

Most Immediate
For Personal Attention

No.Per(A-IV)-B(15)-3/2009
Government of Himachal Pradesh
Department of Personnel,
Appointment-IV Section.

From

The Chief Secretary to the
Government of Himachal Pradesh.

To

1. All the Additional Chief Secretaries/
Principal Secretaries/Secretaries to the
Government of Himachal Pradesh, Shimla-171002.
2. All the Heads of Departments in Himachal Pradesh.
3. All the Divisional Commissioners/Deputy Commissioners in
Himachal Pradesh.
4. All the Managing Directors of Board/Corporations in
Himachal Pradesh.

From,

Dated Shimla-171 002, the 11th January, 2016.

Subject:-

Regarding nominating/forwarding applications of various
Heads of Departments/IAS/HPAS/HPSS Officers for Foreign
training/visits, etc.- instructions thereof.

Sir,

I am directed to invite a reference to the subject mentioned above and to say that Department of Personnel is the cadre controlling authority of Heads of Departments/IAS/HPAS/HPSS officers. Therefore, their names cannot be recommended for any foreign training programmes/visits directly without obtaining the prior approval of Personnel Department. But it has come to the notice of this Department that some Departments are still recommending the names of some officers for foreign training/visits at their own level and approach the Personnel Department only when the nominations are accepted. Instances have also come to notice where these officers have proceeded on foreign visit without cadre clearance from the Department of Personnel. This is highly irregular and violative of the Conduct Rules.

It is, therefore, reiterated that in future, IAS/HAS/HPSS Officers/Heads of Departments will not be released for any foreign visit unless the same has been approved by the Department of Personnel.

This may kindly be given Personal Attention.

Yours faithfully,



(Tarun Shridhar)

Additional Chief Secretary (Personnel) to the
Government of Himachal Pradesh.

Ph. No. 0177-2622382



11.1.2016