

FORM—III

[See Government of India's Instruction 27 below Rule 16.]

Form for giving intimation or seeking previous sanction under Rule 16(4) of AIS (Conduct) Rules, 1968 for transaction in respect of movable property.

1. Name of the Government servant : _____
2. Scale of pay and present pay :
3. Purpose of application-sanction for transaction/
intimation of transaction : _____
4. Whether property is being acquired or disposed of : _____
5. (a) Probable date of acquisition/disposal of property : _____
(b) If property is already acquired/disposal of,
Actual date of transaction. : _____
6. (a) Description of the property e.g. Car/Scooter/
Motorcycle/Refrigerator/Radio/ Radiogram/
jewellery/loans/insurance policies etc.) : _____
(b) Make, model (and also registration number,
in case of vehicles), where necessary : _____
7. Mode of acquisition/disposal(purchase, sale,
gift, mortgage, lease or otherwise). : _____
8. Scale/purchase price of the property : _____
(market value in the case of gifts) :
9. In case of acquisition, source or sources from : _____
which financed/proposed to be financed :
(a) personal savings : _____
(b) other source giving details. : _____
10. In the case of disposal of property, was : _____
requisite sanction/intimation obtained/given for
its acquisition, a copy of the sanction /
acknowledgement to be attached :

11. a. Name and address of the party with whom transaction is proposed to be made. : _____
- b. Is the party related to the applicant? : _____
If so, state the relationship. :
- c. Did the applicant have any dealings with the party in his official capacity at any time, or is the applicant likely to have any dealings with him in the near future? : _____
- d. Nature of official dealing with the party. ; : _____
- e. How was the transaction arranged? : _____
(Whether through any statutory body or a private agency through advertisement or through friends and relatives Full particulars to be given). :
12. In the case of acquisition by gifts, whether sanction is also required under Rule 11 of the AIS (Conduct) Rules,1968. : _____
13. Any other relevant fact, which the applicant may like to mention. : _____

Declaration

I,.....hereby declare that the particulars given above are true. I request that I may be given permission to acquire/dispose of property as described the above form/ to the party whose name is mentioned in item 11 above.

OR

I,.....hereby intimate the proposed acquisition/disposal of property by me as detailed above. I declare that the particulars given above are true.

Station :

Signature:

Date :

Designations:

- Note:**
1. In the above form, different portions may be used according to requirement.
 2. Where previous sanction is asked for, the application should be submitted at least 30days before the proposed date of the transaction.

