

No. PER (AP) C-A (3)-1/2017
Government of Himachal Pradesh
Department of Personnel (AP-III)

From

The Addl. Chief Secretary (Personnel) to the
Government of Himachal Pradesh

To

1. All the Administrative Secretaries to the Govt. of H.P.
2. All Divisional Commissioners in Himachal Pradesh.
3. All Heads of Departments in Himachal Pradesh.
4. All Deputy Commissioners in Himachal Pradesh.

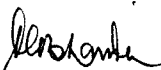
Dated: Shimla-171002, the 9th May, 2017.

Subject: - Providing of the post of Private Secretary with the Heads of Departments- amendment in common provisions of column-11 of the R&P Rules for the post.

Sir,

In modification of this Department's instructions circulated vide letter number Per.(AP-II) kh (2)-3/80-III dated the 30.11.2002, I am directed to say that the common provisions against column 11 of the Recruitment and Promotion Rules for the post of Private Secretary shall be substituted/amended as under:-

"By promotion from amongst the Personal Assistant(s) possessing 05 (five) years' regular service or regular combined with continuous adhoc service, if any, in the grade, failing which by promotion from amongst the Personal Assistant(s) possessing 14 (fourteen) years' regular service or regular combined with continuous adhoc service, if any, as Personal Assistant & Senior Scale Stenographer combined which shall also include 02 (two) years essential service as Personal Assistant, failing both by promotion from amongst the Personal Assistant(s) possessing 19 (nineteen) years' regular service or regular combined with continuous adhoc service, if any, as Personal Assistant, Senior Scale Stenographer & Junior Scale Stenographer combined which shall also include 02 (two) years essential service

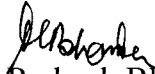


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as Personal Assistant, failing all by promotion from amongst the Personal Assistant(s) possessing 24 (twenty four) years' regular service or regular combined with continuous adhoc service, if any, as Personal Assistant, Senior Scale Stenographer, Junior Scale Stenographer & Steno Typist combined which shall also include 02 (two) years essential service as Personal Assistant".

All the codal formalities in the matter have been completed and the Administrative Departments are requested to carry-out requisite amendment in Column-11 of the Recruitment & Promotion Rules for the post of Private Secretary in the departments, at their own level.

Yours faithfully,


(Om Prakash Bhandari)

Under Secretary (Personnel) to the
Government of Himachal Pradesh.
Phone No.0177-2628499

Endst. No.Per (AP)C-A(3)-1/2017 Dated: Shimla-171002, 9th May, 2017.
Copy forwarded to the following for information and necessary action:-

1. The Secretary, H.P. Public Service Commission, Shimla with reference to his letter No. 6-1/92-PSC-Part, dated 07.04.2017.
2. The Special Secretary (GAD) to the Govt. of H.P., w.r.t. CMM item No.12 dated 02-05-2017.


(Om Prakash Bhandari)

Under Secretary (Personnel) to the
Government of Himachal Pradesh.
Phone No.0177-2628499
