

No. Per(AP.B)B(15)-7/2015
Government of Himachal Pradesh
Department of Personnel
(Appointment-II)

Dated Shimla-171 002, Aug., 2016

From

22nd
Addl. Chief Secretary (Personnel) to the
Government of Himachal Pradesh

To

1. All the Administrative Secretaries to the Government of Himachal Pradesh
2. All the Heads of Department in H.P.
3. All the Divisional Commissioners in H.P.
4. All the Deputy Commissioners in HP
5. All the Managing Directors, Registrars, Secretaries of Boards/Corporations/Universities/ Autonomous Bodies etc. in H.P.

Subject: Regarding conducting of examination once in the year for the posts having same nomenclature - fixation of time schedule thereof.

Sir,

I am directed to invite your attention to this Department letter No. Per(AP.B)B(1)-1/98-Part dated 23rd June, 2009 (copy enclosed for ready reference) on the subject cited above vide which the decision of the State Government to the effect that concerned Departments will send requisition for posts having same nomenclature like Clerk, Junior Scale Stenographer, Steno-typist, Junior Engineer Civil/Electricals/Mechanical and Assistant Engineer Civil/Electricals/Mechanical etc. before the close of the year and examination for such posts will be held once in year. It has brought to the notice of the State Government that requisitions to fill up various posts including posts having same nomenclature are being received in the recruitment agencies at different intervals of time throughout the year even to fill up one or two posts only. The Himachal Pradesh Staff Selection Commission, Hamirpur is compelled to wait for reasonable number of requisitions to pile up to make it practical to hold examinations, which is resulting in undue delay in filling up of posts, causing adverse effect in delivering better services and implementing the policies/programmes in time.

2. The matter has again been examined in the light of average worked out and after keeping in view all the facts involved, it has been decided by the Government that the Himachal Pradesh Staff Selection Commission, Hamirpur will conduct recruitment for the posts Clerk, Junior Office Assistant (IT), Steno-typists, Junior Scale Stenographers etc., TGTs (Arts, Medical & Non-Medical), C&V categories of Education Department, Junior Engineers (Civil, Electrical, Mechanical, IT etc.) and Para Medical Staff of Health/ Ayurveda / Animal Husbandry etc. in the following time frame twice a year:

A) Time Schedule for Recruitment process
(First Advertisement)

- i) The requisitions from different Government departments to reach Himachal Pradesh Staff Selection Commission, Hamirpur by 28th of February every year.
- ii) The screening test will be conducted during the month of April of the calendar year.
- iii) Final selection process will be completed by the end of June of the calendar year.

B) Time Schedule for Recruitment process
(Second Advertisement)

- i) The requisitions from different Government departments to reach Himachal Pradesh Staff Selection Commission, Hamirpur by 30th of June.
- ii) The screening test will be conducted during the month of August of the calendar year.
- iii) Final selection process will be completed by the end of October of the calendar year.

3. It has also been decided that the Himachal Pradesh Staff Selection Commission, Hamirpur will prepare panel(s) for the above said posts and the recommendations will be made immediately after receipt of requisition(s) from the concerned Department.

4. It is, therefore, requested to work out the anticipated vacancy position of various posts well in time and to place the requisitions with the Himachal Pradesh Staff Selection Commission,

Hamirpur by 28th February and 30th June, every year, heretofore, after completing codal formalities prescribed for filling up of posts by way of direct recruitment so that the recruitment process to be conducted under First and Second advertisement by the said Commission. The implementation of these instructions may be ensured in letter and spirit without fail.

Please acknowledge the receipt.

Yours faithfully,



(Ram Singh Ranot)

Under Secretary (Personnel) to the
Government of Himachal Pradesh
Telephone No. 0177-2624646

Endst No.Per(AP.B)B(15)-7/2015 Dated Shimla-2, ^{22nd} Aug., 2016

A copy is forwarded to:

1. The Secretary, H.P. Public Service Commission, Shimla-2.
2. The Secretary, H.P. Staff Selection Commission, Hamirpur-177001 w.r to letters No. HP.SSSB/Conf-2015/10995-996 dated 15-05-2015 and HPSSC-C(2)-969/16-32444 dated 11-08-2016.



Under Secretary (Personnel) to the
Government of Himachal Pradesh

अति आवश्यक

सं० पर(एपी-बी)बी(1)-1/98-पार्ट
हिमाचल प्रदेश सरकार
कार्मिक विभाग(नि०-11)

दिनांक शिमला-171 002, 23 जून, 2009
प्रेषक सचिव (कार्मिक)
हिमाचल प्रदेश सरकार

प्रेषित

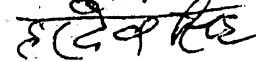
- 1.समस्त प्रशासनिक सचिव,
हिमाचल प्रदेश सरकार ।
- 2.समस्त विभागाध्यक्ष, हिमाचल प्रदेश ।
- 3.समस्त मण्डलायुक्त, हिमाचल प्रदेश ।

विषय: एक ही नाम-अधिमान के पदों के लिए वर्ष में एक ही बार
परीक्षा आयोजित करने बारे ।

महोदय,

उपरोक्त विषय पर मुझे यह कहने का निदेश हुआ है कि मंत्रीमण्डल की बैठक दिनांक 19.6.2009 में यह निर्णय लिया गया है कि एक ही नाम-अधिमान के पद जैसे लिपिक, कनिष्ठ आशुलिपिक, कनिष्ठ अभियन्ता सिविल/इलेक्ट्रीकल/मैकेनिकल तथा सहायक अभियन्ता सिविल /इलेक्ट्रीकल /मैकेनिकल आदि के पदों पर संस्तुति के लिए समस्त संबंधित विभागों द्वारा प्रत्येक वर्ष की समाप्ति से पूर्व संबंधित भर्ती संस्था अर्थात् हिमाचल प्रदेश अधीनस्थ सेवाएं चयन बोर्ड तथा हि० प्र० लोक सेवा आयोग को मॉगपत्र प्रेषित किये जायेंगे तथा उन द्वारा उन पदों के लिए वर्ष में एक ही बार परीक्षा आयोजित की जाएगी । इसके अतिरिक्त यह भी निर्णय लिया गया है कि प्रत्याशी किसी भी पद के लिये केवल एक सादे कागज पर आवेदन करेगा तथा उसमें दिये गये तथ्यों को स्वयं सत्यापित कर हस्ताक्षरित करेगा जिसमें किसी भी प्रमाण पत्र को संलग्न करने की आवश्यकता नहीं होगी । प्रमाण पत्र एवं पात्रता की जांच केवल साक्षात्कार के समय की जाएगी । कृप्या इन अनुदेशों का अक्षरशः पालन किया जाए ।

भुवदीय,



उप सचिव (कार्मिक)
हिमाचल प्रदेश सरकार

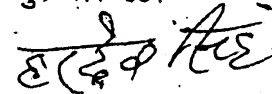
पृष्ठांकन संख्या: यथोपरी

दिनांक शिमला-2,

23 जून, 2009

प्रतिलिपि सूचनार्थ एवं आवश्यक कार्यवाही हेतु निम्नलिखित को प्रेषित है तथा उनसे अनुरोध है कि उपरोक्त वर्णित अनुदेशों की अनुपालना पूर्णरूपेण सुनिश्चित कर कृत कार्रवाई से इस विभाग को भी अवगत करवाएं :-

- (1) सचिव, हिमाचल प्रदेश लोक सेवा आयोग, शिमला-171 002
- (2) सचिव, हिमाचल प्रदेश अधीनस्थ सेवाएं चयन बोर्ड, हमीरपुर-177 001



उप सचिव (कार्मिक)
हिमाचल प्रदेश सरकार