

No. PER (AP) C-B (2)-2/2015  
Government of Himachal Pradesh  
Department of Personnel (AP-III)

Dated: Shimla-171002, the

7<sup>th</sup> May, 2015.

From

The Principal Secretary (Personnel) to the  
Government of Himachal Pradesh

To

1. All the Administrative Secretaries to the Govt. of Himachal Pradesh, Shimla-171002.
2. All Divisional Commissioners in Himachal Pradesh.
3. All Heads of Departments in Himachal Pradesh.
4. All Deputy Commissioners in Himachal Pradesh.

Subject: -

**Regularization of contract appointees in the Government Departments-Instructions thereof.**

Sir,

In continuation of this Department letter number Per (AP)-C-B (2)-3/2012 dated 28<sup>th</sup> June, 2014, I am directed to say that the matter regarding regularization of services of contractual employees working in various Departments was under consideration of the Government for some time past. Now, it has been decided by the Government to regularize the services of the contractual appointees after completion of five years service as on 31-03-2015, provided that they have been engaged, as such, after observing all codal formalities, subject to the following terms and conditions:-

1. The contractual appointees will be eligible for regularization only against the available vacancies.
2. The regularization will be strictly on the basis of seniority subject to conditions that eligibility criteria etc. prescribed in the Recruitment and Promotion Rules for the post have been observed at the time of their initial recruitment on contract.
3. The candidate should be medically fit for the post against which he/she is being considered for regularization. Obtaining the Medical fitness certificate of the candidate shall be ensured in accordance with the provisions contained in FR 10 and SR 4 (1), 4 (2) and 4 (3).
4. The regularization shall be subject to verification of character and antecedents of the candidate being considered for regularization as provided in the H.P. Financial Rules.
5. For the determination of date of birth of the candidate concerned, the criteria as laid down in Rule 7.1 of the H.P. Financial Rules Vol.-I Hand-Book No. 2 shall be observed.

...Contd. at P/-2...

6. A Screening Committee shall be constituted in the Department concerned for regularization.
7. The contractual appointees who are to be regularized shall be appointed at the minimum of the time scale of the post:
8. The contractual appointee who are regularized shall be liable to be posted anywhere within the State.
9. Observance of reservation in the service as per instructions of the State Government from time to time will also be ensured at the time of regularization.
10. The regularization will be with prospective effect i.e. from the date of issue of regularization orders.

2. The aforesaid instructions may kindly be brought to the notice of all concerned for strict compliance and the receipt of the same may also be acknowledged.

Yours faithfully,



(Prem Singh Thakur)

Joint Secretary (Personnel) to the  
Government of Himachal Pradesh.  
Phone No.0177-2624183

Endst. No. Per (AP)C-B(2)-2/2015

Dated: Shimla-171002, 07<sup>th</sup> May, 2015.

Copy forwarded to the following for information and necessary action:-

1. The Secretary, H.P. Public Service Commission, Shimla-2.
2. The Additional Secretary (GAD) to the Govt. of H.P., Shimla-2, with reference to CMM item No. 23 dated 06.05.2015.
3. The Joint Secretary (Finance-Expenditure) to the Government of Himachal Pradesh.
4. The Finance (Regulation) Department, H.P. Secretariat.
5. All the Section Officers in H.P. Secretariat, Shimla-171002 for necessary action.
6. Copy to Guard file (100 spare copies).



(Prem Singh Thakur)

Joint Secretary (Personnel) to the  
Government of Himachal Pradesh.  
Phone No.0177-2624183.

\*\*\*\*\*