

No. Per (AP-B)B(15)- 3/2016
Government of Himachal Pradesh
Department of Personnel
Appointment-II

Dated Shimla-2, 10th February, 2016

From

Addl. Chief Secretary (Personnel) to the
Government of Himachal Pradesh

To

1. All the Administrative Secretaries to the Government of Himachal Pradesh
2. All the Heads of Departments in H.P.
3. All the Divisional Commissioners in H.P.
4. All the Deputy Commissioners in H.P.
5. All the Managing Directors/ Registrars/Secretaries/ Controllers of Boards/Corporations/Universities/ autonomous Bodies etc in H.P.

Subject: Information regarding extension in service / re-employment.

Sir,

I am directed to invite your attention to the subject cited above and to say that it has been decided by the Government in Department of Personnel to collect and compile the information after every quarter of the calendar year about the extension in service / re-employment given to officers/officials. It is, therefore requested that information on different points as depicted in the annexed proforma may be ensured to be made available to this Department by 7th in the months of April, July, October & January positively.

Yours faithfully,



(Amarjeet Singh)
Special Secretary (Personnel) to the
Government of Himachal Pradesh
Phone No.0177- 2622132

Proforma

Name of the Department/Board/Corporation/ University /Autonomous Body etc. -----

Sl. No.	Name, designation and permanent address of the officer/official	Period of extension in service		Reasons for granting extension in service
		From	To	

Sl. No.	Name, designation and permanent address of the officer/official	Period of re-employment		Reasons for granting re-employment
		From	To	