,140,147,154,160,167,174,181,186, 194 and 200.
Children/Grand Children of Freedom Fighters. (2%)	51, 91, 151 and 198.
Physically Handicapped (3%)	1, 34, 69, 101, 134 and 169.
Antodaya/B.P.L. (15%)	8,15,22,28,36,42,48,50,56,61,68,77,83,90,96,108,115,122,128,136,142,148,150,156,161,168,177,183,190 and 196.
Distinguished Sportspersons (3%)	31, 66, 93, 131, 166 and 193.

4. In view of the above position, it is clarified that the 1<sup>st</sup> point in the roster may be given to the Persons with Disabilities only in such cadres where the vacancy falls to the share of Persons with Disabilities against 3% reservation quota, as elaborated in the preceding paras. All the Departments/State Public Sector Undertakings/Autonomous Bodies etc. are, therefore, requested to identify and earmark the vacancies in respect of Persons with Disabilities against 3% reservation quota in consultation with the Social Justice and Empowerment Department. Every appointing authority shall send annual report regarding representation of Persons with Disabilities, showing position as on first of January every year to the Social Justice and Empowerment Department who will compile the data being the Nodal Department.

5. These instructions may kindly be brought to the notice of all concerned for strict compliance.


Yours faithfully,

  
Under Secretary (Personnel) to the  
Government of Himachal Pradesh.

Endst. No. as above. Dated: Shimla the 2<sup>nd</sup> May, 2012

Copy forwarded for information and necessary action to:-

1. The Secretary to the Governor, Himachal Pradesh, Shimla-171002.
2. The Secretary, H.P. Vidhan Sabha, Shimla-171004.
3. The Registrar, H.P. High Court, Shimla-171001.
4. The Secretary, H.P. Public Service Commission, Shimla.
5. The Secretary, H.P. Subordinate Services Selection Board, Hamirpur.
6. All the Section Officers in H.P. Secretariat, Shimla-171002.
7. Spare Copies (50).

  
Under Secretary (Personnel) to the  
Government of Himachal Pradesh.

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