

**Most Urgent**  
**For Personal Attention**

No.Per(A-IV)-B(15)-3/2009  
Government of Himachal Pradesh  
Department of Personnel,  
Appointment-IV Section.

From

The Chief Secretary to the  
Government of Himachal Pradesh.

To

1. All the Additional Chief Secretaries/  
Principal Secretaries/Secretaries to the  
Government of Himachal Pradesh, Shimla-171002.
2. All the Heads of Departments in Himachal Pradesh.
3. All the Divisional Commissioners/Deputy Commissioners in Himachal Pradesh.
4. All the Managing Directors of Board/Corporations in Himachal Pradesh.

Dated Shimla-171 002, the

20<sup>th</sup> August, 2018.

Subject:-

Regarding administrative/financial powers of IAS/HPAS officers posted in various Organisations-instructions thereof.

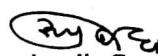
Sir/Madam,

I am directed to invite a reference to the subject mentioned above and to say that IAS/HPAS officers are posted in the various State organizations on the request of Administrative Departments, including departments/organisations working under non-administrative service officers. It has been observed that in some of the organisation the Administrative officers have been sidelined and their powers withdrawn, which jeopardises the administrative functioning of the Government as well as the respective organisations. All these organizations work under the overall control of the State Government and hence the powers assigned to an Administrative officer should not be, in any case, withdrawn by the respective Heads of the Organisations. If the Heads of the Organisations have any unresolvable issue with any administrative officer, they may request the Government to recall the concerned officer and to post a suitable substitute. Rendering the incumbent without work is not an acceptable preposition and should be desisted, because in the absence of Administrative officer in the Organisation there is a possibility of financial and administrative mismanagement.

If the instances where the Administrative Officers have been left without work come to the notice of the Administrative Secretary, it is advised that they may get the special audit of these organisations done to ensure that they are following the administrative and the financial norms.

These instructions may be adhered to strictly.

Yours faithfully,

  
( Prabodh Saxena )  
Principal Secretary (Personnel) to the  
Government of Himachal Pradesh.  
Ph. No. 0177-2624538

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