

No. Per (AP-B)B(15)- 2/2016
Government of Himachal Pradesh
Department of Personnel
Appointment-II

....
Dated Shimla-2, 10th February, 2016

From

Addl. Chief Secretary (Personnel) to the
Government of Himachal Pradesh

To

1. All the Administrative Secretaries to the Government of Himachal Pradesh
2. All the Heads of Departments in H.P.
3. All the Divisional Commissioners in H.P.
4. All the Deputy Commissioners in H.P.
5. All the Managing Directors/ Registrars/Secretaries/ Controllers of Boards/Corporations/Universities/ autonomous Bodies etc in H.P.

Subject: Information regarding transfers.

Sir,

I am directed to invite your attention to the subject cited above and to say that it has been decided by the Government in Department of Personnel to collect and compile the information after every quarter of the calendar year about the transfers' ordered. It is, therefore requested that information on different points as depicted in the annexed proforma may be ensured to be made available to this Department by 7th in the months of April, July, October & January.

Yours faithfully,



(Amarjeet Singh)
Special Secretary (Personnel) to the
Government of Himachal Pradesh
Phone No.0177- 2622132

Proforma

Name of the Department/Board/Corporation/ University
/Autonomous Body etc. _____

- Sanctioned posts

Class-I	Class-II	Class-III	Class-IV	Total

- Category-wise detail of officers/official transferred.

	Class-I	Class-II	Class-III	Class-IV	Total
Regular					
Contract					
others					
Total					

- Category-wise detail of officers/official transferred on
D.O.s/U.O.s of public representatives.

Class-I	Class-II	Class-III	Class-IV	Total

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- Category-wise detail of officers/official transferred in
contravention of Comprehensive Guiding Principles-
2013 (dated 10th July, 2013).

Class-I	Class-II	Class-III	Class-IV	Total

- Category-wise % age of transfer

Class-I	Class-II	Class-III	Class-IV