

No.Per(AP.B)B(11)-2/2012
Government of Himachal Pradesh
Department of Personnel
Appointment-II

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Dated Shimla-171 002, **26th Aug., 2016**

From

Addl. Chief Secretary (Personnel) to the
Government of Himachal Pradesh

To

1. All the Administrative Secretaries to the Government of Himachal Pradesh
2. All the Heads of Departments in HP.
3. All the Divisional Commissioner In H.P.
4. All the Deputy Commissioners in H.P.
5. All the Managing Directors/Director/ Registrar/ Secretaries of the Boards/Corporations/Govt. Universities/ PSUs etc. in H.P.

Subject: Instructions on exemption from passing the typewriting test on Computer in respect of Physically Handicapped selected for the post of Clerks, regarding.

Sir,

I am directed to invite your attention to the subject cited above and to say that there no provisions exists in the prevailing common or departmental recruitment rules, as the case may be, for the post of Clerks to allow any sort of exemption to physically handicapped persons from passing of typing test on computers. This matter was engaging the attention of the State Government from the sometime past to frame own guidelines only for those 'physically handicapped persons' whose physical disability/deformity permanently prevents them from typing.

2. The matter has been examined and it has been decided by the State Government that 'physically handicapped persons' who are otherwise qualified to hold clerical post as certified being unable to type by the Medical Board may be exempted from passing the typing. It is also clarified that the term 'physically handicapped persons' does not cover those who are visually handicapped or who are hearing handicapped but cover only those whose physical disability/ deformity permanently

prevents them from typing. The above criteria for grant of exemption from passing the typing test would also be applicable to the Skill Test Norms on Computers.

The relevant recruitment rules are framed under Article 309 of Constitution of India and any executive instructions cannot supersede the provisions of statutory rules, therefore, it is emphasized that necessary amendment may be made in the concerned common recruitment rules and separate recruitment rules for the post of Clerk, if framed, for own Department/ Board/ Corporation etc. Further, it is also impressed upon all the administrative authorities to bring the above decision of the Government for its implementation in a real spirit.

Please acknowledge the receipt.

Yours faithfully,



(Ram Singh Ranot)
Under Secretary (Personnel) to the
Government of Himachal Pradesh
Tel No. 0177 - 2624646