

No. Per(AP.B)A(3)-10/75-III  
Government of Himachal Pradesh  
Department of Personnel  
Appointment-II

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Dated Shimla-171 002, 22<sup>nd</sup> January, 2018

From

Chief Secretary to the  
Government of Himachal Pradesh

To

1. All the Administrative Secretaries to the Government of Himachal Pradesh.
2. All the Heads of Departments in H.P.
3. All the Divisional Commissioner in H.P.
4. All the Deputy Commissioner in H.P.

Subject: Ensuring presence of government servants especially in offices the field/village government servants posted in the far-flung and backward areas.

Sir/Madam,

I am directed to invite your attention to this Department letter of even number dated 12-12-2017, whereby instructions were issued to ensure punctuality and regular attendance of Govt. servants under your Department and to develop a mechanism for monitoring and ensure the presence of field level government employees especially those who are posted in far-flung, rural, backward areas and tribal areas of the State. These instructions have been issued in compliance to Hon'ble High Court orders and are to be implemented in letter and spirit

2. It is again re-iterated that all the Heads of Departments will ensure punctuality and regular attendance of government servants under their control by developing required mechanism for monitoring and ensuring the presence of field level government employees especially those who are posted in far-flung, rural, backward areas and tribal areas of the State. A copy of guidelines issued in this behalf by your department be also supplied to this department. Any deviation shall be seriously viewed and render liable for disciplinary action against defaulting officer(s)/official(s). Please acknowledge the receipt.

Yours faithfully,



(Om Prakash Bhandari)  
Deputy Secretary (Personnel) to the  
Government of Himachal Pradesh  
Tel No. 0177-2626097