

No. Karmik (Lekha)-B(3)IAS-13/87-IV
Government of Himachal Pradesh
Department of Personnel (Accounts)

From

The Additional Chief Secretary (Personnel) to the
Govt. of Himachal Pradesh, Shimla-171002.

To


Dated Shimla-171002 the 19th September, 2016.

Subject: - Exercise of option for the revision of pay scales w.e.f. 01.01.2016.

Sir,

I am directed to enclose a form of option to elect the revision of pay scales w.e.f. 01.01.2016 as notified by the Government of India, Ministry of Personnel, Public Grievances and Pensions (Department of Personnel and Training) Notification G.S.R.870(E) dated 8.9.2016. It is requested that the form of option indicating the date to elect the revised pay structure may please be arranged to be submitted to this office at the earliest.

Yours faithfully,


(Rakesh Bansal) 19.09.2016

Controller (Finance & Accounts)
Department of Personnel (Accounts)

FORM FOR OPTION

(See Rule-6)

1. I _____ hereby elect the revised pay structure with effect from 1st January, 2016.
2. I _____ hereby elect to continue on Pay Band and Grade Pay on substantive/officiating post mentioned below unit.
 - the date of my next increment / the date of my subsequent increment raising my pay to promotion/upgradation to the post of _____

Existing Pay Band and Grade Pay _____

Signature _____

Name _____

Designation _____

Office in which employed _____

* To be scored out, if not applicable.

UNDERTAKING

I hereby undertake that in the event of my pay having been fixed in a manner contrary to the provisions contained in these Rules, as detect subsequently, any excess payment so made shall be refunded by me to the Government either by adjustment against future payments due to me or otherwise.

Signature _____

Name _____

Designation _____

Date: _____

Station: _____

Office in which employed _____